

JOBS & CLASSIFIED ADVERTISING

WASHINGTON COUNTY JOBS

ASSOCIATE ACCOUNTING CLERK

Salary: \$1,457-\$1,771/mo.

Call (503) 648-8607 for information. County application forms required. Apply by July 22, 1988 to Washington County Personnel.

Equal Opportunity Employer

MENTAL HEALTH

CLINICAL DIRECTOR M.S.W.

Prior supervisory experience required. Day treatment and outpatient background helpful. Send resume by 7/22/88 to:

C.C.M.H.

6329 N.E. Union Avenue
Portland, OR 97211

Atten.: Clinic Directory Position

Affirmative Action/
Equal Opportunity Employer

COUNSELOR/INSTRUCTOR

Special Services Project O.S.U.

Qualifications: MA/MS Education, Counselor for relevant field, 3 years counseling/advising experience, instruction experience, experience post secondary level, 9 month appointment, fixed term, 1.0 FTE, closing date - 7/22/88 start date - 9/16/88. Submit letter of application, 3 letters of recommendation and professional resume to:

Atten.: Lita J. Verts

Special Services Project - O.S.U.

Waldo Hall - Room 337

Corvallis, OR 97331

1-754-3628

OSU is an Affirmative Action/Equal Opportunity Employer, complies with section 504 of Rehabilitation Act of 1973. OSU has policy of being responsive to needs of dual career couples.

COMMUNICATIONS SPECIALIST I

Salary: \$8,498-\$9,121/hr. plus shift differential

Rotating shifts and days off. To establish a 6-month eligible list. Receive emergency and non-emergency requests for police, fire and medical services; prepare incident reports; operate computer terminals. Experience/training in handling full range of non-dispatch functions for public safety communications; business practices and typing. Spanish/SE Asian bilingual skills are a plus. Must pass Emergency Medical Dispatch course by end of 6 month probation. Eligible for promotion to Com. Spec. II upon completion of probation and promotional exam. (Current sal. \$9,47-\$11,51/hr.). Closing date: 7-22-88. Apply: City of Salem, Pers. Dept., 555 Liberty SE, Rm. 225, Salem, OR 97301.

Equal Opportunity Employer

CONFERENCE CENTER COORDINATOR

Part-Time

The Port of Portland at Portland International Airport has an immediate opening for a part-time Conference Center Coordinator. The normal working hours for this position will be 1:00 p.m. to 7:00 p.m., with varying days.

Preferred qualifications include working with a wide variety of publics in a professional and courteous manner; previous successful office experience; ability to be a self-starter, work well under pressure without close supervision; knowledgeable in all aspects of meeting planning; consolidate necessary services between customers and providers; use of sophisticated audio/video equipment; and physically able to arrange meeting room furniture.

Also preferred is coursework or equivalent experience in hospitality industry.

Starting salary is \$7.16 per hour.

If interested and qualified, apply in person only at the Port of Portland Employment Office, 12th floor, 700 N.E. Multnomah. All applications must be received by 5:00 p.m., Friday, July 15, 1988.

Equal Opportunity Employer

GROUP COUNSELOR

Relief Person - On-Call

To provide support to on-line staff. Prior experience working with SED youth and a culturally diverse population required. \$6.50/hour. Send resume and references by July 18th to:

C.C.M.H.

6329 N.E. Union

Portland, OR 97211

Atten.: Tio Nick's

Equal Opportunity Employer

EARN EXCELLENT MONEY AT HOME

—Assembly Work—

Jewelry • Toys • Others

Call 1-619-565-1657

Ext. T30260R (24 Hours)

LICENSED CHILD CARE

My home, St. Johns area. Fenced playyard. Mon.-Fri. 286-4990

WASTEWATER TREATMENT PLANT ENTRY OPERATOR

\$10,246-\$12,473/hr. Entry work in operation of complex Wastewater Treatment Plant. Requires some exp. in wastewater or wtr. treatment operations (exp. with activated sludge/anaerobic digestion desired); high school grad. or equiv. exp./training. Knowledge of principles of waste treatment, operation of mechanical/electrical equipment. Must complete promotional exam. to Operator (\$11,515-\$14,071/hr.) within 18 mo. of appt. Will require a written exam prior to estab. a 1-year hiring list. Closes: 7-22-88. Apply: City of Salem Pers. Dept. RM. 225, 555 Liberty ST. Salem OR 97301.

