

## JOBS Classified

### YOUTH ELIGIBILITY SPECIALIST

The Portland Private Industry Council has a temporary position opening as Eligibility Specialist. Position is responsible for determining applicant eligibility for JTPA, HCD and general programs. Qualifications include a H.S. diploma or GED and minimum 2 years experience. Interpreting Federal regulations and working with youth. Projected ending date August 1986. Applications available at 520 S.W. 6th Ave., Suite 400, Portland, OR, 97204. Letter of interest and resume required. Closing date February 24, 1986.

Affirmative Action/  
Equal Opportunity Employer

### PROFESSIONAL DAY TREATMENT FOR EMOTIONALLY DISTURBED ADOLESCENTS NEEDED

Persons or agencies experienced in providing professional treatment for emotionally disturbed adolescents and their families are invited to submit a proposal for providing such services in the north/northeast part of Portland, Oregon for The Children's Services Division, Department of Human Resources, State of Oregon. A copy of Request for Proposal #6-1-10, describing the required services and proposal content may be obtained by calling the CSD Contracts Office at 378-3542 in Salem. Proposals will be accepted at the CSD Contracts Office, 198 Commercial St., S.E., Salem, Oregon 97310, Attention: Dean Orton, until 5:00 p.m., April 25, 1986. An Offeror's Conference to explain the Request for Proposals and services to be purchased will be held in the Multnomah Branch CSD Office, 3rd floor Cafeteria, at

**815 N.E. Davis Ave.  
Portland, Oregon  
at 1:30 p.m.  
on March 4, 1986**

### RECEPTIONIST FOR LAW FIRM

Duties include answering phones, filing, & typing; minimum 40 WPM. 25-30 hours per week to start, grow full time. \$5.00 per hr.

Call 228-5222

### DIRECTOR OF GENERAL FACILITIES

The American Red Cross has an opening for a director of general services. This position reports to the comptroller and is responsible for directing the activities of the maintenance, janitorial, security, cafeteria, and warehouse departments through appropriate department supervisors; provides the management of various contractor activities. Necessary qualifications include 3-5 years experience in facilities management or purchasing, a knowledge of OSHA guidelines and experience with the management of sub-contractors.

Salary \$25-30,000/year  
but commensurate with experience. Send resume by Friday, Feb. 28 to:

**The Human Resources Dept.  
American Red Cross  
P.O. Box 3200  
Portland, OR 97208**

*An Equal Opportunity Employer*

### MENTAL HEALTH

Helping professionals are needed immediately to provide therapeutic homes for troubled teenage girls. Degree preferred, experience required. \$500.00 monthly and living expenses. Contact:

**Judi McGavin or  
Rachel Harris  
at 281-9900**

**Equal Opportunity Employer**

### TRANSPORTATION & DEVELOPMENT SERVICES MANAGER

City of Salem \$2617-\$3316/mo. Professional/administrative position. Considerable experience of a progressively responsible nature in management of transportation & utility planning & development review; 4 yr. degree with specialization in planning, engineering or public admin.; Master's degree in area of specialization desirable; or any combination of experience and training. Thorough knowledge of transportation and utility planning; traffic engineering principles, design & construction methods; budgeting; supervision; communication skills oral & written. Oregon driver's license and good driving record. Closing date: 3/21/86. Apply:

**City of Salem Pers. Dept.,  
Rm. 225, 555 Liberty S.E.  
Salem, Oregon 97301.**

**EOE**

### STAFF ATTORNEY SEATTLE

**POSITION:** Evergreen Legal Services is seeking a staff attorney for its Seattle office. This office is staffed by 14 attorneys, 1 Litigation Coordinator and multiple support staff.

**RESPONSIBILITIES:** The attorney will maintain a reasonable caseload, and under the supervision of the office directing attorney will advise groups, aid community organizations in planning goals and establish contacts with the local courts, bar association, etc.

**QUALIFICATIONS:** Member of the Washington State Bar or willing to take the next bar exam.

**SALARY/BENEFITS:** Salary dependent upon experience. Salary range begins at \$17,082 per year. Excellent vacation and health benefits.

**APPLICATIONS:** SEND RESUME TO:

Attn: Ada Shen-Jaffe  
**EVERGREEN  
LEGAL SERVICES  
2018 Smith Tower  
Seattle, WA 98104  
(206) 464-5933**

Evergreen Legal Services is an equal opportunity employer. Minorities, women and handicapped are encouraged to apply.

### SUMMER RECREATION LEADERS

City of Salem accepting applications for leaders in aquatics, sports, neighborhoods, tennis and soccer. All skill levels accepted, preference given to highly skilled. Must be available to work flexible hours; provide own transportation, proof of auto insurance and good driving record; must have multi-media or higher first aid certification and CPR. Salary based on skill level: \$3.917-\$8.838/hr. Closing date: 3/7/86.

Apply:  
City of Salem  
Pers. Dept., Rm 225,  
555 Liberty S.E.  
Salem, Oregon 97301.

**EOE**