

OPERATORS NEEDED

Operators & Manicurists needed for lovely five-station salon. Good N.E. area. Booths for lease. Start Nov. 4th.

Call 282-2932

between 7:30 & 9:30 A.M. Ask for E.J.

PUBLIC INFORMATION/ PUBLIC RELATIONS

TRI MET is seeking a Public Information Manager. This position manages the agency's public information program and assists with agency's public relations. The Public Information Manager reports to the Director of Public Relations and supervises a small staff which is responsible for information dissemination to groups, a speakers bureau, agency speech writing, employee newsletter, and hosting special events. Public infor-

ting special events. Public Information Manager manages the agency's relationships with the print and electronic media, facilitates media contact with TRI MET personnel, and is the primary spokesperson for the agency.

The person filling this position must have a degree in journalism, communications, public relations or related field, or equivalent experience, and at least 5 years of increasingly responsible experience in public information work, including the supervision of others, preferably with a public agency.

Salary for this position is \$30,862 per year. Obtain and file applications at:

TRI MET Personnel Office
Fourth Floor
4012 S.E. 17th Ave.
Portland, OR 97202

Applications must be received by 4 pm October 31, 1986.

Equal Opportunity Employer

MENTAL HEALTH

MENTAL HEALTH SERVICES COORDINATOR SUPERVISOR

\$2243 - \$2727/mo. Supervises service delivery & trains personnel in the Mental Retardation/Developmental Disabilities program. Provides professional evaluations of mental health needs. Req. college-level training in special education, psychology, social work or related fields & increasingly responsible exp. in the placement & monitoring of MR/DD clients; graduate level training desired. County applications required, resumes NOT accepted. Apply by October 31, 1986 to:

**Washington County
Personnel**

150 N. First Ave., Room B-2
Hillsboro, OR 97124

An E.O.E.

ASSISTANT PROFESSOR IN COUNSELING (tenure-track)

Teach and supervise graduate students in School, Agency, or Rehabilitation Counseling. Doctorate required. Applicant must have experience in School Counseling and two of the following areas: Lifestyle and Career Development; Child and Adolescent Counseling; Substance Abuse; Rehabilitation; Cross-cultural Counseling. Closing date December 1, 1986. Position begins January 1, 1987. Send letter of application, resume, three letters of recommendation, statement of counseling orientation to:

James Firth, Chair
Dept. of Counseling
Oregon State University
Corvallis, Oregon 97331

Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with section 504 of the Rehabilitation Act of 1973.

SECRETARY/ RECEPTIONIST II

The N/NE Community Mental Health Center, Inc. announces an immediate opening for Secretary/Receptionist. Duties include answering phones, coordinating routine of calls, initial contact for clients and visitors. The position also involves some general secretarial duties. The person applying for this position must possess the following skills: The ability to deal with clients and general public, must be able to type 45 WPM and perform general clerical duties. Minimum qualifications: 1 year experience in the secretarial field or equivalent educational/training experience at the post secondary level. Salary range is \$8,500-\$11,550 a year with excellent fringe benefits.

Contact for additional information:

Mary Jo Thomas
Administrative Assistant
N/NE CMHC, Inc.
310 NE Oregon
Portland, OR 97232-2737
(503) 239-8871

Closing date October 31, 1986.

An Affirmative Action
Equal Opportunity Employer

IMMEDIATE OPENINGS

The Housing Authority of Washington County is accepting applications for the following positions:

- (1) Housing Inspector \$1,401 - \$1,704
- (1) Occupancy Specialist \$1,401 - \$1,704
- (1) General Clerk - half-time \$6.76/hr. - \$8.21/hr.

Complete job descriptions and applications may be obtained at the office located at:

560 S.E. Third Avenue
Hillsboro, Oregon

or by calling 648-8511.

Applications must be submitted by October 31, 1986, 5:00 p.m.

Equal Opportunity Employer