August 10, 1988, Portland Observer, Page 9



JOBS & CLASSIFIED ADVERTISING

TCI Cablevision of Oregon, Inc., an Equal Opportunity Employer, currently has an opening for the following position:

EVENING CUSTOMER SERVICE REPRESENTATIVE Part-Time

QUALIFICATIONS Customer service experience, good oral & written communications skills, basic math & business office keyboard proficiency (typewriter-CRT, 10-Key), ability to work well under pressure with co-workers & public, patience, flexibility, & a positive attitude. HOURS: 4:00 p.m.-8:00 p.m. Training provided. Applications accepted until August 31, 1988.

CUSTOMER SERVICE REPRESENTATIVE Full-Time

QUALIFICATIONS Customer service experience, good oral & written communication skills, basic math & business office keyboard proficiency (typewriter-CRT, 10-Key), ability to work well with coworkers & public, especially in high pressure situations, patience, flexibility, and a positive attitude. Training provided.

Applications accepted until: August 15, 1988. Interested parties may submit applications/ resumes by mail to:

HOTEL

The Portland Hilton

We are currently seeking applicants to fill the following positions:

Doorpersons

- Reservations Clerk
- Room Attendants
- Night Cleaners
 Cocktail Servers
- Bussers
- Room Service
- Secretaries
- Applicants must be well groom-

ed and have verifiable work references.

Apply direct: 921 S.W. 6th 10 a.m.-12 p.m. Mon.-Thurs.

Equal Opportunity Employer

INSURANCE SERVICE REPRESENTATIVE Medford Office

Blue Cross & Blue Shield of Oregon is currently seeking a Service Representative for the Marketing Department in Medford, Oregon. This position works closely with agents, brokers & accounts for the purpose of assuring business development, account retention, and provide sales-related information. The incumbent will perform auditing functions according to underwriting regulations, and be comfortable giving group presentations. The qualified candidate will have a college degree in a related field, or equivalent work experience. Additionally, three (3) years experience in insurance sales and/or service, plus demonstrated excellent oral communication skills. The incumbent must maintain an Oregon insurance license and have a working knowledge of the personal computer.

COUNSELOR

Immediate opening, minimum 2 years experience with at-risk juveniles required. GGI or PPC experience helpful. Resumes will be accepted until Aug. 12, 1988. Send or deliver resume with references and salary history to:

> Frontier I School 5131 N.E. Union Ave. Portland, OR 97211 Atten.: Treatment Director No phone calls, please!

Equal Opportunity Employer

MENTAL HEALTH SPECIALIST III

Case Manager for adult CMI clients. Ability to relate to minority population. Master's degree in mental health field with supervised practicum or Bachelor's degree and two (2) years experience or any equivalent combination of experience & training. Comprehensive salary & benefits. Resume to: Rodney R. Harry, Personnel Officer, N/NE Community Mental Health Clinic, 5019 N. Williams Avenue, Portland, Oregon 97217. Phone (503) 249-0066. Minorities encouraged to apply.

Equal Opportunity Employer

PROJECT MANAGER/ WASHINGTON COUNTY

NURSE

R.N. for a variety of Phychosocial Services for the CMI population. Monitor medication, develop treatment plan, and conduct inter-disciplinary case review. Work closely with a diverse medical team.

Requires a Bachelor's Degree in nursing, or a diploma in nursing with a minimum of two (2) years mental health experience or Master's in the behavorial sciences and one (1) year mental health experience. Hours: 8:30 a.m. to 5:00 p.m., five days a week.

Comprehensive salary & benefits. Resume to Rodney R. Harry, Personnel Officer. N/NE Mental Health Center. 5019 N. Williams Ave., Portland, OR 97217. Phone (503) 249-0066. Closing date 8-17-88.

Equal Opportunity Employer

MANAGEMENT ASSISTANT Mail Center Cashiering Supervisor

Current opening State of Oregon employment Division in the Mail Center located in Salem. \$1,436 -\$1,826/per month, plus liberal fringe benefits including fully paid family health and dental insurance and fully paid retirement. The person in this position will be in management service and excluded from the collective bargaining unit.

ELECTRICIAN II Salary: \$16.52/hourly

The Port of Portland has an immediate opening for an Electrician II in the Aviation Maintenance Department.

Duties will include maintenance and repairs to electrical and HVAC systems at Port owned facilities. Perform repairs, calibration and service to the following: automated building control systems, Honeywell fire alarm system, automatic parking devices and other related systems. Thorough training and experience in service and repair to central chilled water and heating systems as well as "DX" package units is required for this position.

