

CITY OF SALEM, OREGON
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION

INVITATION TO BID
FOR JANITORIAL SERVICES

The City of Salem will receive sealed bids at the office of the City Recorder, Room 205, City Hall, Salem, Oregon 97301, until, but not after 11:00 a.m., July 16, 1986, at which time said bids will be publicly opened and read in the City Council Chambers, Room 240, City Hall, for the project specified herein.

The service being solicited is JANITORIAL SERVICE at various City of Salem facilities. The locations involved, approximate square footage and bonding requirements are as follows:

LOCATION	Approx. Sq. Ft.	Bid Bond (10%) Required Y/N?	Perf. Security (30%) Required Y/N?
1. City Library	47,325	Yes	Yes
2. City Hall	76,575	Yes	Yes
3. Fire Station #1	2,965	No	No
4. Fire Station #6	1,175	No	No
5. Airport Term.	2,760	No	No
6. Parking Enfre.	2,440	No	No
7. Senior Center	19,025	Yes	Yes
8. Branch Library	5,450	No	No
9. City Shops Bldgs. - 1,2,3,4,14, 18,23,24	25,310	Yes	Yes
10. Shop Bldg. 30	9,855	No	No

The time period of the Contract will be for eleven (11) months from August 1, 1986 through June 30, 1987.

The City will contract for the janitorial service for each location separately. Interested vendors are invited to submit a bid on **any** or **all** locations.

It is the intention of the City to award **separate** contracts for each location. Each contract shall be awarded on the basis of the lowest responsible bid for each location meeting specifications. **It is not required that bidders submit bids for all locations.**

Where bid security is required (see above), the bid security must accompany the submitted bid proposal. Bid specifications and other bid documents are available at the office of the Purchasing Supervisor, 1340 20th St. S.E., Salem, Oregon 97302.

Bids must be submitted on the proposal forms furnished by the City of Salem. Proposals shall be submitted in a sealed envelope plainly marked "**BID ON JANITORIAL SERVICES**", and show the name and business address of the bidder.

Any objections to or comments upon these specifications must be submitted in writing to the office of the Purchasing Supervisor, 1340 20th St. S.E., Salem, Oregon 97302, not later than four (4) days prior to the bid opening.

The City of Salem reserves the right to reject any or all bids, to waive formalities and of postponing the award of the contract for thirty (30) days.

A bid bond, cashier's check, or certified check from the bidder, in the amount of ten (10%) percent of the amount bid must accompany the bid proposals on all locations requiring bid security (see above). Unsuccessful bidders will have their bid security returned after a contract has been fully executed with the successful bidder.

NOTE: A site orientation will be held at the Civic Center Council Chambers, Room 240, 555 Liberty St. S.E., Salem, Oregon 97301 at 9 a.m. local time, July 9, 1986. Only one orientation will be held. The orientation, which is expected to last approximately two (2) hours, **is not mandatory**, however, potential bidders should be aware that the contract document specifications must be met. The site orientation is intended to assist contractors in understanding what the contract requires. Contractors interested in a building tour may participate in a tour guided by a General Services representative. The purpose is to familiarize contractors with the general site locations and to illustrate what maintenance workmanship will be accepted as being in compliance with the contract specifications and also some workmanship that will not be acceptable. The building tour is expected to take approximately four hours; **it is not mandatory.**

Inquiries concerning the contents of the bid specifications should be directed to Mr. Chuck O'Neal, Building & Services Supervisor, at 588-6306.

Robin J. Kirkpatrick
Purchasing Supervisor

BID NO. 3042
CLOSING: July 16, 1986, 11:00 a.m.

SCHOOLS/INSTRUCTION

NORTHWEST NANNIES INSTITUTE - First state licensed vocational Nanny training school in Oregon. Free placement/incredible demand. Contact NNI, 710 NE 21st, Portland, OR 97232. Tel. (503) 234-4671. Call collect.

USED TRUCKS

USED TRUCK SPECIAL - 1974 Ford LT-9000 Crane truck and fifth wheel. Call for details, Craig Weitman, (503) 282-7773. 6221 NE Columbia Blvd., Portland, OR 97218.

RECREATIONAL VEHICLES

USED 24' BUNKHOUSE Special 1983's. 11 to choose from. Take your pick! \$5,800/each. **OCEANWAY R.V.**, Hiway 99W, Dayton Junction (Lincoln City cut-off), McMinnville, OR. (503) 434-6505.

MISCELLANEOUS FOR SALE

SLIGHT PAINT DAMAGE! Flashing arrow signs \$335! Lighted, non-arrow \$325! Non-lighted \$257! Free letters! Fully guaranteed factory warranty. Only few left. See locally. 1 (800) 423-0163, anytime.

HELP WANTED

\$20,000 Yearly Possible. Prepare at home for Post Office Clerk-Carrier employment exams. Write: Federated (OR.) POB 3006, Hattiesburg, MS 394-03-3006.

ENTERTAINMENT/EVENTS

21st Annual **THUNDEREGG DAYS**, June 4-5-6-7-8, Nyssa, Oregon. 100 plus dealers. Trips to Haystack, Woodagate, and Plumeagate areas. Free camping, Barbecues. For information, call (503) 372-3715 or (503) 372-3091.