

## PROFESSIONAL SERVICES DIRECTORY

**PORTLAND OBSERVER**  
"The Eyes and Ears of the Community"  
288-0033

Phone 288-0033 - To Place Your Ad

Ad Rates: 5 Lines - 1 Week - \$7.50    4 Weeks - \$25.00 (add \$2.50 Per Line)

Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

<p><b>AUTO REPAIR</b></p>  <p><b>Eddie's Auto Repair</b> Low Rates - While You Wait! 625 N.E. Killingsworth Portland, Oregon 281-7591</p>	<p><b>BEAUTY &amp; BARBER SUPPLIES</b></p> <p><b>Look of Radiance</b> 3512 N.E. 15th Street Portland, Oregon 284-6345 Nails Only • Hair Care Salon Beauty/Barber Supply • Free Delivery</p> <p><b>CONTRACTING-GENERAL</b></p> <p><b>Silco Construction Co.</b> 8614 N. Crawford Portland, Oregon 97203 286-8155</p>	<p><b>BEAUTY / BARBER SUPPLIES</b></p> <p><b>ja'bell's</b> Beauty • Barber • Nails Supplies 5832 N.E. Union Avenue Portland, Oregon 97211 (503) 281-6393 and 5287 N. Lombard Street Portland, Oregon 97203 (503) 283-6085 Open: Mon. thru Sat. 9 a.m. - 6 p.m.</p>	<p><b>BEAUTY SUPPLIES</b></p> <p><b>P &amp; J's Beauty Salon &amp; Supply</b> 231 N. Lombard • Suite 200 Portland, OR 97217 • 289-0205 Styles by E.J. Bates Low Prices • Quality Service • Deliveries</p> <p><b>CONSTRUCTION</b></p> <p><b>Donald M. Drake Construction</b> 226-3991</p>	<p><b>FLORAL - SILKS</b></p> <p><b>Eartha's Floral Connection</b> 517-1/2 N.E. Killingsworth Portland, Oregon 97211 282-3675 We Do Weddings • Funerals Made-To-Order • Custom-Made</p> <p><b>PRINTING</b></p> <p><b>Kinko's</b> Open 7 Days A Week 1605 N.E. 7th Portland, Oregon 97212 284-2129</p>	<p><b>INSURANCE</b></p> <p><b>Ernest Warren - Agent</b> Auto - Home - Life Health - Group P.O. Box 12652 1717 N.E. 19th Portland, OR 97212 (503) 288-4513</p>
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# JOBS & CLASSIFIED ADVERTISING

**ACCOUNTING**  
**CORPORATE TAX SPECIALIST**  
Blue Cross and Blue Shield of Oregon is currently taking applications for a Corporate Tax Specialist in the Financial Accounting Department. This position is responsible for administering and preparing federal, state, local, real and personal property tax returns for Blue Cross and Blue Shield of Oregon and its subsidiaries. Qualified candidates will also maintain a current knowledge and understanding of the internal revenue code in keeping with all tax planning, especially as it pertains to Blue Cross and Blue Shield of Oregon & subsidiaries. Requirements for this position are:  
• Bachelor of Science degree with an emphasis in accounting.  
• 2-4 Years diversified tax preparation.  
• The aptitude to recognize, analyse and resolve complex problems.  
• Demonstrated excellent written and oral communication skills.  
Yearly salary range from \$28-\$34K. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary.

**NURSING**  
**PSYCHIATRIC REVIEW COORDINATOR**  
This position conducts psychiatric reviews including pre-certification, pre-authorization and inpatient claim review; maintains utilization guidelines; establishes close working relations with provider & internal personnel and assists with psychiatric & chemical abuse program review & policy modifications. This position will require:  
• Currently OR licensed RN.  
• 3-5 years recent hospital or ambulatory psychiatric-substance abuse experience.  
• Experience with hospital claims review and/or audit, demonstrated ability to work in a fast-paced environment under high pressure conditions.  
• A strong commitment to cost containment.  
• Excellent interpersonal skills.  
Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:  
**Blue Cross and Blue Shield of Oregon**  
Human Resources Dept., 5th Flr.  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

**ADMINISTRATION**  
**EXECUTIVE ADMINISTRATIVE ASSISTANT**  
Secretary to President and managers. Requires accomplished secretarial skills. Media background and management skills preferred. No phone calls, please. Please send resume to: Personnel Dept., KPDX-TV, 910 N.E. Union, Portland, OR 97232.  
Equal Opportunity Employer

**DRIVERS WANTED:**  
Starting Salary at \$4.00/Per Hour  
Apply at Dominos Pizza, 7536 N.E. Union Ave., Portland, OR 97211. 11:00 a.m. to 10 p.m., full/part-time positions available with flexible hours, tips and commission paid nightly. Driver's average \$6-8 per hour.  
Equal Opportunity Employer