Equal Opportunity Employer

EXECUTIVE DIRECTOR

State Juvenile Services Comm.

We will be accepting applications through August 1, 1988. If you have any questions about the hiring process please contact Jeff Milligan, Acting Executive Director, 373-1283.

LOW INCOME FAMILIES AND SENIOR CITIZENS

Housing Assistance Program Closing Effective July 18, 1988, 4:30 p.m., the Housing Authority of Portland will suspend taking Section 8 applications for Studio, Four (4) and Five (5) bedroom families.

NORTH PORTLAND VOCATIONAL REHABILITATION OFFICE

wishes to expand its tool of vendors for professional medical consultation services for clients.

If you are interested please contact: Jess Kappel, Branch Manager at 280-6940 for further information.

Equal Opportunity Employer

PLAY BACK OPERATOR

Full-Time Position. Good communication skills, able to operate manual and automated play back systems for video/audio. Attention to detail important; excellent training opportunity. Experienced applicant preferred. Send resume with cover-letter by 5 p.m. 8-01-88 to:

Linda Hawkins, PCA-T.V.

2766 N.E. Union Avenue

Portland, OR 97212

PCA is an Equal Opportunity Employer

MANICURIST NEEDED

New nail salon in N.E. metro area. 6 openings. No experience necessary. Commission only.

Call 281-5966

281-5728

BUSINESS OPPORTUNITY

COUNTRY store & home. Great family operation near golf course in the heart of the Columbia Gorge. Call Glenn Taylor & Associates at (503) 386-3444.

CUSTOMER SERVICE REPRESENTATIVE

Full-Time

Qualifications: Previous customer service experience, good oral & written communication skills, basic math & business office keyboard proficiency, ability to work well with co-workers & public, especially in high pressure situations. Dependable, self-motivated & able to work Saturdays a must. Training provided.

Applications accepted until July 15, 1988. Interested parties may submit applications/resumes by mail to:

TCI

Cablevision of Oregon, Inc.

P.O. Box 8677

Portland, OR 97207

Atten.: Michael Henriksen

Interviews will be arranged based on selection of potential candidates from applications/resumes submitted. No interviews will be granted from telephone or walk-in requests. Qualified applicants not hired at this time will be considered for future openings if they so desire.

SUPERVISOR, LEGISLATION AND RULES UNIT

Public Affairs Section Oregon Motor Vehicles Division Salem, Oregon

Reports to Public Affairs Section Manager. Directs and coordinates division's legislative program, including developing legislative concepts, writing impact statements and writing and presenting reports and testimony. Supervises administrative rules writing activities. Reviews and responds to federal legislation. Manages section budget. Serves as assistant manager for Public Affairs Section. Supervises Legislation and Rules Unit.

Must have working knowledge of the state's legislative process, understand concepts of public administration, and have experience building consensus for support of policies and legislation. Budget and supervisory experience also required.

Starting salary is \$27,996 annually.

Open until sufficient applications received. May close without notice.

For additional information, or to receive an application, please call or write:

Personnel Office

1905 Lana Avenue NE

Salem, Oregon 97314

(503) 378-6901

Graphics Communications Manager Program Executive A \$1918 - \$2452 Monthly

The Oregon Dept. of Transportation is accepting applications for the above position located in Salem. The Graphics Communications Manager develops, directs, manages and supervises production of visual communications. You must have two years experience in graphics, design, camera-ready art for printing and display, and a Bachelor's degree or three more years of responsible experience. Contact ODOT Personnel, 419 Transportation Bldg., Salem, OR 97310, (503) 378-6281, for employment application and recruiting announcement. Apply soon, since this recruitment may close at any time without notice.

