

# PROFESSIONAL SERVICES DIRECTORY

Phone 288-0033 — To Place Your Ad

Ad Rates: 5 Lines - 1 Week — \$7.50 4 Weeks — \$25.00 (add \$2.50 Per Line)

Deadline: 5:00 P.M. - Tuesday (All ads are subject to the approval of this paper, which reserves the right to edit, reject or properly classify any ad.)

## AUTO REPAIR



**Eddie's Auto Repairs**  
625 N.E. Killingsworth  
Portland, Oregon  
281-7591

## BEAUTY / BARBER SUPPLIES

### ja'bell's

Beauty & Barber Supplies  
(Retail & Wholesale)  
Manager - Horace T. Johnson  
Cosmetology Consultant - Sandra Bell  
5832 N.E. Union Avenue  
Portland, Oregon 97211  
(503) 281-6393  
Open: Mon. thru Sat. 9 a.m. - 6 p.m.

## CHURCH ORGANIZATION

**Bethel A.M.E. Church**  
5828 N.E. 8th Ave.  
Portland, Oregon 97211  
285-9583

## CONTRACTING-GENERAL

**Silco Construction Co.**  
8614 N. Crawford  
Portland, Oregon 97203  
286-8155

**Dale Ramsey Construction**  
P.O. Box 1082  
Corvallis, Oregon 97339  
(503) 753-2012

## FASHION CONSULTANTS

**Debonaire Production**  
Fashion Consultants  
P.O. Box 12088  
Portland, Oregon 97212  
284-7188

## JEWELRY REPAIR

**National Gold & Silver**  
14K Gold & Sterling Silver Jewelry  
620 S.W. Broadway  
Portland, Oregon 97205  
248-2156  
Bruce McKay - Graduate Gemologist

## LOCKSMITHS

**Walnut Park Lock & Key**  
533 N.E. Killingsworth  
Portland, Oregon  
288-6338

## PRINTING

**Kinko's**  
Open 7 Days A Week  
1605 N.E. 7th  
Portland, Oregon 97212  
284-2129

## RESTAURANT

**BESAW'S**  
*'There is a great place to eat*  
2301 N.W. Savier  
288-3764  
Open 24 Hours

**Cleo's**  
*Ethnic Cuisine Southern Style*  
3041 N. Williams • Portland  
284-7150

**Mayas Tacqueria**  
Fresh Home Cooked Mexican Food  
1000 S.W. Morrison on 10th  
226-1946

# JOBS & CLASSIFIED ADVERTISING

## MANAGEMENT

### SHOP SUPERVISOR

Yellow Freight Systems, one of the nation's largest motor carriers seeks a shop supervisor with a mechanical background & a minimum of 2 years supervisory experience.

Requirements include background in diesel engines, drive trains, air brakes, lighting systems welding & trailer repair. Qualified candidates must possess effective communication & interpersonal skills & be willing to work flex hours. Monday through Sunday or night shift. Vocational school, graduate or college coursework preferred.

Yellow offers an excellent salary & benefits program. Qualified candidates should call for appointment, 289-8822, 10 a.m.-Noon, Mon.-Fri., ask for Jeff.

Equal Opportunity Employer

## MENTAL HEALTH

### RESIDENTIAL COUNSELORS

Residential Counselors to cover night shifts in several facilities for delinquent and runaway youth. Need responsible, reliable workers with good communication skills who enjoy working with adolescent population. Good opportunity for students. \$3.65-\$4.00/hr (depending on facility budget) plus excellent benefits. Agency encourages internal promotions. Complete required agency apply at:

**Janis Youth Programs**  
738 N.E. Davis  
Portland, Oregon

Equal Opportunity Employer

## MENTAL HEALTH

### PROJECT COORDINATOR

For Socialization Center for chronically mentally ill. 15 hours per week, \$500-\$600 per month (hours & salary may be expanded).

Interviews will begin after Sept. 22, 1988. Applications will be received until position is filled. We encourage early applications.

Call or write:

**Ecumenical Ministries of Oregon**  
0245 S.W. Bancroft St.  
Suite B  
Portland, OR 97201  
(503) 221-1054

Equal Opportunity Employer

## MULTNOMAH COUNTY

### FAMILY ENHANCEMENT SPECIALIST

Children's Clinical Services  
Salary: \$11.27-\$14.16/Hourly

Provides home-based evaluation and treatment to children and families at risk of child abuse; requires MS in mental health and two years of experience or BS and three years of experience; work experience in a school system is desirable; applicants must be able to provide their own transportation; apply by September 30, 1988.

