

# JOBS Classified

## Employment Opportunities

### Multnomah County Jail Steward

\$9.54 per hour; this is cooking and supervisory work in the preparation of food at the Multnomah County Correctional Facility in Troutdale. The Jail Steward determines food stock levels, plans menus, and supervises and instructs inmates in the preparation of meals; requires 18 months of experience or vocational training and 6 months experience; apply by March 7, 1986. Where to apply:

**Multnomah County Courthouse  
Rom 134  
1021 SW Fourth Avenue  
Portland, OR 97204**

"An Equal Opportunity Employer"

### POLICE OFFICERS Portland Public Schools PATROL OFFICER

Complete job description, including information about the required examination, may be obtained from Personnel Services, Portland Public Schools, 501 N. Dixon, Portland, Oregon. Completed application materials must be submitted to the PPS on or before March 14, 1986. No telephone calls, please. Equal opportunity/affirmative action employer.

### BROADCASTING TELECOMMUNICATIONS DIRECTOR

The Oregon Commission on Public Broadcasting seeks an Executive Director for the Administration & Development of the State-Licensed Television & Radio System & related Telecommunications activities. Requires min 5 yrs Administrative exp. Application deadline: April 15, 1986. Salary: Competitive. Candidates must send complete resume & a 3 page statement of Candidate's Philosophy regarding Public Broadcasting to: Alicia Wolfrum, Oregon Commission on Public Broadcasting.

**2828 SW Front Ave.  
Portland OR 97201  
(503) 295-2412**

Affirmative Action  
Equal Opportunity Employer

## ACCOUNTING INVESTMENT ASSISTANT

The Investment Department of a major health insurance company will be accepting applications for the Investment Assistant position. Investment activities include transferring and recording of figures required to generate daily balance reports, recording monthly buy and sell transactions for stock portfolio, performing account reconciliations, and other investment-related tasks. Minimum qualifications: Qualified applicants will have knowledge of investment theory. Demonstrated analytical skills. Minimum 1 year college accounting or 1 year accounting or book-keeping experience in lieu of college. 10-key and calculator. Experience using a personal computer and LOTUS 1-2-3 would be helpful.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

Blue Cross and  
Blue Shield of Oregon  
Personnel Department  
5th Floor  
100 S.W. Market  
Portland, OR 97201  
Equal Opportunity Employer

## LIBRARY ADMINISTRATIVE ASSISTANT

Descriptive cataloging and OCLC tagging of documents. Qualifications: 4 yrs. Library experience, 2 yrs. college level course work maybe substituted for 2 yrs. experience. Knowledge of library procedures, clerical organizational skills, typing 55 wpm. Salary range \$1151 to \$1575 monthly. For application contact

**Oregon State Library  
State Library Building  
Salem OR 97310  
Phone (503) 378-4243**

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## INDUSTRIAL WASTE TECHNI- CIAN

Unified Sewerage Agency, \$9.47-\$11.50/hr. Assists in coordination of Industrial Waste Program of the Agency among various industrial customers, other governmental agencies & staff; Req. exp. in program and project management involving public contact and project responsibility; college level training in civil or sanitary engineering; exp. with sewage treatment and industrial waste regulations pref. County application forms req.; resumes NOT accepted. Apply by March 14, 1986 to:

**Washington County Personnel  
150 N. First Ave.  
Room B-2  
Hillsboro, OR 97124  
An E.O.E.**

## ENGINEERING AIDE

**(\$1139 - \$1433 Monthly)**

performs routine and non-technical manual work in the field, office or laboratory related to the investigation, location, design, construction, maintenance and operation of engineering projects. You must have: knowledge of the fundamentals of algebra and plane geometry, ability to make simple reports and keep accurate records, ability to trace and letter architectural or engineering drawings, and ability to perform physical labor in all kinds of weather.

To request an employment application and announcement, contact

ODOT Personnel  
419 Transportation Bldg.  
Salem, OR 97310  
(373-7663) or the  
Personnel Center,  
775 Court Street  
Salem, OR 97310  
(378-3165)

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