

JOBS & CLASSIFIED ADVERTISING

INSURANCE

SAIF Corporation
Oregon's leading workers' compensation insurance carrier is seeking individuals for the following positions.

ACCOUNT REPRESENTATIVE
\$1,707 MINIMUM
PORTLAND BRANCH OFFICE

The individual in this position is responsible for the retention and marketing of small business accounts and provides information and assistance concerning workers' compensation insurance to employers and other interested parties.

Applicants should have one year of technical experience in workers' compensation insurance in the areas of marketing or underwriting; excellent skills in communication and public relations; basic math and clerical skills. Applicants must possess or have the ability to obtain an Oregon General Agents Insurance License and also possess a valid Oregon driver's license.

MEDICAL REVIEW SPECIALIST
\$1,883 MINIMUM
CORPORATE HEADQUARTERS IN SALEM

The individual in this position will review complex medical/surgical bills as identified by the audit system. Research new and questionable medical services and equipment; use of diagnostic tests; verify providers scope of practice and level of service; and serve as a resource and assist in training of medical reviewers and medical audit assistants.

Applicants for this position must have a current RN License. An extensive and broad based clinical background, knowledge of medical billing codes, knowledge of services and surgical procedures and knowledge of workers' compensation law and medical rules. The preferred candidate will have a Bachelor's degree and previous medical bill auditing experience.

LOSS CONTROL CONSULTANT
\$1,707 MINIMUM
PENDLETON DISTRICT OFFICE

The individual in this position will provide safety and health services to assigned policyholder accounts.

Applicants must have a four year college degree in safety or related field, i.e., science or management. This position requires two years full-time experience in the area of Loss Control and service work or equivalency. Applicants should also possess excellent communication skills, be versed in safety matters and be familiar with the workers' compensation system. A valid Oregon driver's license is required.

We offer an excellent benefits program. To be considered for these positions you must complete our employment application. Please, call our message phone (503) 1-373-8047 by 5:00 p.m., September 15, 1988 to request your applicant packet. No resumes please.

Equal Opportunity Employer

FUNDRAISING
Salary: \$16,000-\$17,000/Yearly

Associate with McKenzie River Gathering Foundation. Entry level position. Learn grass-roots fundraising on-the-job. Work in Portland.

QUALIFICATIONS: Commitment to social change, strong interest in fundraising; good written, verbal & organizational skills. closing: 10/1/88. 233-0271.

An Affirmative Action/
Equal Opportunity Employer

NEEDED
Minority Attorney
for possible lawsuit
289-7345

HEAT AND FROST INSULATORS

JATC will be accepting applications for apprentice positions. Apply weekdays from Sept. 19th through Sept. 30 from 9:00 a.m.-11:00 a.m. and 1:00 p.m.-5:00 p.m. Apply at 11105 N.E. Sandy Blvd. 255-5124.

RECREATIONAL VEHICLES

NEW to Oregon the Tahoe 12 wide. Park Model RV 396 square feet of style & value. Park Place RV. The Saving Place. Hwy-18 S.E. Dayton By-Pass. (503) 864-2111.

INSURANCE

BLUE CROSS AND BLUE SHIELD OF OREGON
Blue Cross & Blue Shield of Oregon is currently accepting applications for the following positions:

PSYCHIATRIC REVIEW COORDINATOR

This position conducts psychiatric reviews including pre-certification, pre-authorization, & inpatient claim review; maintains utilization guidelines; established close working relations with provider & internal personnel; and assists with psychiatric and chemical abuse program review & policy modifications.

This position will require:

- Currently Oregon licensed RN.
- 3-5 years recent hospital or ambulatory psychiatric/substance abuse experience.
- Experience with hospital claims review and/or audit.
- Demonstrated ability to work in a fast-paced environment under high pressure conditions.
- A strong commitment to cost containment.
- Excellent interpersonal skills.

MEDICAL CLAIMS ANALYSTS

Your knowledge of medical terminology, ICD-CPT coding, CRT skills, and experience in a doctor's office or hospital setting may qualify you for a position as a Medical Claims Analyst. Positions will begin October 3.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flexible work hours, and competitive salary. Please apply or send resume to:

Blue Cross and Blue Shield of Oregon
Human Resources Dept., 5th Flr.
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

TRAFFIC SAFETY TECHNICIAN
(Engineering Technician I)
Salary: \$9,121-\$9,473 Hourly

One year position in a Vision Obstruction Removal Program. Involves carrying out City regulations; tactfully working with property owners to remove vision hazards, plan, schedule and participate in meetings. Two year technical course, Associate degree or any equivalent experience and training providing good written and oral communication skills and skill in dealing with the public. Experience using personal computers is desired.