WHERE TO APPLY:

**Multnomah County Employee Services**  
Room 1430  
1120 S.W. Fifth Avenue  
Portland, OR 97204

Equal Opportunity Employer

## PERSONAL

Interested in Becoming A Catholic Or Returning To The Catholic Church?

CALL

Fr. Ted Or Sr. Kathleen  
At St. Andrew's Catholic Church  
281-4429

## LEGAL SECRETARY

### EXECUTIVE SECRETARY / LEGAL ASSISTANT

Esco Corporation, a Portland-based steel manufacturer, seeks a qualified individual to become an Executive Secretary/Legal Assistant. Position reports to the Legal & Financial Vice President and provides secretarial/administrative support to 4 people.

RESPONSIBILITIES: Executive secretarial duties to include word processing, typing, the handling of confidential financial & legal information and maintenance of legal record filing system.

QUALIFICATIONS: Previous law or public accounting office experience desirable, excellent oral & written communication skills, fast accurate word processing & typing, strict attention to detail, strong interpersonal & organizational skills. For consideration send resume and salary history to Dept. 409.



## MANAGEMENT

### PRODUCT MANAGEMENT

Esco Corporation, a Portland-based steel manufacturer, seeks a dynamic individual to join our management team as a Product Administrator.

Responsibilities lie within the Construction Products Group and include the following:

- Proper product selection to meet customer needs.
- Inventory forecasting.
- Timely & accurate product quotations.
- Product problem solving to achieve a high level of customer service.

Successful candidate will have the following qualifications:

- 4 year college degree.
- Strict attention to detail & the ability to meet deadlines.
- Ability to function in a dynamic, fast-paced environment.
- Excellent communication skills. For consideration send resume and salary history to Dept. 408.



## PURCHASING

### BUYER

The Esco Corporation, a Portland-based steel manufacturer, seeks a Buyer in our Purchasing Department.

RESPONSIBILITIES: Responsible for vendor selection and outsourcing of some or all fabricating, data processing equipment, castings, office supplies, foundry supplies.

REQUIRED QUALIFICATIONS: College degree, minimum 3 years purchasing experience required; must have excellent negotiating & communicating skills; technical experience and/or training desired. For consideration send resume and salary history to Dept. 407.

Manager of Employment  
**ESCO CORPORATION**  
P.O. Box 10123  
Portland, OR 97210

Equal Opportunity Employer

### HEAT AND FROST INSULATORS

JATC ... is accepting applications for apprentice positions. Apply weekdays from Sept. 19th through Sept. 30 from 9:00 a.m.-11:00 a.m. and 1:00 p.m.-5:00 p.m. Apply at 11105 N.E. Sandy Blvd. 255-5124.

## MEDIA

### PRODUCTION ASSISTANT

Legislative Session Only

For the Media Services Unit of the Legislative Administration Committee. Position provides video production assistance in the operation of the closed circuit television systems including video camera operations and video tape duplications. Experience in broadcast communications, video photography and video tape production required. Salary range \$1,211-\$1,506 per month. 2 positions will begin in Dec. 1988 and end soon after the close of the 1989 Regular Session. A Legislative Administration Committee application materials must be received by 5 p.m., Oct. 4, 1988. Contact Personnel Services, Legislative Administration Committee, S-401 State Capitol, Salem, OR 97310. (503) 378-8530.

Equal Opportunity Employer

### FAMILY MEDITATOR

Half-Time Position

Salary: \$828.80-\$1,110.40/Monthly

Assist divorcing parents involved in custody and/or visitation dispute in reaching a workable solution for the Lane County Family Meditation Program. Requires a Master degree in a behavioral science plus 2 years of experience in counseling and meditation. Filing deadline is October 14, 1988. For required application contact:

**Lane County Personnel**  
125 E. 8th Avenue  
Eugene, OR 97401  
Call: 1-687-4171

Equal Opportunity Employer

## MEDICAL

### PHLEBOTOMIST

3 Per diem positions for individuals to perform veni punctures, vital signs, & hemoglobin/hematocrit determinations. Qualified applicants will have completed basic, phlebotomy training & be capable of passing national certification. Must be willing to work irregular hours & travel outside the city. Starting salary range: \$6.63 - \$7.79/Hourly.

