

MEDICAL CLAIMS ANALYST

Blue Cross and Blue Shield of Oregon is currently accepting applications for immediate openings in the Medical Claims Processing Department. Position requires individuals with heavy medical background including strong medical terminology, coding, and experience in doctor's office or hospital setting. CRT/typing a must. Previous processing experience highly desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flexible work hours, and competitive salary. Please apply or send resume to:

**Blue Cross and
Blue Shield of Oregon
Human Resources Dept.
5th Floor
100 S.W. Market
Portland, OR 97201**

Equal Opportunity Employer

CLERICAL

COMMITTEE ASSISTANT

For the Legislative Committee of the Legislative Administration Committee. Position provides support to legislative committees by completing a wide variety of clerical, administrative and technical tasks. Experience performing a variety of clerical functions at a technical or administrative support level are required. Previous experience with the Oregon Legislative process highly desirable. Salary range \$1436-\$1826 per month. A Legislative Administration Committee application is required. Application materials must be received by 5pm, Sept 28, 1987. Contact:

**Personnel Office
Legislative Administration
Committee
S-404 State Capitol
Salem, OR 97310
(503) 378-8530**

HELP WANTED

The U.S. Postal Service, Portland Office, is currently accepting applications for Christmas temporary appointments.

These appointments will begin in December and can last a maximum of 21 days. The rate of pay is \$5.00 per hour.

Applicants must be willing to work more than eight (8) hours a day or less than eight (8) hours a day, as needed. Hours are variable with appointments available on swing or graveyard shifts.

Applicants do not have to be citizens, but must prove that they have residence status. They must be 18 years of age of high school graduates.

Applications will be accepted Tuesday through Thursday from 10:00 a.m. to 3:30 p.m. at the Main Post Office, 715 N.W. Hoyt St., Room 2001, Portland, OR.

SENIOR ACCOUNTANT \$20,796 - \$29,364

Mid-level accounting position with responsibilities which include maintaining accounts receivable and billings, disbursement overview, audit workpaper and report preparation, and budget assistance. Desirable qualifications include strong governmental accounting and budgeting skills, accounting degree, minimum two years experience in fund accounting, strong skills in general office procedures and good interpersonal and communication skills. Obtain application from:

**Portland Development
Commission
1120 SW Fifth Avenue
Suite 1102
Portland, OR 97204**

Completed applications must be received by September 30, 1987.

An Affirmative Action/
Equal Opportunity Employer

FACILITIES ENGINEER

The Port of Portland has an immediate need for a Port Facilities Engineer. This position offers an opportunity to work in the challenging environments of marine terminal or ship repair yard operations. In addition to offering a variety of problem-solving situations and the opportunity to work as part of the Port Engineering Services team, this position offers professional growth, development and advancement potential.

Preferred qualifications include a Bachelors degree in engineering and demonstrated experience in port or industrial facility and equipment related design, construction and maintenance. Also preferred is a good working knowledge of basic engineering skills with specialization in one or more of the following engineering disciplines: electrical, mechanical, civil or structural. In addition, the ability to effectively communicate technical solutions and recommendations to non-technical facility operations personnel is essential.

Application materials may be obtained at the:

**Port Employment Office
700 NE Multnomah
12th Floor
or by calling
231-5000, extension 700**

This position will remain open until sufficient applications are received, but may close any time after 5:00 p.m., Friday, September 25, 1987.

The Port is an
Equal Opportunity Employer

HELP WANTED

Retired, semi-retired couple manage resort (motel, cabins, RV park) while we take several short vacations between October-March, in exchange for RV space, living quarters. Ocean Park Resort, (206) 665-4585.