Closes: Sept. 30, 1988.

Apply:
City of Salem
Personnel Department
Room 225
555 Liberty St., S.E.
Salem, OR 97301
Equal Opportunity Employer

RESIDENTIAL ADVISOR
Springdale Job Corp Center

Is accepting applications for a person to supervise young adults ages 16 to 22 in an educational-residential setting during evening or night-time shifts. Some related college studies and/or residential experience preferred. Some group work required. Must have own transportation and be able to obtain chauffeur's license. Send resume by Sept. 21, 1988 to:

G.E. - Springdale Job Corp Center
Atten.: Julie Blanchard
31224 E. Crown Point Hwy.
Troutdale, Oregon 97060
Equal Opportunity Employer

ARITHMETIC or ALGEBRA REVIEW
6 Hours Refresher Course
\$25.00
Offered Days, Nights or Saturdays
Sept. 17 to Sept. 24 Only
Call 289-1547
Class Size Limited

PERSONALS

MasterCard!!
— No One Refused —

Regardless of credit history. Also ERASE bad credit. Do it yourself. Call 1-619-565-1522, Ext. C3759OR - 24 Hours.

PORTLAND OBSERVER
"The Eyes and Ears of the Community"
288-0033

MARKETING/PUBLIC RELATIONS COORDINATOR

Salary: \$33,000-\$43,000/Yearly

The Portland Development Commission is looking for an individual to develop and implement the Commission's national marketing plan to promote Portland as a good location for business investment and location, coordinate special marketing events, and write and publish a quarterly newsletter. The successful applicant will be highly self-motivated and enterprising, with demonstrated ability in marketing, a strong national media/public relations background, and substantial organizational and communication skills.

We offer the opportunity to be an integral member of a motivated, successful team. To apply, request a Commission application packet by calling or writing:

Portland Development Commission
1120 S.W. Fifth Avenue
Suite 1102
Portland, Oregon 97205
(503) 796-5295

The Portland Development Commission is an Equal Opportunity/Affirmative Action Employer

\$60.00 PER HUNDRED
Remailing letters from home!
Details, send self-addressed, stamped envelope.

Associates
Box 309-T
Colonia, NJ 07067

HOUSING AUTHORITY OF PORTLAND INVITATION FOR BIDS

INSTALLATION OF SECURITY LIGHTS

Sealed bids for the installation of security lights will be accepted by the Housing Authority of Portland, Oregon (HAP) at 8910 N. Woolsey Avenue, Portland, Oregon 97203 until 2:00 p.m., PST, September 29, 1988. Following a short interval, bids will be publicly opened and read aloud. Bidders may be present during the bid opening.

Briefly, the work consists of installing fifteen (15) new light standards with fixtures after removing existing standards.

Prospective bidders obtain one set of bidding documents at the Housing Authority of Portland Maintenance Office, 8910 N. Woolsey Avenue between 8 a.m. and 4 p.m., Monday through Friday. A \$20 refundable deposit is required for each set of documents. Documents must be returned in good condition within ten days after bid opening date in order to receive refund of deposit. Additional sets of documents may be acquired for \$10 each which is not refundable. Business firms outside the Portland Area may request documents by calling 283-4602 and making arrangements for deposit by mail.

A HAP representative will conduct a tour of the job site at 7000 N.E. 27th at 9 a.m., Wednesday, September 21. Questions posed at that time regarding the project will be answered by addenda and provided to all bidders by mail.

A minimum of 20% MBE participation in the execution of this project is a HAP requirement and the methods the bidder proposes in compliance with this requirement shall be submitted on a notarized "Certification of MBE participation" form which will become part of the bid.

No bid will be considered unless accompanied by Bid Security in the form of a certified check or surety bond payable to the Housing Authority of Portland in an amount equal to 10% of the bid to be forfeited as fixed and liquidated damages should the bidder neglect or refuse to enter into a contract or provide suitable bond for the faithful performance of the work in the event the contract is awarded to the bidder.