### STAFF NURSE BLOOD SERVICES

2 Per diem positions available for RN licensed in Oregon & Washington to work in blood center & on mobile units. Duties include all phases of nursing related to blood donor processing, phlebotomy & health assessment skills most desirable. Must be available to work irregular hours & travel outside of the city. Starting salary: \$12.94/Hourly. Apply at:

**American Red Cross**  
Human Resources Dept.  
3131 N. Vancouver Ave.  
Portland, OR 97208

Equal Opportunity Employer

## WASHINGTON COUNTY JOBS

### AGING SERVICES PROGRAM SPECIALIST

Salary: \$2,051-\$2,492/Monthly

### ELECTION ASSISTANT

Salary: \$1,141-\$1,387/Monthly

Call (503) 648-8607 for information. County application forms required. Apply by Sept. 30, 1988 to Washington County Personnel.

Equal Opportunity Employer

## TYPISTS

Hundreds Weekly At Home!

Write:

P.O. Box 16, Clark, NJ 07066

## SOCIAL SERVICE

### YOUTH PROJECT DIRECTOR

Salary: \$8.64-\$9.07/Hourly  
Excellent Fringe Benefits

With non-profit organization providing employment, training and other services to youth aged 14-21 in Hillsboro. Responsible for successfully developing, managing and implementing programs. Provides staff supervision and training. Coordinates and oversees services with schools and other youth programs. Develops and negotiates contracts. Monitors programs and reports results. Qualifications: Excellent oral and written communication skills. Management and supervisory skills and experience. Experience and/or education in contract development and negotiation, provision of employment and training services to youth, counseling and coordinating with governmental and community agencies. Bi-lingual English/Spanish preferred. Drivers license and reliable, insured transportation required. Closes 9/16 at 5 p.m.

Send resume to: Sharon White

**Oregon Human Development Corp**  
9620 S.W. Barbur Blvd.  
Suite 110  
Portland, OR 97219

Equal Opportunity Employer

### TRAFFIC SAFETY TECHNICIAN

(Engineering Technician I)  
Salary: \$9,121-\$9,473 Hourly

One year position in a Vision Obstruction Removal Program. Involves carrying out City regulations; tactfully working with property owners to remove vision hazards, plan, schedule and participate in meetings. Two year technical course, Associate degree or any equivalent experience and training providing good written and oral communication skills and skill in dealing with the public. Experience using personal computers is desired.

Closes: Sept. 30, 1988.

Apply:

**City of Salem**  
Personnel Department  
Room 225  
555 Liberty St., S.E.  
Salem, OR 97301

Equal Opportunity Employer

### WASTERWATER TREATMENT TECHNICIAN

Salary: \$11,515-\$14,071/Hourly  
Plus Excellent Fringe Benefits

We're looking for a skilled person with considerable experience maintaining process equipment in a large W.W. treatment plant. Must be a troubleshooter in electrical, diagnostics, mechanical repair and critical alignment, machining, hydraulics, pneumatic operators, pumps, controllers. Experience using computers, PLC's, microprocessors desired. May need to gain certification. Closes: 9/30/88.

APPLY:

**City of Salem**  
Personnel Department  
555 Liberty St., S.E.  
Salem, Oregon 97301

Equal Opportunity Employer

**\$60.00 PER HUNDRED**  
Remailing letters from home!  
Details, send self-addressed, stamped envelope.

**Associates**  
Box 309-T  
Colonia, NJ 07067

## SECURITY

### LOOKING FOR A STEADY INCOME WITH GOOD WAGES?

WE CAN HELP YOU!!!

American Protective Services provides a better opportunity. If you are 18 or older, have a home phone, transportation, and good work history, call us. Monday through Friday 9:00 - Noon, Portland - 283-2482.

Equal Opportunity Employer

### ADMINISTRATIVE ASSISTANT

Non-profit organization seeks well organized, flexible worker. Must have good problem-solving and phone manner, type 60 wpm, computer skills. Salary \$13,000 plus benefits. Reply with resume and cover letter to:

**Interagency Food Bank**  
3808 N. Williams Ave.  
Portland, OR 97227  
Attn.: Julie

Equal Opportunity Employer

## EDUCATION

### INSTRUCTOR

Salary: \$18,037-\$20,292/Yearly  
Plus Benefit Package

The Private Industry Council is recruiting for an instructor. This position is responsible for design and implementation of academic programs for youth in TPIC programs and for coordination with educational agencies concerning the granting of the GED diploma. Preferred requirements: Bachelor's degree in education, computer assisted instruction or other relevant social service field; teaching experience in GED or academic remediation programs. Closing date: 5:00 p.m., Monday, Sept. 26, 1988.