The Oregon Department of Transportation

An EEO/AA Employer

Northeast Health Resource Center

MINORITY AIDS TASK FORCE

VOLUNTEERS NEEDED -

(Health Background Helpful)

Positions Part-Time:

ADMINISTRATIVE ASSISTANT

SECRETARY

FOR INFORMATION CALL

281-0681

PORTLAND OBSERVER

"The Eyes and Ears of the Community"

288-0033

INSURANCE

Blue Cross And Blue Shield Of Oregon

Blue Cross and Blue Shield of Oregon is currently accepting applications for the following positions:

PRECERTIFICATION COORDINATOR

RN professional to conduct reviews for precertification program including precertification, second opinion, discharge planning and benefit extension reviews.

Successful candidate must be an RN currently licensed in the State of Oregon with 3-5 years hospital experience, and have additional experience in utilization review, PSRO & quality assurance. Background in pediatrics/neonatal as well as hospital & professional audit exper. is also beneficial. Good communication skills a must.

MEDICAL CLAIMS ANALYST

Your knowledge of medical terminology, ICD-CPT coding, CRT skills, and experience in a doctor's office or hospital setting may qualify you for a position as a Medical Claims Analyst. Apply now for positions to begin on August 15, 1988.

PRESS OPERATOR

Applications are being accepted for a day shift Press Operator. Qualified applicants must have at least 2 years work experience on the AB Dick ITEK, Ryobi, or Multilith offset duplicating equipment for production of single & multi color printing, and be able to lift up to 50 lbs. Completion of a graphic arts program could be in lieu of 1 year experience.

TYPOGRAPHER

Typographer candidates will have 6 months experience operating Compographic MCS Powerview or 1 year on MCS composition equipment with working knowledge of Power Page preferred, or 2 years experience on other composition equipment with working knowledge of semi-automatic pagination preferred. A typing speed of 60 wpm is required. Position is on swing shift.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package and competitive salaries. Flex-time work hours available. For additional information on job openings please call our Job Information Number of 225-5402, or apply in person to:

Blue Cross And Blue Shield Of Oregon

Human Resources Dept., 5th Flr.

100 S.W. Market

Portland, Oregon 97201

Equal Opportunities Employer

LABORERS

LONG/SHORT TERM INDUSTRIAL JOBS AVAILABLE OWN CAR & HOME PHONE REQUIRED CALL FOR APPOINTMENT

MANPOWER Temporary Services

Call For An Appointment:

Jantzen Beach 285-1415

Vancouver 690-8410

Portland 226-6281

Salem 585-6147

EXCELLENT BENEFITS

LOCALLY OWNED & OPERATED SINCE 1956

Equal Opportunity Employer

LOANS & FINANCING MONEY TO LEND/ CONTRACTS & MORTGAGES / REAL ESTATES

NEED MONEY? Equity loans on all types of real estate, easy qualifying! Rapid funding! We buy contracts. Call now! Toll-free, 1-800-922-4422, Oregon Land Mortgage.

SYSTEMS & PROGRAMMING SUPERVISOR

\$2,940-\$3,577/per mo.

Progressive energy and water utility seeks people-oriented, motivated and skilled information processing professional to join our team. Supervise application systems development and maintenance teams working in on-line database environment with IBM and VAX hardware. Minimum qualifications; six years analysis, design and programming including three years as project manager or supervisor developing or maintaining systems in online or database environment; 2 or 4 year degree in CS or related field.

Send resume to:

Eugene Water & Electric Board

P.O. Box 10148

Eugene, OR 97440

ATTN: Personnel

Position closes on:

Monday-August 1, 1988

Equal Opportunity Employer

DIVERSION COUNSELOR

Work with youth diverted from court. .5 to .75 FTE positions intake, group work, parent contact and community service. Some evening and Saturday hours required.

Qualification: Bachelor degree in Social Service field or equivalent experience with high risk youth. Salary range 16,000 to 19,000 and FTE liberal benefits package. Send resume to:

North Portland

Youth Service Center

7704 N. Herford

Portland, OR 97203

Minorities Encouraged to Apply Equal Opportunities Employer

DEPARTMENT OF COMMERCE

U.S. Census Bureau has temporary jobs available in the Portland area.