No bidder may withdraw bid after the hour set for the opening thereof until after the lapse of 60 days from the bid opening.

The Housing Authority of Portland may reject any bid not in compliance with all prescribed bidding procedures and requirements and may reject any or all bids, and waive all informalities, if in the judgment of HAP it is in the public interest to do so. Questions regarding this project should be directed to Dave Walter at 238-4602.

Housing Authority of Portland, Oregon
Loren Tarbell,
Director of Maintenance

SET-UP SUPERVISOR

MEMORIAL COLISEUM CIVIC STADIUM

Salary: \$22,722-\$27,579/Yearly Full-Time Exempt

We're looking for a line supervisor who will be responsible for the setting, removing and cleaning of all events and the completion of other maintenance and auxiliary tasks as assigned. You will directly supervise both our regular and temporary crews of workers as they clean the facilities, setup and tear down events and perform other maintenance.

You must be physically able to perform any task pertaining to the successful completion of any setup and cleanup. You should have a minimum of 5 years experience performing setup and cleanup duties in a large, sports related public facility. You must have supervisory experience. You must have a valid Oregon state driver's license. You must be willing to work any shift, any day. You must be able to work effectively with people and with equipment. You must be willing to be CPR certified.

APPLY IN PERSON: Sept. 15 & 16, 8:30 a.m. - 5:00 p.m., Memorial Coliseum Personnel Office, 1401 N. Wheeler, Portland.

An Affirmative Action/
Equal Opportunity Employer

CITY OF PORTLAND • PORTLAND DEVELOPMENT COMMISSION

REQUEST FOR QUALIFICATIONS

FOURTH AND YAMHILL PARKING GARAGE PROJECT • PORTLAND, OR

The Portland Development Commission (PDC) seeks statements of qualifications from general contractors for the construction of the Fourth and Yamhill Parking Garage. The parking garage is part of the Pioneer Place Project, and will be located on the northerly three-quarters of Block 51, an area bounded by S.W. Third and Fourth Avenues, Yamhill Street and two existing buildings on Taylor Street in downtown Portland. The garage will have approximately 630 parking spaces: 180 below grade and 450 above grade. Approximately 15,000 sq. ft. of retail space will be included on the ground floor of the garage. Statements of qualification from general contractors will be evaluated and the two to five most qualified will be invited to submit proposals. The construction work will be performed on a cost-plus-fixed-fee basis within a Guaranteed Maximum Price (GMP). Construction will begin shortly after selection of the general contractor, and must be completed by January 15, 1990.

PDC's requirements for Minority Business Enterprise/Women Business Enterprise (MBE/WBE) participation in construction projects are 10% and 2.5% respectively.

A copy of the Request For Qualification is available from Susan Norris, PDC, (503) 796-6950. Statements of Qualification must be received by PDC at 1120 S.W. Fifth Avenue, Suite 1102, Portland, Oregon 97204-1969 no later than 3:00 p.m., PDT, on September 27, 1988.

MARION COUNTY HOUSING AUTHORITY INVITATION TO BID

PURCHASE, INSTALLATION & TRAINING ON COMPUTER EQUIPMENT SOFTWARE FOR MARION COUNTY HOUSING AUTHORITY

For purchase, installation & training on computer equipment & software for Marion County Housing Authority.

Housing Authority of the County at Marion will receive sealed written bids for: the first and second of a two phase purchase, installation & training on a network computer system.

Bid packages may be picked up at the Housing Authority Office at 4660 Portland Road N.E., Salem, Oregon 97305. Sealed written bids, marked as directed below must be received at the above office no later than 3:00 p.m., Friday September 23, 1988 where they will be opened and publicly read aloud. Call (503) 390-0500 for directions to the office.

All bids must be on supplied form and contain the schedule of bid prices per bid package instructions. Outside of sealed bid should state: (Quotation). Sealed bid for phase 1 & 2 for purchase, installation & training of network computer system. All questions should be directed to either Dennis Kilfoil, Fiscal Manager or Robert Krohn, Executive Director.

Project is financed through United States of America, Department of Housing & Urban Development, and is subject to regulations of the Department of Labor and Housing and Urban Development.

Marion County Housing Authority is an Equal Opportunity Employer and encourages bid participation by all Minority-Owned businesses or enterprises.

