

# JOBS & CLASSIFIED ADVERTISING

## ACCOUNT EXECUTIVE

Exceptional opportunity for a motivated service-oriented individual to sell life insurance in a financial institution environment. We're looking for an individual with sales ability, motivation, customer service skills and high energy to help satisfy our customers financial needs. You may be the right person for this position. Experience in service sales and life/PC license preferred.

We offer an excellent flexible benefits program and a highly competitive salary plus commission. Qualified applicants should submit their resume to:

**OREGON BANK**  
Personnel Department  
1001 SW 5th Avenue  
Third Floor  
P.O. Box 3066  
Portland, OR 97208

**APPLICANT HOURS**  
9-1 Mon-Fri

Equal Opportunity Employer

## AVIATION BUSINESS ANALYST

The Port of Portland has an immediate opening for a person to provide support to the Aviation Business Department. Duties will include planning, preparing, and revision of the Aviation Department operating budgets and providing financial assistance and information to the Aviation staff.

Preferred qualifications include previous successful experience demonstrating a knowledge of budget accounting systems, microcomputer systems, Lotus 1-2-3 and spreadsheet applications. Qualified individuals will also demonstrate an ability to work independently, be well organized, have a high level of written and oral communication skills and have the ability to make independent decisions.

If interested and qualified, apply at:

**The Port of Portland**  
Employment Office  
12th Floor  
700 N.E. Multnomah  
or call  
231-5000, extension 700

for further information. All application materials must be received by 5:00 p.m., Friday, February 26, 1988.

The Port is an  
Equal Opportunity Employer

## EARN EXCELLENT MONEY

At Home Assembly Work. Jewelry, toys, others.

Call 1-619-565-6513  
ext T3026OR  
24 hrs

## EARN EXTRA MONEY

Sell subscriptions to a weekly newspaper. Call:

(503) 288-0033

## SENIOR PROGRAMMER

We have a new position in our System Development Group that requires a person interested in financial banking applications. Qualified applicants must possess structured COBOL coding skills, minimum 2 years programming experience, and ability to work as a team member. Hardware environment including IBM AND Tandem (MVS, VM/CMS, PATHWAY).

If you would like to apply your skills to a challenging career opportunity, send resume to:

**Personnel Department**  
**AMERICAN DATA SERVICES**  
1001 SW 5th Ave., Third Floor  
P.O. Box 3066  
Portland, OR 97208  
222-7558

**APPLICANT HOURS**  
9-1 pm Mon-Fri

Equal Opportunity Employer

## INSURANCE

### BLUE CROSS AND BLUE SHIELD OF OREGON

Blue Cross & Blue Shield of Oregon is currently accepting applications for the following positions:

#### MEDICAL CLAIMS ANALYST

Your knowledge of medical terminology, ICD-CPT coding, CRT skills, and experience in a doctor's office or hospital setting may qualify you for a position as a Medical Claims Analyst. Apply now for positions to begin on March 14, 1988.

#### LEAD GROUP ACCOUNTANT

Duties include assisting supervisor in overseeing monthly balancing of group accounts, handling telephone inquiries, reconciling more difficult groups, and assuming responsibilities in supervisor's absence.

Requirements are knowledge of state laws governing insurance and underwriting regulations, and strong general accounting background; degree preferred.

#### PROJECT ANALYST

Responsible for monitoring provider cost reports for Medicare contracts, communicating overpayment amounts to administrators, and negotiating terms of repayment.

Experience with microcomputers, spreadsheet & database software, and knowledge of Medicare regulations desired.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package and competitive salaries. Flex-time work hours available for Medical Claims Analyst position. For additional information on job openings, please call our Job Information Number of 225-5402, or apply in person to:

**Blue Cross and Blue Shield of Oregon**  
Human Resources Dept., 5th Flr  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

## CLERICAL

Computer Training Position for mature workers. No computer experience necessary. Learn while you earn. Call 231-1285

Affirmative Action  
Equal Opportunity Employer

## HELP WANTED

Wanted a full time organist/pianist needed every Sunday. Must be able to read music and play by ear. Must be able to accompany choir(s) on church related engagements. Please contact church office:  
Rev. Milton Green  
Bethel A.M.E.  
5828 N.E. 8th  
(503) 288-5429

## PERSONAL ACCOUNT EXECUTIVE

Will be responsible for establishing and maintaining customer service. Must be a self-starter with demonstrated sales ability and knowledge of sales and cross-selling techniques. Must be willing to work non-traditional hours as needed. Knowledge of consumer lending is required.