Education preferred: Oregon State General Journeyman electrical license. Training in pneumatic and electronic control systems, extensive training in all types of HVAC systems. Minimum requirment of an Oregon State Manufacturing Plan Electrical license. Individuals must also be available for all shifts and willing to work weekends as necessary.

If interested and qualified, apply at the Port of Portland Employment Office, 12th Floor, 700 N.E. Multnomah or call 231-5000, ext. 700 for further information. Ap-

WASHINGTON COUNTY JOBS

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ENGINEERING FIELD TECHNICIAN I Unified Sewerage Agency

Salary: \$2,375-\$2,888/monthly

Performs routine sub-professional technical work of limited difficulty primarily in the collection of field data, and performs physical activities related to that work. Also may perform drafting, and inspection of construction projects. Required Oregon driver's license, ability to perform physical field duties, and related experience. Agency applications forms required. resumes NOT accepted. Apply by August 12, 1988 to Washington County Personnel, 150 N. First Ave., Room B-2, Hillsboro, OR 97124.

Planning Aide Salary: \$1,457-\$1,771/monthly

ASSOCIATE CLERK/ Graveyard & Swing Shift \$1,258-\$1,530/monthly

ASSISTANT WATERMASTER \$1,687-\$2,051/monthly

HEALTH & HUMAN SERVICES PLANNER Salary: \$2,375-\$2,888/monthly Application Deadline: August 12, 1988 SENIOR COMMUNITY

TCI Cablevision of Oregon, Inc. P.O. Box 8677 Portland, OR 97207 Atten.: Michael Henriksen

Interviews will be arranged based on selection of potential candidates from applications/ resumes submitted. No interviews will be granted from telephone or walk-in requests. Qualified applicants not hired at this time will be considered for future openings if they so desire.

ASSISTANT RIGHT-OF-WAY AGENT Salary: \$1,679-\$2,144/monthly

The Oregon Department of Transportation is accepting applications for the above position located in Salem, Bend, Portland, Roseburg, and La Grande. There is a current vacancy in Roseburg and one anticipated in La Grande in the near future. You must have equivalent to one year of experience in real property appraisal for true market value; negotiation of property acquisition for a utility, industrial concern, or public agency; or right of way engineering work or title examination; AND a Bachelor's degree in law, business administration, forestry, agriculture, engineering, or an allied field; OR three more years of experience that would be beneficial in performing the duties of the position. Contact ODOT Personnel, 419 Transportation Bldg., Salem, OR 97310, (503) 378-6281 for employment application and recruiting announcement. Apply soon, as this recruitment could close at any time.

An Affirmative Action/ Equal Opportunity Employer

CRUISE SHIPS - Now Hiring! -

Summer & Career opportunities. Excellent pay. World Travel! Call (Refundable) 1-518-459-3535, Ext. P6061A. Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flextime work hours, and competitive salary. Please apply or send resume to:

Blue Cross and Blue Shield of Oregon

Human Resources Dept., 5th Flr. 100 S.W. Market Portland, OR 97201

Equal Opportunity Employer

RESEARCH ASSISTANT

To work on soils and hydrology research in the managed forests of the Oregon Coast Range.

Minimum Qualifications B.S. or M.S. in Civil or Logging Engineering or M.S. in Forest Hydrology or closely related field, with experience in hydrologic and/or geotechnical research, forestry, computer programming, and computer-based data collection and management. Salary \$17,500 - \$19,500 per annum. Position full-time for one year, subject to renewal thereafter based on continued support. Send letter of application, resume, transcripts and three letters of recommendation by October 15, 1988 to Mr. Arne Skaugset, Coastal Oregon Productivity Enhancement Program, Hatfield Marine Science Center, Newport, Oregon 97365. Oregon State University is an Affirmative Action/Equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973. OSU has a policy of being responsive to the needs of dual-career couples.

Equal Opportunity Employer

(Temporary Position)

A Bachelor's degree in Liberal Arts or Business is required. A Master's degree in the above areas is preferred. Candidates must have a working knowledge of community colleges and manpower programs. Experience in budget administration, staff supervision and compiling and submitting reports also required. Job funded from September 15, 1988 - June 30, 1989.

Salary: \$2,158 per month plus fringe benefits.

Please send letter of application and resume to:

Director of Personnel Services,

Portland Community College 12000 S.W. 49th Avenue Portland, OR 97219

Closes August 25, 1988

GROCERY



OPPORTUNITIES ARE JUST BEGINNING

AT Plaid Pantry/AM PM. We are recruiting enthusiastic people to share our success and help us grow. We offer full and parttime positions with opportunities for fast advancement, wage increases and benefits. Get your career started today by applying at any Plaid Pantry/AM PM store near you.

