

PROFESSIONAL SERVICES DIRECTORY

Phone 288-0033 — To Place Your Ad

Ad Rates: 5 Lines - 1 Week — \$7.50 4 Weeks — \$25.00 (add \$2.50 Per Line)

Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
288-0033

<p>AUTO REPAIR</p> <p>Eddie's Auto Repair</p>  <p>Low Rates - While You Wait!</p> <p>625 N.E. Killingsworth Portland, Oregon 281-7591</p>	<p>BEAUTY & BARBER SUPPLIES</p> <p>Look of Radiance 3512 N.E. 15th Street Portland, Oregon 284-6345</p> <p>Nails Only • Hair Care Salon Beauty/Barber Supply • Free Delivery</p> <p>CONTRACTING-GENERAL</p> <p>Silco Construction Co. 8614 N. Crawford Portland, Oregon 97203 286-8155</p>	<p>BEAUTY / BARBER SUPPLIES</p> <p>ja'bell's</p> <p>Beauty • Barber • Nails Supplies (Retail & Wholesale)</p> <p>Cosmetology Consultant</p> <p>5832 N.E. Union Avenue Portland, Oregon 97211 (503) 281-6393</p> <p>Open: Mon. thru Sat. 9 a.m. - 6 p.m.</p>	<p>CONSTRUCTION</p> <p>Donald M. Drake Construction 226-3991</p> <p>FLORAL - SILKS</p> <p>Eartha's Floral Connection 517-1/2 N.E. Killingsworth Portland, Oregon 97211 282-3675</p> <p>We Do Weddings • Funerals Made-To-Order • Custom-Made</p>	<p>LOCKSMITHS</p> <p>Walnut Park Lock & Key</p> <p>533 N.E. Killingsworth Portland, Oregon 288-6338</p> <p>PRINTING</p> <p>Kinko's Open 7 Days A Week 1605 N.E. 7th Portland, Oregon 97212 284-2129</p>	<p>RESTAURANT</p> <p>Cleo's Ethnic Cuisine Southern Style</p> <p>3041 N. Williams • Portland 284-7150</p> <p>SPORTS MEDICINE</p> <p>North Portland Medical Clinic 105 N. Killingsworth Portland, OR 97217 285-3323</p>
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JOBS & CLASSIFIED ADVERTISING

MENTAL HEALTH

MEDICAL COORDINATOR

Full-Time for CMHC serving children, families and adults. Duties: 1/3 administrative, 2/3 clinical. Minimum qualifications: Nurse practitioner with prescriptive privileges or physician assistant licensed by OMBE. Some outpatient psychiatric experience necessary. 35 hour a week. Salary \$22,000-\$34,000. Excellent benefits. Minorities encouraged to apply. Send resume to: Medical Coordinator, Delaunay, 5215 N. Lombard, Portland, OR 97203. Position open until filled.

Equal Opportunity Employer

USHERS
(Male & Female)

Performing Arts Center
Salary: \$4.75 per hour - Part-time, Minimum 4 hour shift.

We're looking for presentable, dependable people to greet patrons, assist with seating, enforce facility rules. Good second income. Hours are primarily evenings, weekends and holidays.

You must be 18 years or older, willing and able to work scheduled shifts and to stand for long periods of time. You must have a minimum of 1 year experience dealing directly with the general public in a high volume situation. You must be willing to work at all ERC facilities. You must be dependable, reliable, prompt, well groomed and courteous. You will be required to become CPR certified, to join the union (IATSE) within 30 days of hire, and to adhere to the ERC dress code.

APPLY IN PERSON to the Personnel Office.

Memorial Coliseum
1401 N. Wheeler

October 24 - 28, 1988
8:30 a.m. to 5:00 p.m.

An Affirmative Action/
Equal Opportunity Employer

RESEARCH ANALYST II
Salary: \$1,654-\$2,094/Monthly

The State of Oregon Employment Division is recruiting to fill two Research Analyst II positions in central office located in Salem.

Requires: 1 year research experience including statistical work and a Bachelor's degree with work in statistics, or 3 or more years of pertinent experience.