We have excellent flexible benefits program and highly competitive salary commensurate with experience. Qualified applicants should submit their resume, with salary requirements, to:

**OREGON BANK**  
Personnel Department  
1001 SW 5th Avenue  
Third Floor  
P.O. Box 3066  
Portland, Oregon 97208  
222-7558

**APPLICANT HOURS**  
9-1 p.m. Mon-Fri

Equal Opportunity Employer

## MASTERCARD

No one refused. Regardless of credit history. Also ERASE bad credit. Do it yourself.

Call  
1-619-565-1522  
Ext. C3026OR  
24 Hrs.

## INTERNAL AUDIT MANAGER

The Port of Portland is seeking an Internal Audit Manager to manage its internal audit activities.

Preferred qualifications include:

- Course work or experience equivalent to a degree in accounting or auditing.
- A comprehensive knowledge of accounting and auditing theory and practice.
- Progressive and diversified accounting and auditing experience.
- Management experience in financial and operational audits and evaluation of internal controls systems.
- Experience in analysis of financial statements.
- Knowledge of governmental accounting, budgeting, and legal requirements pertaining to governmental agencies.
- Knowledge of construction and grant accounting and auditing.
- Good oral and written communication skills and interpersonal skills.
- Demonstrated supervisory ability.
- Ability to do "hands on" auditing.
- CPA or CIA.

In addition to a comprehensive benefit package, the Port offers a starting salary range of \$37,400 to \$41,000 commensurate with experience.

If interested and qualified apply in person at:

**Port of Portland**  
Employment Office  
12th Floor  
700 N.E. Multnomah  
or call  
231-5000, extension 700

for complete application materials. All applications must be received by 5:00 p.m. Friday, March 4, 1988

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## MOTOR CARRIER AUDITOR \$22,848-\$29,004

The Oregon Public Utility Commission is recruiting for motor carrier specialist who will audit highly used taxes used by trucking and bus companies. OPUC has auditors in Portland, Salem, Eugene and Pendleton. This recruitment will establish a list of candidates for all four locations for vacancies which occur during the next 12 months. There are two current vacancies; one in Portland and one in Eugene. To qualify, you must have 2 years of recent experience in transportation gained with motor carrier, shipper, transportation regulatory agency, military or law enforcement agency, or one year of such experience if gained as a member of the staff of the Public Utility Commission; and a Bachelors degree with coursework in business administration, economics, engineering, chemistry or related field, or three more years of responsible pertinent experience. In addition, you must have some experience in working with and analyzing numerical records or auditing numerical records, or bookkeeping or accounting.

For information about applying, call:

1-373-7949

Equal Opportunity/  
Affirmative Action Employer

## OFFICE MANAGER

For Non-Profit  
Organization

Excellent Communicative Skills, office systems and bookkeeping experience required. Starting salary \$8.00 per hr. plus benefits.

Apply M-F  
S.E. Uplift  
Neighborhood Program  
3534 S.E. Main

Deadline March 4, 1988 5 p.m.

Affirmative Action  
Equal Opportunity Employer

## HOMEWORKERS WANTED! TOP PAY! C.I.

121 24th Ave., N.W.  
Suite 222  
Norman, OK 73069

## PSYCHIATRIC LIAISON NURSE

Excellent career opportunity to provide consultation and liaison services in a University Hospital. Responsibilities include clinical and organizational consultation, education, research and program management. Excellent salary and outstanding benefit package. Qualifications include:

- Eligibility for Oregon RN license.
- Masters degree in nursing req; Psych/Mental Health preferred.
- Liaison nursing exp. with general hospital populations including pediatrics preferred.
- Experience with bereavement preferred.

