

JOBS & CLASSIFIED ADVERTISING

ELIGIBILITY SERVICES SUPERVISOR (X7012)

**BAKER BRANCH
ADULT & FAMILY
SERVICES DIVISION (AFS)**
Salary: (\$1,739-\$2,217/monthly)
Excellent Benefit Package

State of Oregon, AFS needs energetic and innovative persons with excellent management/supervisory skills to be an Eligibility Services Supervisor in our BAKER BRANCH office in Baker, Oregon. The person filling this position will be responsible for first-line supervision of staff providing delivery of services in the Public Assistance Programs.

QUALIFICATIONS

You must have two years experience:

- Managing, supervising, or leading other people; OR
- Determining client eligibility for financial and other public assistance; OR,
- Providing advice and counsel to applicants/clients in obtaining and maintaining public assistance or other social services; OR,
- Providing job preparation/job search/job placement to clients of a social service agency or other employment service agency; OR
- Providing any or all of these elements.

IN ADDITION, you must have a Bachelor's degree or three more years of responsible experience.

Obtain a State of Oregon Application (PD100) and Announcement #OC880540 from Personnel Center, 775 Court Street, Salem, Oregon 97310 or from the Baker Branch, 1768 Auburn Street, Baker, Oregon 97814.

ELIGIBILITY SERVICES SUPERVISOR (X7012)

**ALBANY AND LEBANON
BRANCHES
ADULT & FAMILY
SERVICES DIVISION (AFS)**
Salary: (\$1,739-\$2,217/monthly)
Excellent Benefit Package

State of Oregon, Adult and Family Services currently has vacancies in the ALBANY and LEBANON branch offices as ELIGIBILITY SERVICES SUPERVISORS. If selected, you will be responsible for first-line supervision of staff providing delivery of services in the Public Assistance Programs.

QUALIFICATIONS

You must have two years experience:

- Managing, supervising, or leading other people; OR
- Determining client eligibility for financial and other public assistance; OR,
- Providing advice and counsel to applicants/clients in obtaining and maintaining public assistance or other social services; OR,
- Providing job preparation/job search/job placement to clients of a social service agency or other employment service agency; OR
- Providing any or all of these elements.

IN ADDITION, you must have a Bachelor's degree or three more years of responsible experience.

State of Oregon Application (PD100) and Announcement #OC880525 can be obtained from the following offices: Personnel Center, 775 Court Street, Salem, Oregon 97310 or the Albany Branch Office, 1400 S.E. Queen, Suite 101, Albany, Oregon 97321, or the Lebanon Branch Office, 450 Market Drive, Lebanon, Oregon, 97355.

FOLLOW THE INSTRUCTIONS ON THE ANNOUNCEMENT.

Equal Opportunity Employer

PORTLAND OBSERVER

"The Eyes and Ears of the Community"
288-0033

NATURE'S FRESH NORTHWEST

Has permanent part-time/full-time cashier positions at \$4.50 to start. Must be familiar with natural food. Apply directly at:

NATURE'S
3449 N.E. 24th
Portland, OR 97212

MENTAL HEALTH

FULL-TIME FAMILY THERAPIST

One (1) out-patient, one (1) day treatment; MSW prior family experience required. Send resume by 8/19 to: CCMH, 6329 N.E. Union Ave., Portland, OR 97211. Atten.: Personnel Dept.

An Affirmative Action/
Equal Opportunity Employer

HELP WANTED

TELEMARKETING

Men • Women • Students
20 (twenty) immediate positions to work local advertising promotions taking orders over the phone. Up to \$4.00 to \$8.00 per hour. 9:00 a.m. to 2:00 p.m. and 4:00 p.m. to 9:00 p.m. shifts.

No experience necessary. We train. Apply at:

Business Sampler Advertising

4520 S.E. Belmont, Suite 300
or Call 230-0540

MEDICAL

GE Government Services, Tongue Point Job Corps Center, is soliciting hourly rate quotations for the provision of:

MEDICAL MENTAL HEALTH OPTOMETRY & DENTAL SERVICES

To the Tongue Point Job Corps Center for the period October 1, 1988 through September 30, 1989.

The Center is a vocational training facility operated by GE Government Services under contract to the Department of Labor for a planned average of 510 corps members between the ages of 16 and 25 years.

If interested in submitting a quote, please call or write the Center at the address noted below for additional information.

GE Government Services

Springdale Site
31224 E. Crown Point Hwy.
Troutdale, Oregon 97060
Attn: Mary Cohorst, Site Manager
(503) 695-2245

RECEPTIONIST

Responsible for greeting patient, general clerical duties; typing, patient billing and collections. Assist with coordination of volunteer program and fundraising activities. Requires previous receptionist and general experience, good typing skills, excellent communication and organizational skills. Medical terminology a must and ability to work in a high activity environment with busy telephones.