**EDUCATION**  
**TRAINING & TECHNICAL ASSISTANCE ASSOCIATE**  
Western Center for Drug-Free Schools & Communities  
NW Regional Educational Lab  
The Western Center for Drug-Free Schools & Communities provides assistance to elementary & secondary schools, institutions of higher education and the community in the area of prevention of drug & alcohol abuse. The successful candidate will schedule plan & coordinate consultation sessions, training & technical assistance for workshops, conferences, and other services to SEAs, LEAs & IHEs in the Northwest area. Additional duties include on-site training with school teams & communities, maintain documentation & conduct evaluations of the service provided. Assist in the development of resource materials, training materials, reports & other documents. Qualifications: Doctorate degree in education or Master's degree & broad experience in lieu of Doctorate. Experience working in an elementary or secondary school. Knowledge & competence in the area of drug & alcohol abuse; experience in curriculum & material development. Must be able to travel frequently by air & spend considerable time in the field. Experience working as a team member. Salary: \$31,200-\$33,230 per annum plus excellent benefits. Letter of application and resume must be received in the Personnel Office by 3 p.m., Fri., Jan. 6, 1989. In letter, indicate you are applying for the above position. Apply to Personnel Dept.  
**Northwest Regional Educational Laboratory**  
101 S.W. Main St., Suite 500  
Portland, Oregon 97204  
Equal Opportunity Employer

**JOB OPPORTUNITY**  
Call our 24-Hour JobLine at 280-4727 for a listing of current openings at Emanuel Hospital & Health Center.  
A HealthLink Member  
Equal Opportunity Employer

**MULTNOMAH COUNTY**  
**WAREHOUSE WORKER (Sheriff's Office)**  
\$8.38 Per Hour  
Receives, stores, delivers goods, supplies and property; duties vary depending on assignment to Inmate Commissary, Inmate Property Control, Laundry, Equipment and/or Evidence Property Control units; requires six months of experience and a valid driver's license; apply by January 13, 1989.  
WHERE TO APPLY: Multnomah County Employee Services, Room 1430, 1120 S.W. Fifth Avenue, Portland, OR 97204.  
Equal Opportunity Employer

**VOLUNTEERS NEEDED**  
"You can do something about AIDS!"  
Cascade AIDS Project is seeking volunteers for the next PAL Program Project. Training, January 27th through 29th and February 3rd through 5th, 1989.  
PAL's provide One-on-One emotional support, companionship and practical support to people affected by HIV disease. Deadline for applying for this 44-Hour training is Jan. 13, 1989. Call 223-5907 for applications.  
Equal Opportunity Employer

**MACHINISTS**  
\$1,000 Hiring Bonus  
We have several openings for Specialist Radial Drill operators and Journeyman level Manual/CNC Mill and Lathe operators. If you have your own tools, read blueprints and can work all shifts, we may have the opportunity you are looking for. Come in and ask about our Hiring Bonus. Our comprehensive Benefit package includes Medical, Dental, Vision and Pension Plans. We have a Production Incentive Plan and opportunities for overtime and advancement. Applications accepted Monday through Friday 7:30 a.m.-4:30 p.m.

**MECHANICS**  
Heavy Equipment  
Manufacturer of large underground mining vehicles needs heavy equipment mechanics for Final Assembly. Qualified candidates to have hydraulic/air/electrical systems experience and major component (transmission, converter, axle, etc.) build up. Must be available to work all shifts, have own tools and read blueprints. \$1,000 hiring bonus, comprehensive benefits, production incentive plan and opportunities for overtime. Applications accepted Monday through Friday - 7:30 a.m. - 4:30 p.m.

**WELDERS/FITTERS**  
\$1,000 Hiring Bonus  
Does a Production Incentive Plan, comprehensive Benefits, overtime and a safe place to work appeal to you? We may have the opportunity you are looking for. If you can read blueprints, work all 3 shifts and have experience with flux core, all position .035 and .045 MIG and 7018 stick, come in and fill out an application. Monday through Friday - 7:30 a.m. - 4:30 p.m.

**Wagner Mining Equipment Company**  
4424 N.E. 158th Ave.  
Portland, OR 97230  
Equal Opportunity Employer

**SECURITY**  
**LOOKING FOR A STEADY INCOME WITH GOOD WAGES? WE CAN HELP YOU!!!**  
American Protective Services provides a better opportunity. If you are 18 or older, have a home phone, transportation, and good work history, call us. Monday through Friday 9:00-11:00, Portland 283-2482.  
Equal Opportunity Employer

**Interested in becoming a Catholic** or returning to the Catholic Church? Call Fr. Ted or Sis. Kathleen at St Andrew's Catholic Church 281-4429

**SECRETARY**  
For non-profit agency, full-time position, \$5-\$5.90 per hour depending on experience plus benefits. 2 years secretarial experience or equivalent training required; typing min. 55 wpm. Accuracy, detail orientation, good people skills, language & communication proficiency, personable phone manner essential. Apple computer experience a plus. Obtain applications at 2301 N.W. Glisan, Portland, OR or call (503) 222-9661, ext. 233. NO RESUMES. Position open until filled.  
Equal Opportunity Employer