For more information and complete position description,

Call Sylvia Pearson  
(503) 279-7581 (collect)  
**UNIVERSITY HOSPITAL**  
The Oregon Health  
Sciences University  
3181 S.W. Sam Jackson Park Rd.  
Portland, OR 97201

An Equal Opportunity Employer

## D N S

Challenging position for registered nurse with the education & experience to become involved in the management team of progressive 40 bed hospital located 60 miles S of Portland and 20 miles east of Salem. Responsibilities encompass all areas of nursing service + other administrative duties. Send resume with salary requirements to:

**Administrator**  
**SANTIAM MEMORIAL HOSPITAL**  
1401 N 10 Ave.  
Stayton, OR 97383  
503-769-2175

EOE

## SEWAGE PLANT OPERATOR 1

\$9.59-\$11.66  
(Unified Sewerage Agency)

Operates and maintains a variety of equipment used in a wastewater treatment plant using an activated sludge process. A Class I or better certificate from Oregon's Wastewater System Operators' Voluntary Certification Program is preferred. Agency application forms req., resumes NOT accepted. Apply by March 4, 1988 to:

**Washington County Personnel**  
150 N First Ave., Room B-2  
Hillsboro, OR 97124

An E.O.E.

## SOCIAL WORKER

Organized detail oriented person to recruit and screen disadvantaged youth for vocational training program. Must be highly motivated, positive, energetic, with good people skills. Experience working with agency and school network in North and NE Portland helpful. Requires min. 2 yr degree and exp working with youth. Public speaking skills necessary. \$16,000 plus benefits. Handwritten cover letter and resume to:

Observer  
P.O. Box 3137  
Portland, OR 97208

## SOCIAL SERVICES

Director  
Rape Crisis Center

Duties: Fiscal and program administration, fund raising.  
Salary: \$14,000

For job description contact: Rape Crisis Network

358 W. 10th Ave.  
Eugene, OR 97401

Affirmative Action  
Equal Opportunity Employer

## PRODUCTION SUPPORT ANALYST

Continued growth has created a new Production Support Analyst position in our Computer Services Division. Qualified applicants must have previous data processing experience and the ability to develop, implement, and maintain job controls on IBM OS, and to assist in the management of disk and tape files. Knowledge of MVS is preferred.

We offer an excellent flexible benefits program and a highly competitive salary commensurate with experience. Qualified applicants who would like a challenging career opportunity should submit their resume, including salary history to:

**AMERICAN DATA SERVICES**  
Personnel Department  
1001 S.W. 5th Avenue  
Third Floor  
P.O. Box 3066  
Portland, OR 97208  
222-7558

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Equal Opportunity Employer

## HOUSE FOR RENT

3 bdrms. Range, Regrig., Hardwood Floors. \$365.00. Oil Heat. Pets OK. Sec 8 OK. 4903 N.E. 21st.

**Blue Stone and Hockley Realty**  
4445 S.W. Barbur Blvd.  
Portland, OR 97201  
222-3807



## Buy a HUD home in a hurry with Express Bid!

Our all new Express Bid program makes the process of bidding for and buying a HUD home faster and easier than ever. Because now when you bid full price or better\* on any HUD home, that bid will be opened at our daily 2:30 p.m. bid opening. Bids for Friday's New Listings will be opened daily starting on the following Monday.

Express Bids end the current 10-day wait, speeding up decisions on every full price or better bid submitted. (If more than one Express Bid arrives for the same property at the same bid opening, the highest net bid gets accepted.)

So if you're looking for a real home buying bargain, and you're in a real

hurry, then ask your real estate agent to Express your bid on a HUD home. It's a great new addition to The Home Team® advantage!

For a listing of HUD homes available in your area, check the real estate classified section of the Friday or Sunday Oregonian.

\*A minimum full price bid is list price less a maximum 6% broker commission and a maximum 3% closing cost paid by HUD if requested. Full price Express Bids must yield a net to HUD of at least 91% of the list price.

**HUD**  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

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