

**EXECUTIVE Director
OREGON STATE BOXING
AND WRESTLING
COMMISSION**

* \$1918 to \$2452 Monthly

- * **Position is not budgeted at full-time, actual salary will depend on experience, work load and hours worked**

The Executive Director is accountable to a five member Boxing and Wrestling Commission. The office will be located in the Portland area.

The Executive Director is responsible for administration of Oregon State Boxing and Wrestling laws and carrying out the duties prescribed by the 1987 Legislature. The incumbent will develop, implement and direct all programs of the Commission, subject to policy direction by the Commission.

Your background must have provided you:

- knowledge of professional boxing and wrestling;
- knowledge of methods used to avoid or evade the laws and rules of the Commission;
- knowledge of administrative and accounting principles;
- knowledge of supervision and training;
- ability to interpret and apply

provisions of the law and rules; and

- ability to conduct informal hearings, summarize evidence and prepare rulings for approval by the Commission.

Resumes will be reviewed and evaluated by a screening committee. Based on this evaluation, the best qualified will be interviewed by the Commission.

Since the first portion of the selection process is an evaluation of your experience and training, be sure your resume clearly indicates your background in the areas listed above.

Please submit resumes by September 23, 1987 to:

**Jerry Bittle, Personnel Analyst
Executive Department
Personnel and Labor
Relations Division
155 Cottage Street NE/87-4
Salem, OR 97310
(503) 378-5576**

POSITION OPENING

Alcohol and drug recovery program director for state-wide non-profit ecumenical organization. Requires ability, skills, experience and/or training in administration, recovery programs, fund raising, volunteer recruitment and management.

Salary commensurate with experience. Request application and position information from:

**(no telephone calls)
Ecumenical Ministries
of Oregon
0245 SW Bancroft
Suite B
Portland, Oregon 97201**

Do not send resumes. Position may close anytime after September 25th, 1987.

Equal Opportunity Employer

PRESIDENT

Urban League of Portland

Five years experience in administration and staff supervision; BA required, M.A. and Urban League experience preferred. Experience desired in community organization, public sector finance, grant proposal application, long term planning and implementation and social services. Salary: \$40,000-\$60,000 depending on qualifications. Send resume by 9-11-87 to:

**Avel Gordly
1915 N.E. 16th, No. 3
Portland, OR 97212**

The Urban League is
an Equal Opportunity Employer

**GRANTS
COORDINATOR**

\$12.86-\$15.79/hr.

Serves as Agency's advisor for federal, regional, state and private grant programs; identifies funding sources; coordinates and/or prepares grant proposals and applications. Req. college-level training in pub. or bus. admin., planning, political science, economics or related field with specific training in grantsmanship/contract admin. desirable; increasingly responsible exp. in grants analysis, preparation, or coordination in a local gov't. Agency applications req., resumes NOT accepted. Apply by September 18, 1987 to:

**Washington County
Personnel**

**150 N. First Ave., Room B-2
Hillsboro, OR 97124**

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