

CITY OF PORTLAND

INVITATION FOR PROPOSALS

PROPOSALS DUE 2:00 P.M. ON VARIOUS DATES

Sealed Proposals will be received at the Bureau of Purchases and Stores, Room 1313, Portland Bldg, Portland, OR 97204 for the Projects detailed below until 2:00 p.m. on the dates indicated.

Plans and Specifications may be obtained at the above address. For additional information, telephone Buyer at number listed.

Unless otherwise stated in the individual proposals listed herein, no proposal or bid will be considered unless accompanied by a bid surety for an amount not less than ten percent (10%) of the aggregate amount of the proposal.

The City encourages bidding by MBE's and FBE's and will assist such firms to understand and participate in formal bidding processes.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland.

BID NO.	DESCRIPTION	OPENING DATE
C-9534	Improve SE Cora St, SE 45 to SE Gladstone. Dale Baker, 796-6856. Pre-qualification in Class 2-Street Improvement & MBE Use Required	4/1/86
C-9593	Improve SE Knight/99th District & Construct Sumps. Dale Baker, 796-6856. Prequalification in Class 2-Street Improvement & MBE Use Required.	4/1/86
C-9569	Construct NE Airport Way, NE 122 to 138 Sanitary Sewer. Michele Ackerman, 796-6854. Prequalification in Class 8 Required.	4/1/86
103	Labor, Material & Equipment to Construct NE Airport Way 1 Wastewater Pumping Station. Michele Ackerman, 796-6854. Pre-qualification in Class 10-Sewage Pumping Station & MBE Use Required.	4/8/86
C-9589	Construct SW 4 Ave, SW Maricara & Private Property Sanitary Sewer. Michele Ackerman, 796-6854. Prequalification in Class 8-Sewer Construction Required.	4/10/86
108	Labor, Material & Equipment to Construct NW St Helens Rd & NW 57 Ave Sanitary Sewer. Michele Ackerman, 796-6854. Pre-qualification in Class 8-Sewer Construction Required.	4/15/86
109	Labor, Material & Equipment to Construct SE Powell Blvd, SE 84 to 88 Ave Sanitary Sewer. Michele Ackerman, 796-6854. Pre-qualification in Class 8-Sewer Construction Required.	4/15/86

Salem Area Transit

CHERRIOTS

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ASSISTANT VICE CHANCELLOR FOR ENROLLMENT MANAGEMENT

University of California, Riverside

The Riverside campus of the University of California is currently seeking a professional with the highest credentials for a challenging position.

MINIMUM QUALIFICATIONS: Bachelor's degree or beyond in appropriate field, with graduate degrees preferred. Comprehensive experience and understanding of admissions and recruitment process in higher education. Practical experience in directing an office of admissions or recruitment in a college or university setting. A background in marketing an institution to a regional and national audience. Demonstrated effectiveness in coordinating the various functions which form the cycle from acceptance to graduation, including orientation, financial aid, retention, and advisement. Proven record of success in attracting high quality students and scholars to institutions of higher education. A broad understanding of the role and the scope of a comprehensive research university which maintains a student-centered environment. A sensitivity to and understanding of minority students and international students.

RESPONSIBILITIES: The Assistant Vice Chancellor for Enrollment Management will be responsible for all aspects of enrollment growth and management including: (1) coordination and supervision of new students recruitment, admissions, and financial aid; (2) development of a long-range plan for recruitment of a student body which will reflect high entrance standards and the potential of the various academic departments to accommodate more students; (3) development and cultivation of new markets for the university and expansion of the geographic regions now being used by the institution; (4) closer relationships with select high schools throughout the nation; (5) development of special programs for high school counselors, parents, and prospective students; (6) training and preparation of a talented and dedicated staff; (7) scheduling and preparation of events to create more visibility for the institution with prospective new students; (8) creation of campuswide awareness of the admissions process and stimulation of all members of the academic community to participate in the recruitment effort.

APPLICATIONS: Letters of application, resume, description of previous experience, the names and addresses of five references, and specific record of success in the recruitment of new students are desired by April 15, 1986. Please send resume to: **Office of the Chancellor, University of California, Riverside, CA 92521.** The salary is competitive based on training, experience, and achievements.



UCR is an equal opportunity/
affirmative action employer.



MORSE BROS.

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