There will be a site orientation meeting conducted by Dennis Kilfoil starting at 10:00 a.m. on Monday, September 19, 1988. Site is at Marion County Housing Authority, 4660 Portland Road N.E., Salem, Oregon, 97305.

UMATILLA COUNTY HOUSING AUTHORITY • HERMISTON, OREGON

REQUEST FOR BIDS

REPLACEMENT OF SEVEN (7) 12'x16' SKYLIGHTS IN PROJECT OR7-4/GOLDEN MANOR

Sealed bids for the replacement of seven 12'x16' skylights in Project OR7-4/Golden Manor will be accepted by the Umatilla County Housing Authority, P.O. Box 107, 155 S.W. 10th Street, Hermiston, Oregon 97838 until 1:00 p.m. (PDT) on Friday, September 16, 1988.

Acceptance and award of bid is subject to availability and approval of HUD Emergency CIAP funds. The Housing Authority reserves the right to reject any and all bids or to waive any informalities in the bidding. No bid shall be withdrawn for a period of 15 days after the date of bid opening without prior consent of the Housing Authority.

Additional information may be obtained by contacting M.W. Parker, Executive Director at the above address or telephoning (503) 567-3241.

The Housing Authority is an equal opportunity employer and requests inquiries from small disadvantaged, women and minority owned business enterprises.

THE HOUSING AUTHORITY OF COUNTY OF UMATILLA, OR.
P.O. BOX 107 • HERMISTON, OREGON 97838
Published Sept. 8, 1988

PORT OF PORTLAND • PORTLAND, OREGON

INVITATION TO BID

PDX EASTSIDE BUSINESS PARKS STREETS AND UTILITIES

Sealed bids will be received by the Purchasing Manager of the Port of Portland, 700 N.E. Multnomah Street, Portland, Oregon (mailing address: P.O. Box 3529, Portland, OR 97208) for items detailed herein until the individually specified dates and times indicated, and thereafter publicly opened and read.

Plans and specifications may be examined and/or obtained at the above address. Contact the Purchasing Department at 231-5000, Ext. 588.

Bids must be on the bid form provided to prospective bidders and, when Bid Surety is required, must be accompanied by a certified or cashier's check drawn on a United States bank, or a bid bond payable to the Port of Portland in an amount equal to at least 10 percent of the total amount bid.

When prequalification is required, the prequalification statements should be received at least 5 days prior to the time set for bid opening. Applications for prequalification may be submitted less than 5 days before bid opening, but consideration by the Port cannot be assured.

Attention is called to the provisions of the Oregon Revised Statutes 279.350, providing that workers be paid prevailing wage rates.

DESCRIPTION	BID OPENING DATE
PDX, Eastside Business Parks Streets and Utilities	September 30, 1988 2:00 p.m.

Scope:

Approximately 4,400 lineal feet of industrial park streets including medians, curbs, sidewalks, street lighting, water mains, hydrants, storm sewers, sanitary sewers, storm sewer outfalls, including intake and out-fall head wall structures, electric power, and telephone ducts and vaults; site grading including a wetlands mitigation area, sanitary sewage pump station and pressure sewer; and modifications to an existing traffic signal.

A prebid conference will be held on Monday, September 19, 1988, at 10:30 a.m. in Conference room 13 B-C in the Port offices, 700 N.E. Multnomah, Portland, Oregon, to discuss all phases of the work.

INFORMATIONAL ADVERTISEMENT

PORTLAND PUBLIC SCHOOLS

CALL FOR BIDS

Sealed bids will be received until 1:00 p.m. on the dates indicated in the Purchasing Department, Multnomah County School District #1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING DATE	DESCRIPTION
Sept. 27, 1988	Industrial Arts Supplies and Equipment for Warehouse Stock, 1988-90.
Sept. 27, 1988	Middle School/High School Musical Instruments, 1988-89.

Formal announcement, detailed specifications and bidding document may be obtained at the above address. For additional information, please contact Michael J. Hutchens, Director of Purchasing, 249-2000, Extension 581.

SUB-BIDS REQUESTED

USEPA Hatfield Marine Science Center Lab Office Library Newport, Oregon

BID DATE:
September 19, 1988 at 4:00 P.M. (EDT), 1:00 P.M. (Local Time)

ROBINSON CONSTRUCTION CO.
7320 S.W. HUNZIKER RD., SUITE 300
TIGARD, OREGON 97223
FAX 620-3428 (503) 639-8021

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.