

INVITATION FOR BID

Sealed bids for the exterior painting by the Housing Authority of Portland, OR 97203 until 2:00 p.m., PDT, Wednesday, June 24, 1987. Following a short interval, bids will be publicly opened and read aloud. Bidders may be present during the bid opening.

Basically, the work includes, but is not limited to: weatherizing, moisture sealing, caulking, general painting and pressure washing exteriors.

Prospective bidders may obtain one set of bidding documents at the Housing Authority Maintenance Office, 8910 N. Woolsey Avenue between 8:00 a.m. and 4:00 p.m., Monday through Friday, upon deposit of \$20 which is refundable if documents are returned to HAP in **good condition within ten days after bid opening date**. Additional sets of documents may be acquired for \$10 each which is not refundable. Business firms outside the Portland Metropolitan Area only may order documents by calling 283-4602 and make arrangements for deposit by mail.

A HAP representative will conduct a tour of the job site on Friday, June 19, 1987. Interested parties shall meet at the project site—6775 SW 26th—at 10:00 a.m. for a prebid briefing prior to the site investigation. Answers to questions raised during the course of this meeting that are not identified in the Specifications will be answered by addenda and provided to all plan holders of record. **Attendance of bidders at this meeting is a mandatory bidding requirement.**

A minimum of 20% MBE participation in the execution of this project is a HAP requirement and the methods the bidder proposes in complying with this requirement is subject to HAP review and approval prior to initiating the contract.

No bid will be considered unless accompanied by Bid Security in the form of a certified check, cashier's check or surety bond payable to the Housing Authority of Portland in an amount equal to 10% of the bid to be forfeited as fixed and liquidated damages should the bidder neglect or refuse to enter into a contract or provide suitable bond for the faithful performance of the work in the event the contract is awarded.

No bidder may withdraw bid after the hour set for the opening thereof until after the lapse of 60 days from the bid opening.

The Housing Authority of Portland may reject any bid not in compliance with all prescribed bidding procedures and requirements and may reject any or all bids, and waive all informalities if in the judgement of HAP it is in the public interest to do so. Questions regarding this project should be directed to Loren Tarbell, 283-4602.

HOUSING AUTHORITY OF PORTLAND

Barrett L. Philpott
Director of Maintenance

DEAN

COLLEGE OF BUSINESS ADMINISTRATION WESTERN KENTUCKY UNIVERSITY

Applications and nominations are invited for the position of Dean, College of Business Administration, available August 16, 1987. The College has a faculty of 60 in the Departments of Accounting, Administrative Office Systems, Economics, Finance and Management Information Systems, and Management and Marketing. AACSB accredited at the undergraduate level, the College is presently seeking accreditation at the graduate level, and has approximately 2,000 majors.

Candidates should possess an earned doctorate in one of the disciplines represented in the College. In addition to a distinguished record of teaching and research, candidates are expected to have a demonstrated record of academic administration. The position is available August 16, 1987, and must be filled by January 1, 1988. Letters of application should include a resume and three letters of reference. Send applications and nominations by July 1, to: **Office of Academic Affairs, Business Dean Search, Western Kentucky University, Bowling Green, KY 42101.**

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Equal Opportunity Employer*

DIRECTOR SCIENCE AND ENGINEERING LIBRARY

Responsible for coordinating collection development and management policy, overseeing public services operations, and establishing goals and objectives for SEL and its branches. Manages budgets, personnel, systems, and facilities; and develops and maintains communication with academic areas. Reports to the Director of University Libraries and serves on the Libraries' Management Advisory Group responsible for system-wide strategic planning and policy making.

QUALIFICATIONS: ALA accredited MLS, five years public services experience in academic/research library, and two years managerial experience as department head are required. Experience in library problem solving; understanding of collection development issues, access services, bibliographic instruction, and scientific research methods; ability to plan, develop, and implement library services; and effective communication skills are also required. Advanced degrees in relevant fields; experience writing successful grant applications; and familiarity with computer and information technology are highly desirable. Candidate's vita should include relevant research and significant professional involvement.

SALARY: \$40,000 or higher commensurate with qualifications; faculty status at the rank of Associate Librarian/Librarian.

Send letter of application and resume including the names of at least four references to:

Ms. M.E. State
Assistant to the Director for Personnel
University Libraries
SUNY/Buffalo
432 Capen Hall
Buffalo, NY 14260

*An EO/AA and Title IX Employer
Ethnic Minorities and Women are Encouraged to Apply*