The examination given for this position is Civil Service. Tests administered daily at various testing facilities.

For recruiting announcements and required state application call:
(503) 378-3253

An Affirmative Action/
Equal Opportunity Employer

SOCIAL SERVICES

Parents Anonymous of Oregon, a parent support/advocacy program, is accepting applications for the position of State Director. This is an exciting opportunity for an individual with education, experience & creativity in family service programs. A background of volunteer coordination & community organization is desired. Vita to:

Community Services Director,
Waverly Children's Home
3550 S.E. Woodward
Portland, OR 97202

Equal Opportunity Employer

COUNSELING

ISAAC WHITE, RCSW
Counselor/Consultant

★ Individual
★ Couples
★ Families

281-5943

INSURANCE

SAIF Corporation

Oregon's leading workers' compensation insurance carrier is seeking individuals for the following positions:

SR. EXAMINER
\$1,883 MNIMUM
PORTLAND BRANCH

The individual in this position will manage complex claims, evaluate medical treatment and vocational needs.

Applicants must have three years of experience managing workers' compensation claims or three years of equivalent claims handling experience. Four years of college level coursework may be substituted for one year of required experience. Knowledge of Workers' Compensation Laws, Oregon Administrative Rules from WCD and WCB Bulletins is necessary.

DATA PROCESSING

BRANCH SYSTEMS SPECIALIST
\$1,475 MINIMUM
BEND BRANCH

The individual in this position will provide operational support for the Branch computer system and peripherals including IPL; maintain Branch documentation and standards manuals for IOS and DP functions and provide basic word processing and communications training to Branch Personnel.

This position requires an individual with a basic working knowledge and understanding of data processing terminology and concepts; strong interpersonal, problem solving and word processing skills; ability to work with limited supervision, and to work on an on-call basis. Prior WANG VS experience is desirable.

We offer an excellent benefits program. To be considered for these position you must complete our employment application. Please call our message phone (503) 1-373-8047 by 5 p.m., October 27th, 1988 to request your applicant packet. No resumes please.

SAIF Corporation
Equal Opportunity Employer

TEACHER

SPECIALIST MEASUREMENT

The Multnomah Education Service District is seeking a Specialist Measurement to assist the local districts in the area of group testing by helping them develop strategies, materials and techniques under the AERA/APA/NCME standards for educational and psychological testing. The successful applicant will possess:

- Bachelor's degree in related subject.
- Combined experience in psychometrics AND either teaching or guidance counseling in grades K-12.
- Hold or qualify for valid Oregon Teaching or Personnel Service Certificate.
- Ability to obtain a General Aptitude Test Battery Specialist Certificate upon being trained.

Deadline 10/28/88 by 2 p.m. to be considered for first screening. Open until filled. Applicants meeting the above qualifications should contact Jeanne at 255-1841, Ext. 205 for MESD application form and additional information.

Equal Opportunity Employer

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CLERICAL

COMMITTEE ASSISTANT

For the Legislative Administration Committee of the Oregon Legislature. Positions provide support to session and interim legislative committees by performing a variety of clerical, administrative and technical tasks. Experience performing a variety of clerical functions at a technical or administrative support level required. Salary range \$1,465-\$1,863 per month. Present recruitment is to develop a list to fill permanent and 1989 Legislative Session positions. A Legislative Administration Committee application is required. This recruitment open until sufficient applications are received. It may close at any time without notice.

LEGISLATURE

BILL DIGESTER
(Legislative Session Only)

For the office of the Legislative Counsel of the Oregon Legislative Assembly. Position prepares written summaries of legislative measures and amendments. Skill in analyzing legal documents and writing technical material required. Law degree preferred. Salary range \$1,605-\$2,056 per month. This position will begin in November, 1988 and end at the close of the 1989 legislative session. A Legislative Administration Committee application is required. Application materials must be received by 5 p.m., Nov. 14, 1988.

Contact Personnel Services, Legislative Administration Committee, S-401 State Capitol, Salem, OR 97310. (503) 378-8530.

