

NURSE

MEDICAL REVIEW COORDINATOR

Blue Cross and Blue Shield of Oregon, a major health insurance company, has an opening for a professional to conduct medical claim audits in order to determine validity of charges, medical necessity and appropriateness of service.

Individual will also assist in establishing and modifying medical review guidelines and in the training of personnel to insure appropriate and consistent claims review; will also assist in the design and implementation of special projects.

Position requires direct communication with providers.

Successful candidate must be an RN, currently licensed in the State of Oregon, and have 3-5 years recent hospital experience. Administrative experience extremely helpful.

Good communication skills and a comprehensive understanding of medical terminology, coding and surgical pricing is desirable.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flexible work hours, and competitive salary. Please apply or send resume to:

**Blue Cross and
Blue Shield of Oregon**

Human Resources Dept.

5th Floor

100 S.W. Market

Portland, OR 97201

Equal Opportunity Employer

HELP WANTED

Senior Lady Wanted. Companion to help mother with children, three and seven. Business, cooking, housework. Healthy, loyal, references/background check. Provide home kindness, future benefits. Possibly in your home. Write Carol, Box 208, Lakeview, OR 97630.

CUSTODIAN

PORTLAND PUBLIC SCHOOLS ASST SUPERVISOR HOUSEKEEPING

Responsibility for supervising all activities of custodians in a number of bldgs in specific section of district, resulting in improved employee productivity/housekeeping services in individual schools. Primary shift: 2 pm to 10:30 pm daily. May be called for duties/emergency outside established hours. Min. 5 yrs custodian/maintenance exp, especially in schools/public bldgs. At least 4 yrs of education or training beyond high school. Salary based on exp/preparation, \$23,884-\$31,029. Full job description avail - complete Portland Public School application - submit current resume, 3 letters of reference regarding qualifications for position. Applications accepted through Dec. 23. Apply:

**Portland Public Schools
501 N. Dixon
Portland, OR**

Equal Opportunity/
Affirmative Action Employer

SKILL DEVELOPER

OTR to teach basic living skills to CMI, administer skill assessment tools and skill training as specified in service plan. OTR certification important. Salary: \$18,356, BA/OTR. Send resumes and application to:

**N/NE CMHC
310 NE Oregon
239-8871**

Attn: Mary Jo Thomas

Closing date: December 24, 1986

E.E.O./AA Employer

POSITION OPEN

Sports Editor

Lincoln City News Guard, a 6,271 circulation weekly newspaper on beautiful Oregon coast, seeks sports editor. Sports and outdoor coverage. Photography and pasteup ability required. Contact: Jim Moore, editor, at (503) 994-2178.

SALES

HMO MARKETING REPRESENTATIVE

A newly developed federally qualified HMO, which will be a subsidiary of Blue Cross Blue Shield of Oregon, is currently accepting applications and resumes for a Marketing Representative. Incumbent will report directly to the HMO Director of Marketing and will negotiate the sale of new business and the retention of existing business within an assigned sales/service territory to assure prompt and accurate flow of requested information, both internal and external, related to job responsibility; will establish ongoing business relationships with brokers to promote the sale of new business and retention of existing business; will contribute to public acceptance and understanding of HMO through effective presentations and timely communication.

Qualified candidates should have a college degree in a relevant field, or equivalent marketing experience; must be well-organized and able to handle administrative detail; must possess effective public speaking and written communication skills, be a self-starter and be able to work without close supervision.

The HMO offers an excellent employee benefits package and competitive salary. The qualified applicants may apply in person or send resume to:

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Blue Shield of Oregon**

Human Resources Dept.

5th Floor

100 S.W. Market

Portland, OR 97201

Equal Opportunity Employer

**Guitar Player Wanted
for**

Portland's fastest growing rapp group. Requires serious attitude and rehearsal 2 to 3 x per week. Must be able to travel weekends.

Call Larry 282-8247