

MULTNOMAH COUNTY

Design Review Planner

\$12.11 per hour; performs design review for all commercial, industrial, multi-family and conditional uses; requires three years of professional planning experience or a Master's degree in Planning or Urban Studies and two years of experience; apply by July 2, 1987.

Computer Systems Management Specialist

\$27,603 - 35,893 annually; analyzes, develops and maintains automated data systems for client tracking and billing for the Aging Services Division, requires two years of experience; apply by July 10, 1987.

Housing Counselor and Energy Counselor (two positions)

\$6.94 per hour; represents or intercedes on behalf of clients primarily in the area of housing or primarily in the area of energy; requires six months of social services training or experience in the area of housing or energy; apply by July 10, 1987.

Legal Secretary

(Country Counsel's Office)

\$8.75 - 10.06 per hour; prepares documents for federal and state courts, contracts and ordinances; requires 18 months of legal secretarial experience, ability to operate word processing equipment and knowledge of federal and state court pleadings; apply by July 10, 1987.

Corrections Hearing Officer (Half-Time)

\$12.19 per hour; directs due process administrative hearings for inmates who have been accused of major rule violations; requires two years of professional experience supervising or counseling corrections inmates and/or clients; apply by July 10, 1987.

WHERE TO APPLY

Multnomah County
Employee Relations
Room 1430
1120 SW Fifth Avenue
Portland, OR 97204

An Equal Opportunity Employer

BUDGET

SR. BUDGET ANALYST

Unified Sewerage Agency
\$12.86 - \$15.79/hr.

Provides budget monitoring and development support to Agency mgmt. and supervisors; performs projections of revenue and expenditure; assists in tracking of project expenditures and creation of annual budget. Req. training and increasingly resp. exp. working with financial data as either an accountant or budget analyst; exp. using automated data processing equip. Agency application forms req., resumes NOT accepted. Apply by July 10, 1987 to:

Washington County
Personnel
150 N. First Ave., Room B-2
Hillsboro, OR 97124

An E.O.E.

LIBRARIAN II

One year position

Cataloger for the Traffic Safety Accessible Data Library Project. Catalog & classify traffic safety materials of cooperating governmental agencies into an on-line catalog. Search OCLC for cataloging copy & use avil copy to catalog on-line. Qualifications: MLS degree, 1-yr professional library exp or equivalent, strong service orientation, and exc communication skills. Knowledge of AACR2, OCLC & LC Subject Heading desirable. Contract amount for 1 year \$18,516. Please send letter & resume to:

TSADL Project
Oregon State
Library Foundation
State Library Bldg.
Salem, OR 97310
Phone 585-8059

CLERICAL SPECIALIST

1-year position

Provide clerical support for the Traffic Safety Accessible Data Library Project. VDT Data entry, processing of library materials & assistance in preparation of documentation. Perform other duties as assigned. Qualifications: 40 WPM typing ability, strong service orientation : exc. communication skills. Library or office exp. desirable. Exp. with word processing & VDT data entry preferable. Contract for 1 year \$11,988. Please send letter & resume to the:

TSADL Project
Oregon State
Library Foundation
State Library Bldg.
Salem, OR 97310
Phone 585-8059

EDUCATION: MENTOR SPECIALIST

Coordinate and implement all aspects of the mentorship component of Career Pathways Program including recruitment, training, assignments, follow-up and evaluation. Half-time, 12 months, temporary. Must have BA, experience with non-traditional, culturally diverse high school students and with Portland business community. To apply, send letter of application, resume, and 2 letters of reference to:

Judy Witt, Director
Office of Special Services
Portland State University
Portland, OR 97207-0751

Closing date: July 8, 1987

PSU is an
Equal Opportunity Employer

6 ELITE OFFICES FOR LEASE

Starting at \$85.00 per month. 114' to 522'. \$6-\$7 per sq. ft. per year including utilities and janitorial, air conditioned w/ electronic filters. 3802 N.E. Union, Phone: (503) 281-1017