— \$5.50 per hour
— 30-40 hrs per week
— Job duration: 2 to 8 weeks

Requirements:

— U.S. citizen

— Pass written test

— Must have car available

Please respond immediately to:

U.S. Census Bureau

Markham Site

10531 S.W. Capitol Hwy, Rm. 101

Portland, OR 97219

(503) 245-8591

Affirmative Action/Equal Opportunity Employer

D'JON ENTERPRISE

Reasonable Rates —

Large or Small

EVENINGS BETWEEN

4:00 P.M. - 8:00 P.M.

281-9703

RECREATIONAL VEHICLES

NEW to Oregon the Tahoe 12 wide. Park Model RV 396 square feet of style & value. Park Place RV. The Saving Place. Hwy-18 S.E. Dayton By-Pass. (503) 864-2111.

INDUSTRIAL WASTE TECHNICIAN

Unified Sewerage Agency, \$10.41-\$12.65/hr. Assists in coordination of Industrial Waste Program of the Agency among various industrial customers, other governmental agencies and staff. Req. exp. in program and project management involving public contact and project responsibility; college-level training in civil or sanitary engineering; exp. with sewage treatment and industrial waste regulations pref. Agency application forms req., resumes NOT accepted. Apply by July 22, 1988 to Washington County Personnel, 150 N. First Ave., Room B-2, Hillsboro, OR 97124.

Equal Opportunity Employer

ENGINEERING TECHNICIAN II

\$9,819-\$12,000/hr. Technical, sub-prof. engineering work preparing plans, mapping, computer modeling, writing reports and estimating costs. Exp. in engineering; assoc. deg. or equiv. exp. and training. Computer exp. using spread-sheets and data base management a plus. Valid ODL. Closes 7-22-88. Apply:

City of Salem

Personnel Dept., Rm. 225

555 Liberty SE

Salem, OR 97301

Equal Opportunity Employer

SECRETARIAL

SECRETARY / WORD PROCESSING

ALL SYSTEMS AND SOFTWARE

55 WPM MINIMUM

EXCELLENT BENEFITS



MANPOWER Temporary Services

Call For An Appointment:

Jantzen Beach 285-1415

Vancouver 690-8410

Portland 226-6281

Salem 585-6147

LOCALLY OWNED & OPERATED SINCE 1956

Equal Opportunity Employer

BUILDING MATERIALS

Parker Pole Building Kits. Quality counts with 24x36x10; \$1,947, 24x48x10; \$2,382, 30x60x10; \$3,295, 40x60x10; \$4,095. Other sizes, labor and financing. Call 1-800-331-0155.

RENTALS

HOUSE FOR RENT

NEAR N.E. PORTLAND BLVD. AND N.E. RODNEY STREET Nice, clean, spacious, 4 bedroom, 2 bath. Formal dining room, woodstove, basement, deck, garage, fenced yard. \$510 per mo.

TK REALTY

669-0503

NOTICE OF INTENT

The Oregon Department of Transportation, Highway Division, is seeking proposals from consulting engineering firms with demonstrated experience in transportation studies. The Highway Division proposes to engage consultants for two projects.

1. A study of Oregon's current Throughway Law and recommendations for changes to that law. The selected consultant will investigate the current policies and regulations governing access control, its applicability to current Throughway Law, provide an analysis and recommend amendments to the existing Throughway Law to benefit Oregon's highway system and economy.

2. An Access Oregon Highways Corridor Study which includes ten individual studies of specific highway corridors to determine current and future needs and improvements. These studies are to describe the nature and character of a highway by analyzing traffic characteristics, capacity, alignment, width, accidents, pavement design, etc.

If you are interested in being considered, the Requests for Proposals can be obtained by calling or writing Barbara Hopewell, Consultant Liaison Engineer, 309 Transportation Bldg., Salem, OR. 97310; telephone (503) 378-6563.