Equal Opportunity Employer

NURSING

CODA INC. seeks EMT/RN/LPN for full-time position in drug treatment program. Responsibilities include, assessment skills, medication dispensing, maintenance of medication records, crisis intervention, participation in multidisciplinary team.

Closing Date: August 11, 1988

Applications and screening questions are available at:

> CODA, INC. 210 N.E. 20th Portland, OR 97232

An Affirmative Action/ Equal Opportunity Employer Must have four (4) years of progressively responsible clerical experience. Involving supervision coordination and/or technical evaluation or four (4) years of progressively responsible experience in a mail processing environment or combination thereof.

For recruiting announcement and required State application. Call (503) 378-3253. Applications must be returned to Employment Division Personnel and training unit, 875 Union St. N.E., Salem, Oregon 97311. By 5:00 p.m., August 29, 1988

An Affirmative Action/ Equal Opportunity Employer

LABOR NEGOTIATOR STATE OF OREGON

Salary: \$2,699-\$3,449/monthly Management advocate in labor relations, negotiations & labor agreement administration. For details contact Executive Dept., Personnel & Labor Relations Division, 155 Cottage St NE, Salem, OR 97310. (503) 378-3147.

An Affirmative Action/ Equal Opportunity Employer

MENTAL HEALTH COUNSELOR 5

CODA INC. seeks qualified applicants for counselor position in drug treatment services program. Position will supervise a structured intensive outpatient program for felon offenders. Graduate training in human services, 2 years supervised human service experience, and experience in supervision of staff & treatment of criminal mandated clients.

> Woodlawn United Methodist Church seeks ORGANIST Call 289-0284 or 286-0059

LICENSED CHILD CARE My home, St. Johns area. Fenced playyard. Mon.-Fri. 286-4990 plications must be received by 5:00 p.m., Friday, August 12, 1988.

The Port is an Equal Opportunity Employer

FACILITIES DIVISION ASSOCIATE VICE CHANCELLOR OREGON STATE SYSTEM OF HIGHER EDUCATION

The Oregon State System of Higher Education has responsibility for the eight campuses of Oregon's public four-year institutions. The Associate Vice Chancellor directs the Facilities Division, Office of Administration. We are seeking an accomplished professional to advise the OSBHE related to campus planning and construction; negotiate professional agreements with architects and engineers; oversee and approve all phases of construction and land acquisition, including bidding and awarding of major construction projects; oversee the maintenance of the System's facilities and campuses; and represent the OSBHE in matters relating to its physical facilities. A master's degree in business, planning, education, or a related field, or the equivalent thereof, and at least five years of relevant experience in government, private enterprise, or education in a position encompassing duties of similar scope and complexity are required. Experience in higher education administration or finance, particularly in a state system or a multi-campus environment, is preferred. The position is to be filled as soon as the individual selected is available and is located in Eugene, Oregon. A competitive salary will be offered. Inquiry concerning application procedure should be directed to Jan Lindsay or Rose Fong, Management Assistants, P.O. Box 3175, Eugene, Oregon 97403. (503) 686-5732. Applications must be postmarked by August 31, 1988 and received no later than September 7, 1988 in order to be considered.

Equal Opportunity Employer Women, Minorities and Handicapped Persons are encouraged to apply.

SPECIALIST Salary: \$2,375-\$2,888/monthly

DEVELOPMENT SPECIALIST

LIGHT EQUIPMENT OPERATOR

Salary: \$1,467-\$1,773/monthly

Call (503) 648-8607 for information. County application forms required. Apply by August 19, 1988 to Washington County Personnel.

Equal Opportunity Employer

TELEVISION PRODUCTION SPECIALIST

Sought by Oregon Public Broadcasting

DUTIES: Studio production including switching, graphics, lighting and camera operation, field production including grouping and audio recording. Preference will be given for solid broadcast experience. Must be bright, television knowledgable, able to work well with others, travel and work flexible hours.

To apply - Call Debbie Kuper at 293-1900 on or before August 19, 1988.

An Affirmative Action/ Equal Opportunity Employer

CATERING

D'JON ENTERPRISE

 Reasonable Rates – Large or Small
 EVENINGS BETWEEN
 4:00 P.M. - 8:00 P.M.
 281-9703

OPPORTUNITIES

EARN EXCELLENT MONEY AT HOME

Assembly Work —
 Jewelry • Toys • Others
 Call 1-619-565-1657,
 Ext. T3026OR (24 Hours)

PERSONALS

MASTERCARD

No One Refused! Regardless of credit history. Also ERASE bad credit. Do it yourself.

Call 1-619-565-1522 Ext. C3759OR • 24 Hours

5, 1988 STA Salary: \$ Manageme relations.