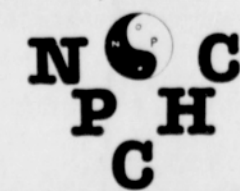
Salary to \$1,000. a month.

RESOURCE DEVELOPMENT PROJECT COORDINATOR

Responsible for coordination of volunteer program and fund development efforts, to include staff/volunteer supervision, fundraising, grant writing. Requires two (2) years related experience in a health care environment; demonstrate ability to work independently and strong organizational skills. College level course work in business preferred.

Salary to \$1,333. a month.

Mail cover letter, resume to:



**NURSE PRACTITIONER
COMMUNITY HEALTH CLINIC**
5311 N. Vancouver Avenue
Portland, Oregon 97217

Application Deadline: August 27, 1988

Equal Opportunity Employer

CLARK COUNTY GRANT-FUNDED POSITIONS

TEACHER ASSISTANT II
(Temporary, Part-Time - 28 Hrs/Wk.)
Salary: \$5.84-\$7.10/hourly

The individual selected for this position will be responsible for assisting in the planning and conducting of daily activities of the classroom under the supervision of the Teacher. Individualized child activities, maintenance of a safe and orderly physical environment are just a few of the varied responsibilities. Additionally, this individual will assist in providing opportunities for parents to experience education in the classroom.

An AA degree in Early Childhood Education or Child Development Associate AND one (1) year consistent paid experience with groups of children 3 to 5 years of age in a preschool program. At least 21 years old. Able to relate well to children and to adults from varying cultural, educational, and socio-economic backgrounds. Demonstrate fluent verbal and written command of the English language. Must have initial health examination, periodic check-up and must be free of communicable disease. Must have dependable, available automobile with valid driver's license and insurance. Obtain Food Handler's Card and Red Cross First Aid Certificate. Agree to submit to fingerprinting and to a background investigation of criminal history. Attend all appropriate staff meetings and training sessions.

TEACHER ASSISTANT I
(Temporary Part-Time - 28 Hrs/Wk.)
Salary: \$4.35-\$5.29/Hourly

The individual selected for this position will assist in implementing classroom activities under the supervision of the teacher. The individual will also observe, record, and report on child behavior; assist meals; prepare activities, supplies and environment; and maintain safety and cleanliness of the center.

Completed 12 (twelve) grades or equivalent. One (1) year consistent paid experience with groups of children 3 to 5 years of age in a preschool program. At least 18 years old. Ability to relate to preschool children and to adults from varying cultural, educational and socio-economic backgrounds. Committed to furthering education, willingness to learn,

First Aid Certificate. Attend all appropriate staff meetings and training sessions.

Early Childhood Education credits at a college or university. Recent participation in workshops, training sessions, or seminars emphasizing the development and education of the preschool child.

MASTER TEACHER
(Temporary, 28-40 Hrs./Wk.)
Salary: \$9.28-\$11.28/hourly

The individual selected for this position will be responsible for planning and conducting daily activities of the classroom for handicapped and/or non-handicapped children. In addition, this individual is responsible for the planning and monitoring the implementation of IEP's for program handicapped children. Individualized child activities, staff supervisor, maintenance of a safe and orderly physical environment and acting as a liaison with school and community agencies are just a few of the varied responsibilities. Additionally, this individual will extend the educational program into the child's home and provide opportunities for parents to experience education in the classroom.

Bachelor's Degree (Master's Preferred) in Early Childhood/Special Education. Special Education Endorsement required. A minimum of two years experience working with handicapped 3 - 5 year olds in a group setting. At least 2 years experience supervising adults. Must be at least 21 years old.

Able to relate well to children and to adults from varying cultural, educational and socio-economic backgrounds. Demonstrate fluent verbal and written command of the English language. Must have initial health examination, periodic check-up and must be free of communicable disease. Must have dependable, available automobile, with valid driver's license and insurance. Must submit to fingerprinting and to a background investigation of criminal history. Obtain Food Handler's Card and Red Cross

Application Deadline: Wednesday, August 17, 1988 at 4:00 P.M.

Application Procedure: Application Form and Position Announcement are available at:

HEAD START ADMINISTRATIVE OFFICE
3405 N.E. 52nd Street • Vancouver, WA 98661 • (206) 694-3377
Between 9:00 A.M. - 4:00 P.M. - Weekdays

A complete application file consists of: EOC Application Form, Resume, and letters of recommendation. In addition, each individual must submit a written statement supporting his/her application. This may be in the form of a cover letter. The Economic Opportunity Committee of Clark County, Inc., is an Equal Opportunity Employer and shall not discriminate against an employee or applicant for employment because of race, color, religion, sex, age, marital status, national origin, or a mental or physical handicap. All selections of personnel are based upon bona fide occupational qualifications. We encourage minorities and women to apply.

SUB-BIDS REQUESTED

COVELL HALL FIRE ESCAPE
COVELL HALL ALTERATIONS • GILL COLISEUM
OREGON STATE UNIVERSITY
BID DATE: August 16, 1988 at 2:00 P.M.

