

ACCOUNTING

SENIOR MEMBERSHIP ACCOUNTING ANALYST

Immediate opening in our Membership Accounting Department for a Senior Membership Accountant Analyst.

Qualified applicants must have minimum 3 years work experience, 2 of which must have been in financial accounting. College degree in accounting is highly desired with courses taken in statistics, math, accounting or computer science. Candidate must be familiar with tax laws and have excellent written & oral communication skills.

METHODS AND PROCEDURES ANALYST

The Membership Accounting Department is currently accepting applications for a Methods and Procedures Analyst.

Qualified candidates will have minimum of 2 years training or equivalent in data processing and design concepts such as work methods, work study, work flow, forms design, clerical procedures, and procedures writing. Ability to communicate effectively with both management and operating personnel is a must.

Blue Cross and Blue Shield of Oregon offers an excellent employment benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

Blue Cross and Blue Shield of Oregon

Human Resources Dept.
5th Floor
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

BUSINESS OPPORTUNITY

TYPISTS: Earn up to \$500 weekly at home. Be your own boss. For information, send self-addressed stamped envelope to: Chuck Crum, P.O. Box 847, Bandon, OR 97411.

HELP WANTED

Looking for serious career-minded women to join fast-growing national company. Training in Portland. Become certified in color analysis. Investment required. Call collect, (503) 255-0098.

TEACHER

(Part Time) Computer Science. Private, non-profit certified school, Cirr dev exper req. Skilled in operation of Apple, TRS80, AT&T. High school exp pref. Call for info 288-5813 or forward resume to: Albina Youth Opportunity School, 3710 N. Mississippi, Portland, OR 97227; ATTN: Rance Spruill. Deadline June 30th, 1986.

TEACHER

Spec Ed. Private non-profit certified school. Spec Ed certificate req (current). Min 3 yrs exp w/high-risk youth. Position to start 9/2/86. For info, 288-5813 or forward resume to:

**Albina Youth
Opportunity School
3710 N Mississippi
Portland, OR 97227**

ATTN: Rance Spruill. Deadline: June 30th, 1986.

WORD PROCESSING SPECIALIST

Full-time position available. Responsible for in-put, retrieval, editing and storage of data. Must type accurately 60 WPM, possess good language skills, have ability to organize and set priorities and have previous experience operating word processing equipment preferably on an Exxon 750. Salary range is \$999/1394 per month. Applications/resumes must be received by Friday, June 27th, 4:00 p.m. at:

**American Red Cross
3131 N. Vancouver Ave.
Portland, OR 97208**

HEAD NURSE

Full-time position available. Responsible for management and supervision of blood collections. Must have BS in nursing from accredited school of nursing or equivalent work experience and responsibility; currently licensed RN in Oregon and Washington. Must possess administrative, organizational supervisory skills and be able to travel outside the city on week-long overnight mobiles and work irregular hours. Salary range is \$1802/\$2514 per month. Resumes must be received by Friday, June 27th, 4:00 p.m. at:

**Human Resources
P.O. Box 3200
Portland, OR 97208**

EDUCATIONAL INTERN I

Level 2, 23 hours per week (.6 FTE). Goal Based Education Program.

This is an opportunity to work in training and technical assistance development and implementation activities related to research-based school improvement. Professionals and students have found internships to be personally and professionally rewarding.

The mission of the Goal Based Education Program is to assist schools, school districts and states in using goal based management and effective schooling practices for school improvement purposes. The Program achieves its mission through a combination of network building, resource and capacity development, implementation assistance and implementation research activities.

INTERNSHIP PROVISIONS: One purpose of this internship is to increase the capability of individuals, particularly minorities and women, to conduct educational research and development activities.

QUALIFICATIONS:

- Active enrollment in a graduate program leading to a Masters or Doctorate degree in a specialized field of knowledge related to education.
- Willingness to fulfill a learning agreement with NWREL and the college or university in which enrolled.
- Familiarity with effective schooling research bases, including school effects, teacher effects, leadership (principalship), curriculum alignment and change (school improvement).
- Experience in developing and presenting inservice/staff development/training programs and activities.
- Effective interpersonal skills.
- Technical writing skills.
- Competence in group problem-solving and planning activities.

SALARY: \$823-\$950 per month for .60 FTE, depending on qualifications. Work schedules can be negotiated.

PERIOD OF INTERNSHIP: From August 15, 1986 through August 14, 1987, subject to satisfactory performance of duties and/or continuation of current planned work and/or availability of funds.

APPLICATIONS: Letters of application and resumes must be received in the Personnel Office by 5:00 p.m., July 15, 1986, in letter of application, indicate the position for which you are applying.

APPLY TO:

**Personnel Office
Northwest Regional
Educational Laboratory
300 S.W. Sixth Ave.
Portland, OR 97204**

An Equal Opportunity Employer