Equal Opportunity Employer

ECONOMIC DEVELOPMENT LIBRARIAN

The Linn-Benton Cooperative Economic Development Library Project is seeking a Librarian who is innovative and interacts well with the business and professional communities. Will set up and firmly establish a network with the business and professional communities of Linn/Benton counties and will link this network with the resources in the local area libraries. Will establish and work closely with an advisory board to better assess the informational needs of the business communities.

Requires: ALA accredited MLS, at least 2 years as a professional librarian, strong communication and interpersonal skills, ability to do online and compact disk searching. **Prefers:** Background in business reference, experience in grantwriting and in working with community groups.

Salary: \$2,200 monthly for an appointment of December 1988 through September 1989. Possibly extended. Application Deadline: November 1, 1988. Apply to Barbara Thornburg, OSU, Kerr Library 121, Corvallis, OR 97331-4501.

OSU has a policy of being responsive to the needs of dual-career couples and is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

DENTIST WITH HOSPITAL TRAINING

Part-time position, supervising dental residents, students and direct patient care. Must have one or more years of hospital residency training and familiarity with managing disabled patients. Oregon license required. Contact: Dr. J.T. Jastak.

OHSU Hospital Dentistry
279-7997 during business hours.
Equal Opportunity Employer

MAINTENANCE

BUILDING MAINTENANCE ASSISTANT

Immediate opening to assist in the maintenance repair and general upkeep of facilities and equipment. Qualified applicants will have proven knowledge and skills of building, electrical, plumbing and mechanical systems, be able to meet physical demands of job, pass a security check, have the ability to make math calculations and have effective written and verbal communication skills. Salary range \$5.48-\$6.85/hourly plus full benefits. Apply at:

American Red Cross
Human Resource Dept.
3131 N. Vancouver Ave.
Portland, OR 97208

Equal Opportunity Employer

MEDICAL CLAIMS ANALYSTS

Blue Cross and Blue Shield of Oregon is currently accepting applications for Medical Claims Analysts for positions to begin November 28, 1988.

This position is responsible for accurate and timely payment of Blue Cross and Blue Shield of Oregon's medical claims. Experience necessary to perform this task will include:

- 1 Year recent clerical work experience in a doctor's office or hospital setting.
- Demonstrated knowledge of medical terminology and anatomy. This may be obtained through a classroom setting or office experience.
- ICD-9/CPT-4 Coding.
- A minimum of 6-12 months experience using a CRT in a production oriented environment.
- Fast, accurate use of a 10-Key calculator.

Previous claims processing or insurance billing experience highly desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201

Equal Opportunity Employer

RECEPTIONIST
(Part-Time)

Performing Arts Center
Salary: \$5,6705 - \$6,0315/Hourly

We're looking for presentable, dependable people with good reception and basic secretarial skills to provide switchboard, reception and clerical relief for the full-time staff at the Portland Center for the Performing Arts. Hours are flexible and include evenings. Good second income.

You should have a minimum of 1 year experience dealing directly with the general public in person and on the phone. You must be dependable, well groomed, personable and courteous. You must be willing to be CPR certified.

APPLY IN PERSON: October 24-28, 8:30 a.m. through 5:00 p.m., Memorial Coliseum, Personnel Office, 1401 N. Wheeler.

An Affirmative Action/
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JOB OPPORTUNITY

Call our 24 Hour Job-Line at 280-4727 for a listing of current opening at Emanuel Hospital & Health Center.

A HealthLink Member
Equal Opportunity Employer

APARTMENT MANAGER JOB OPENINGS

The Housing Authority of Portland is now accepting applications for Resident Aide positions. These positions are responsible for providing services for tenants. In order to be eligible applicants must be able to receive public housing assistance.

The Resident Aide receives a monthly salary plus utility allowance.

Apply to:

Housing Authority of Portland
1605 N.E. 45th Avenue
Portland, Oregon 97213

Openings at the Following Locations:

- Hollywood East
N.E. Portland
Elderly Complex
- William Plaza
N.W. Portland
Elderly Complex
- Townhouse Terrace
S.E. Portland
Family Complex
- Columbia Villa
N. Portland
Family Complex

ADVERTISING MANAGER

Oregon Lottery Ad Manager will oversee all in-house advertising and promotional activities; develop and administer ad budgets.

