

INSURANCE

SPECIAL PROJECTS REPRESENTATIVE

Blue Cross & Blue Shield of Oregon is currently accepting applications for a Special Projects Representative. Primary responsibilities include: developing, coordinating & performing programs and projects designed to support corporate accountabilities & policies for preferred provider programs and selective contracting arrangements. The position will involve visiting providers on site to introduce new programs and engage in extensive written communications with providers, their associations and others.

Qualified applicants must have 2-4 year of broad work experience in the health care field in planning, administration or office management, proficiency in written & oral communications, and strong organizational skills. Graduate level work in Health Care and/or Administration is desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**Blue Cross &
Blue Shield of Oregon
Human Resources Dept.
5th Floor
100 S.W. Market
Portland, OR 97201**

Equal Opportunity Employer

HELP WANTED

**Hiring Today! Top Pay!
WORK AT HOME**

No experience needed. Write:

**Cottage Industries
1407½ Jenkins
Norman, Oklahoma 73069**

LIBRARY VOLUNTEER COORDINATOR

20 hours per week at Oregon State Library Talking Book and Braille Services. Recruit, interview, train, place volunteers. Demonstrated organizational skills/library experience required. Salary \$8.12 to \$10.28 per hour. Obtain applications from:

**Kathleen McHarg
Oregon State Library
State Library Building
Salem, OR 97310
(503) 378-3849**

LIBRARIAN Portland State University Library

One-year fixed term non-renewable. 5 FTE (20 hours/week) vacancy for Cataloger starting August 1, 1987. Duties include Western Library Network (WLN) copy cataloging and some original cataloging of monographs, including related name and subject authority work. Master's degree in Library Science required. Qualifications: Knowledge of MARC format; knowledge of automated cataloging procedures used by WLN or other bibliographic network; ability to use AACR2, LC subject headings and classification system; reading knowledge of at least one foreign language. Salary \$9,000 (.5 FTE basis). Rank: instructor. For more information contact Terry A. Soohoo, Head of Technical Services at (503) 229-4541. Send resume to:

**Library Office
Portland State
University Library
P.O. Box 1151
Portland, OR 97207**

Application deadline: July 17, 1987.

Portland State University is an Equal Opportunity Affirmative Action Employer. Qualified minorities and members of other protected groups are encouraged to apply.

DIRECTOR Northeast YWCA

Expand program in new site, supervise staff, provide facility management, budget responsibility. Strong community development experience required. 3 years experience in community agency required. Starting salary 17K to \$18,500. Applications available at:

**Downtown YWCA
1111 S.W. 10th
3rd floor**

No resumes.
Closes 7/16/87 5 PM

NURSES/ CRITICAL CARE

Full Time. 6-bed combined CCU/ICU unit in 61-bed S.E. Alaska hospital. Career ladder. Excellent benefits.

**Bartlett Memorial Hospital
3260 Hospital Drive
Juneau, AK 99801
907/586-2611
EOE/AA**

EMERGENCY MANAGEMENT COORDINATOR \$1757-\$2136/mo.

Call (503) 648-8607 for information. County application forms req. Apply by July 17, 1987 to:

**Washington County
Personnel
150 N. First Ave., Room B-2
Hillsboro, OR 97124
An E.O.E.**

CANVASSERS

Earn up to \$300 and meet your neighbors. The Sabin Community Association is hiring part-time canvassers for 6 weeks marketing project. Canvassers will work as independent contractors and will begin the project July 14, 1987. To schedule an interview, leave a message at 282-6356 or call 282-1300 evenings.