**COORDINATOR**  
International Special Programs  
Office of International Education  
Oregon State University  
Full-time, faculty-without-rank, 12-month, fixed term position. Bachelor's degree required, Master's preferred. Background and experience in administering international programs required. Ability to effectively coordinate existing programs and develop/market new ones. Position available on or about March 1, 1989. Deadline to submit a completed application file is January 15, 1989. For complete details contact: Eve Sanchez, Chair, International Special Programs Search Committee, English Language Institute, OSU, Corvallis, OR 97331, (503) 754-2464.  
Oregon State University is an affirmative action/equal opportunity employer and complies with Section 504 of the Rehabilitation Act of 1973. Oregon State University has a policy of being responsive to the needs of dual-career couples.

**MANAGEMENT ASSISTANT**  
Oregon Economic Development Department, Salem. Requires equivalent of 4 years responsible experience in supervision, coordination and/or technical evaluation. Salary starts \$1,465/Monthly. Call 1-373-1200.

**PROGRAM DEVELOPMENT ASSISTANT**  
Salary Range: (1-7)  
\$24,192 - \$31,332/Yearly  
Provide administrative support and technical assistance to the Director of Development concerning Department and Commission matters. Review, summarize and work with Director on in-coming administrative and policy materials. Facilitate work flow and timely interaction between Director and staff. Work with staff, public and private interest groups to collect information, insights, and data necessary for department support and pre-development analysis by top management. Entry level professional position with emphasis on interpersonal skills.

**SECURITY OFFICERS IMMEDIATE OPENINGS!**  
Wallace Security, the metro area's largest security company, has immediate openings for qualified individuals interested in security. Above average wages. Experience not necessary, though certainly a plus. You must be 18 or older, (retired encouraged to apply), have clean criminal record, your own phone & car. Training & uniforms are provided. Applications accepted 9 am - 3:30 pm Monday-Friday at 4004 SW Kelly, Portland, OR 97219. 223-6162

**REAL ESTATE - HOUSES**  
The Housing Authority of Portland (HAP) is seeking to buy sixty single family, three bedroom houses within Portland's city limits. UNIT MUST BE VACANT OR ABANDONED AS OF OCTOBER 1, 1988. Call 225-1065 to see if your property meets our requirements of location, size, etc. HAP is a EQUAL HOUSING OPPORTUNITY agency doing business according to Federal Fair Housing Laws.

**PORTLAND OBSERVER**  
"The Eyes and Ears of the Community"  
288-0033

**SUB-BID REQUESTED**  
PORTLAND STATE UNIVERSITY  
MILLAR LIBRARY ADDITION  
BID DATE: January 10, 1989 · 3:00 P.M.

**Donald Drake Construction**  
1740 N.W. Flanders · Portland, Oregon 97209  
(503) 226-3991  
We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

**SUB-BID REQUESTED**  
PORTLAND STATE UNIVERSITY  
MILLAR LIBRARY ADDITION  
BID DATE: January 10, 1989 · 3:00 P.M.

**Howard S. Wright Const.**  
P.O. Box 3764 · Seattle, Washington 98124  
(206) 447-7543 FAX (206) 447-7727  
We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

**SUB-BID REQUESTED**  
STATE LANDS BUILDING  
SALEM, OREGON  
BID DATE: January 5, 1989 · 3:00 P.M.

**Elliott & Jochimsen Const.**  
P.O. Box 12906 · Salem, Oregon 97309  
(503) 362-1164 FAX (503) 399-9673  
We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

**SUB-BIDS REQUESTED**  
Metropolitan Service District's  
Solid Waste Transport Services  
Portland to Gillam County  
Bid Date: January 6, 1989  
Bids sought for: trucking, container leasing, cleaning, painting, and maintenance; diesel fuel and lubricants, 40-ton capacity top lift container handling equipment. Also potential future construction activities.

**KNAPPTON CORPORATION**  
Marine Transportation  
P.O. Box 03018 · Portland, Oregon 97203  
(503) 286-0631 FAX: (503) 286-1775  
We are an equal opportunity employer and request sub-bids from disadvantaged, minority and women business enterprises.

**SUB-BIDS REQUESTED**  
State Lands Building  
Salem, Oregon  
Bid Date: January 5, 1989 at 3:00 P.M.

**PENCE-KELLY CONSTRUCTION**  
655 17th St., S.E. · Salem, Oregon 97301  
(503) 399-7223 FAX: (503) 585-7477  
We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

**SUB-BIDS REQUESTED**  
Bonneville Navigation Locks  
Diaphragm Wall  
Bid Date: January 10, 1989 at 2:00 P.M.

**S. J. Groves & Sons Company**  
5200 Golden Foothill Parkway · Suite 'A'  
El Dorado Hills, California 95630  
(916) 933-3203 FAX: (916) 933-4827  
We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.