At least seven years' ad agency experience is required, with at least four years in a management/supervising capacity. A solid knowledge of media, production, and administration is required. Ideally, this ad manager comes from a hands-on account service background, has specialized in public relations, has particular experience in retail sales promotion, and is not intimidated by paperwork.

Salary: \$2,753 - \$3,518/monthly with a management benefit package.

Written responses by November 30, 1988 to:

Dan Hoynacki
Marketing Director
Oregon State Lottery
P.O. Box 12649
Salem, OR 97309

MANAGEMENT

EXECUTIVE ASSISTANT I (H2A SPECIALIST)

Current opening, State of Oregon Employment Division, in Central Office, located in Salem, \$1,904 - \$2,417 monthly plus liberal fringe benefits, including family health & dental insurance, and retirement.

This position manages a state-wide program mandated by the U.S. Dept. of Labor, to process applications for temporary alien agricultural and logging workers. The purpose of the H2A program is to supplement on a temporary basis domestic labor shortages with out of country workers.

Requires 2 years of progressively responsible administrative responsibility or 2 years of experience in a staff technical or professional function related to an agency program. IN ADDITION; you must have a Bachelor's degree or 3 more years of pertinent experience.

For recruiting announcement, required state application, call 1-378-3253. Applications and exam questions must be returned to Employment Division, Personnel & Training, 875 Union St N.E., Salem, OR 97311 by 5 p.m., Nov. 8, 1988.

The State of Oregon is an Affirmative Action/Equal Opportunity Employer

ACCOUNTING

SENIOR ENERGY UTILITY ANALYST

Salary: \$32,508-\$41,328/Yearly

The Oregon Public Utility Commission is recruiting for a Senior Energy Utility Analyst to provide financial and accounting oriented expertise in the regulation of energy utility rates and operations. The person holding this position assumes substantial responsibility in analyzing energy utilities' revenue requirements and advising the commission on those matters as well as accounting and tax issues. To qualify, you must have 4 years experience in engineering, economic research and analysis, or utility auditing or accounting, including the review and written analysis of financial and accounting data. One of the 4 years must be directly related to utility auditing or accounting. In addition, you must have a Bachelor's degree in engineering, economics, accounting, or a relevant scientific discipline or 3 more years of responsible pertinent experience. A Master's degree in engineering, economics, accounting, or relevant scientific discipline can substitute for 1 year of the required 1 year of experience related to utility auditing or accounting. Experience using personal computers may be given preferred consideration. For information about applying, call (503) 378-6662 or write to the Oregon PUC, Human Resource Services, 360 Labor & Industries Bldg., Salem, OR 97310.

Equal Opportunity Employer

KGW-TV - KGW-AM - KINK-FM HUMAN RESOURCES DIRECTOR

KGW-TV, KGW-AM, and KINK-FM has immediate opening for a Human Resources Director, to act as an internal consultant to the three King Broadcasting stations in Portland.

Responsibilities include recruiting and selection, employee and labor relations, employee development, performance appraisal, compensation, E/E/O.

- Demonstrate ability to lead from a staff position.
- Excellent communication skills.
- 3-5 years experience at a management level preferred.
- Bachelor's Degree required; Master's degree preferred.

Please send resume, cover letter and salary history to:

General Manager
KGW Television
1501 S.W. Jefferson St.
Portland, OR 97201

Equal Opportunity Employer/
M/F/H

ENGINEERING

STORE ENGINEERING MANAGER

Progressive grocery wholesaler has position available for creative individual with prior experience in grocery store project planning. A minimum of 10 years experience required. Must also be experienced with site analysis, store design, format and decor. Working knowledge of store refrigeration systems a must. Computer literacy a plus. Please send detailed resume and salary history no later than November 6, 1988 to:

United Grocers, Inc.
Human Resource Dept./S.E.M.
P.O. Box 22187
Milwaukie, OR 97222

Equal Opportunity Employer