Dale Ramsey Construction Co.

P.O. Box 1082 • Corvallis, OR 97330
(503) 753-2012

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

SUB-BIDS REQUESTED

OREGON FOREST HIGHWAY PROJECT FH60-1(1)
POWERS AGNES ROAD
BID DATE: August 24, 1988 at 2:00 P.M.

Tide Water Contractor, Inc.

1956 Brookings, Oregon 97415
(503) 469-5341

We are an equal opportunity employer requesting quotation from qualified DBE, WBE & Suppliers.

SUB-BIDS REQUESTED

UNIVERSITY OF OREGON
SCIENCE VI FACILITY • EUGENE, OREGON
BID DATE: August 23, 1988 at 3:00 P.M.

Robinson Construction Co.

7320 S.W. Hunziker Road
Suite 300 • Tigard, OR 97223
(503) 639-8021

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

SUB-BIDS REQUESTED

OSU GUILD COLISEUM
EXTERIOR RESTORATION
BID DATE: August 16, 1988 at 2:15 P.M.

Blumenstein-Dean Construction Co.

P.O. Box 100
Stanton, OR 97383
(503) 769-4294

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

SUB-BIDS REQUESTED

UNIVERSITY OF OREGON
SCIENCE 6 BUILDING
BID DATE: August 16, 1988 at 4:00 P.M.

WILDISH BUILDING CO.

P.O. Box 7428
Eugene, Oregon 97401
(503) 485-1700

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

SUB-BIDS REQUESTED

Eastern Oregon Correctional Institution
Phase 7
BID DATE: August 18, 1988 at 3:00 P.M.

McCormack/Emerick Construction

P.O. Box 66100
Portland, OR 97266
(503) 777-5531 FAX 771-2933

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business sub-contractors and women and minority business enterprises.

MARION COUNTY PUBLIC WORKS

REQUEST FOR QUALIFICATIONS

Marion County Public Works will accept letters of qualification from consulting engineers not to exceed four pages in length, through August 26, 1988, regarding development of a facility plan required for submission to Department of Environmental Quality. The project consists of an entirely new sewer collection and treatment system for Brooks, a community of 340, 3 miles north of Salem, Oregon. Qualifications of the consultants will be rated and the five most qualified, invited to submit proposals. The consultant will be selected using a process of competitive negotiation. Rating by the Public Works Department will be based on the following criteria: Prior experience and references, organization of letter, scope of services available, qualifications of personnel and knowledge of project history.

dual will be free of violations which have resulted in personal injury, have a valid Washington Driver's License with Intermediate Endorsement, have a First Aid Card, CPR, automobile and auto insurance. Experience working with young children is highly desirable. Valid Food Handler's Permit, knowledge of preparation and service of food, ability to maintain required records. Agree to fingerprinting and to a criminal background history check.

TEACHER

(Temporary, Part-Time - 28 Hrs./Wk.)

The individual selected for this position will be responsible for planning and conducting daily activities of the classroom under the supervision of the Education Coordinator and/or Head Teacher. Individualized child activities, staff supervision, maintenance of a safe and orderly physical environment, and acting as a liaison with school and community agencies are just a few of the varied responsibilities. Additionally, this individual will extend the educational program into the child's home and provide opportunities for parents to experience education in the classroom.

A Bachelor's Degree in education, preferred Early Childhood focus AND one (1) year consistent paid experience with groups of children 3 to 5 years of age in a preschool program, including supervision of adults and classroom planning/management. At least 21 years old. Able to relate well to children and to adults from varying cultural, educational and socio-economic backgrounds. Demonstrate fluent verbal and written command of the English language. Must have initial health examination, periodic check-up and must be free of communicable disease. Must have dependable, available automobile, with valid driver's license and insurance. Must submit to fingerprinting and to a background investigation of criminal history. Obtain Food Handler's Card and Red Cross First Aid Certificate. Attend all appropriate staff meetings and training sessions.

Head Start of Clark County operates under the direction of the Economic Opportunity Committee of Clark County, Inc., a non-profit corporation providing services to children, handicapped and low-income families in Clark County, WA. Its offices are located at 3405 N.E. 52nd Street, Vancouver, WA 98661.

DRIVER

(Temp., Part-Time - 24-30 Hrs./Wk.)
Salary: \$5.19-\$6.31/hourly

The Individual selected for this position will be responsible for transporting children between home and classroom daily under the supervision of the Support Services Manager. This individual will also perform daily vehicle inspection, maintain public relations with clients; maintain necessary vehicle and trip records, and assure the safe operation of his/her vehicle. In addition, will assist in the delivery, preparation, service and clean-up of meals for program children and adults.

At least 21 years old and physically able to carry out all assigned responsibilities. Initial health examination and found free of communicable disease. This individual