

CUSTOMER SERVICE REPRESENTATIVE

For a large cable television company. Respond to requests for information and assistance in the areas of billing, sales, and repair. Handle phone calls, use computer and schedule orders. Requires excellent oral and written communication skills, as well as flexibility and ability to work well under pressure. Send resume to:

Customer Service Manager
P.O. Box 8677
Portland, OR 97207

Equal Opportunity Employer

SUMMER YOUTH SPECIALIST

Full time position available from approximately May 15 to August 15 for an individual to coordinate educational programs and volunteer opportunities for youth in the N/NE Portland area. Flexibility in scheduling of hours possible until end of school year. Will be responsible for organizing classes, planning special events, and marketing Red Cross programs to agencies and organizations. Must have experience working with youth, ability to manage, develop and evaluate programs, familiarity with N/NE community, valid Oregon driver's license and preferably own vehicle. \$6.50 - \$9.00 per hour. Please submit resume or apply in person:

American Red Cross
3131 N. Vancouver Avenue
P.O. Box 3200
Portland, OR 97208

Equal Opportunity Employer

EARN \$\$\$\$

Work from home \$60 per 100 inserting envelopes information send stamp to:

K. S. Enterprises
P.O. Box 1501-H
Bloomfield, NJ 07003

RECREATION COORDINATOR II

(Aquatics Coordinator)

\$1393-\$1736/mo. Responsible recreation work planning, supervising, coordinating daily aquatics operations. Progressive experience in recreational activities; 4-yr degree or any equivalent experience/training providing considerable knowledge of pool management. Possess 1st Aid, CPR, WSI, lifeguarding certifications and valid ODL. No resumes accepted. Closing date: May 4, 1987.

**Contact City of Salem,
Personnel Dept., Rm. 225,
555 Liberty SE
Salem, OR 97301**

EOE

RESEARCH ASSISTANT

Research Assistant to work in Quantitative Sciences Group. M.S. required. Salary \$21,000-\$25,000/year. Position full-time for one year, subject to renewal thereafter based on performance. Send letter of application, curriculum vitae, transcripts, and three letters of recommendation by May 15, 1987 to Dr. Logan A. Norris, Head, Department of Forest Science.

**Oregon State University
Corvallis, OR 97331**
An EEO/AA employer.
Complies Sec. 504 Rehab. 1973

POSTION OPEN

Sports Editor

Immediate opening for sports editor at twice weekly, 6,200 circulation St. Helens Chronicle. At least one year of sports experience required. Photo and layout experience necessary. Some general assignment reporting. Send cover letter, resume and samples to: Greg Cohen, Editor, St. Helens Chronicle, P.O. Box 1153 St. Helens, OR 97051; (503) 397-0116.

SALES HELP WANTED

LOOKING FOR WORK? We need you. Earn up to \$10.00 Per Hour. Part time, full time Fuller Brush. Call (503) 761-1060.

ASSOCIATE CLERK/ BILINGUAL-SPANISH ENGLISH

\$1189-\$1445/mo. Performs a variety of clerical duties requiring the exercise of judgment in receiving, processing and distributing information and reports. Req. demonstrated exp. in clerical work and training in secretarial courses including typing, word processing and office machines. Applicants must speak and write Spanish and English fluently. Successful candidates may be placed in a medical setting and be req. to interpret in a clinic and examination room setting. County application forms req., resumes NOT accepted. Apply by May 1, 1987 to

**Washington County
Personnel
150 N First Ave.
Room B-2
Hillsboro, OR 97124
An E.O.E.**

DATA PROCESSING

COMPUTER OPERATOR

Immediate opening for a Computer Operator with at least 1 year experience under OS operating system and experience on IBM 3033 or 3081 computer desired.

Individual will operate computer, disk drive, tape drives, multiple printers, and reader/punch. Will monitor system of performance by means of console terminal; will identify system or program malfunctions and initiate corrective action.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Qualified applicants must submit resumes or apply in person to:

**Blue Cross and
Blue Shield of Oregon
Human Resources Dept.
5th Floor
100 S.W. Market
Portland, OR 97201**

Equal Opportunity Employer