Applications available at the PIC, 520 S.W. 6th Ave., Suite 400, Portland, OR 97204.

An Affirmative Action/  
Equal Opportunity Employer

### TECHNICAL WRITER

Join a worldwide developer and producer of biotechnical equipment. Research and write operator and maintenance manuals. The successful candidate will combine a BS in a scientific field with experience in technical writing. An understanding of medical concepts and terminology, knowledge of FDA/GMP requirements for user literature and Macintosh's Ready-Set-Go and Adobe Illustrator programs is desirable. Excellent professional challenge, compensation and benefits exist with a team dedicated to the development of the technology of tomorrow. Smokers need not apply. Send qualified resume & salary history to:

Application Desk for Tech Writer  
13520 S.E. Pheasant Court  
Portland, OR 97222

An Affirmative Action/  
Equal Opportunity Employer

### INSTRUCTION COORDINATOR

Upward Bound Program  
Portland State University

Teaching and supervisory experience required. Must be able to organize, coordinate, and evaluate instructional and tutorial program for secondary students. Application and position description available in Shattuck Hall, Room 239, or call 464-4010. Application deadline is Sept. 23, 1988 at 5:00 p.m.

PSU is an Equal Opportunity/Affirmative Action Employer. Minorities, women and members of other protected groups are encouraged to apply.

## RN NEW GRADUATES & EXPERIENCE NURSES POSITIONS NOW OPEN

In Med-Surgical, ICV, Geriatrics. Competitive salary, 5 plus weeks vacation, 13 day sick leave, 10 paid holidays. Shift differential 25%, Sunday premium pay, health & life insurance. 6-weeks orientation program for new graduates. ICV training available to qualified candidates. For application call Kay Roe, RN Nurse Recruiter, (503) 220-8262, Ext 6024 or (206) 696-4061, Ext. 6024 or Send resume to:

Kay Roe (118P)

**VA Medical Center**  
P.O. Box 1034  
Portland, OR 97207

Equal Opportunity Employer

### COMMUNICATIONS SPECIALIST I

Salary: \$8,498-\$9,121/Hourly  
Plus Shift Differential -  
Rotating Shifts and Days Off

To establish a 6-month eligible list. Receive emergency and non-emergency requests for police, fire and medical services; prepare incident reports; operate computer terminals. Experience/training in handling full range of non-dispatch functions for public safety communications; business practices and typing. Spanish/SE Asian bilingual skills are a plus. Must pass Emergency Medical Dispatch course by end of 6 month probation. Eligible for promotion to Communications Specialist II upon completion of probation and promotional exam. (Current salary \$9,47-\$11.51/Hourly) Closing date: 9-30-88.

### MECHANIC II

Salary: \$9,819-\$12.00/Hourly

Skilled journey-level mechanical work in major overhaul, rebuild and repair work on gasoline and diesel powered maintenance and construction equipment. Involves diagnosis, repair, rebuild of brake systems, transmissions, differential, clutches, alignments and hydraulic systems. Considerable experience as journey level heavy equipment mechanic or equivalent providing ability to diagnose electrical hydraulic, mechanical failures and welding. Must possess own hand tools; OR chauffeur's or CL 3 license. Closing date: 10-7-88.

### PARKS SUPERVISOR

\$2,152-\$2,744/Monthly

For park and landscape areas in City of Salem, Polk and Marion County parks. Cons. exp. in park maint., budgeting and strong superv. exp. Requires knowl. of park management principles applicable to urban and resources oriented parks and landscapes. Possess OR pesticide applicator's license; valid OR Driv. Lic. Closes 9-30-88.

APPLY:

**City of Salem**  
Personnel Department  
555 Liberty St., S.E.  
Salem, Oregon 97301

Equal Opportunity Employer

## RADIO

### NEWS EDITOR

Portland station has opening for News Editor must have 3 years experience in journalism. Send resume only to:

### NEWS

P.O. Box 14957  
Portland, OR 97214

Equal Opportunity Employer