

BUSINESS

WATCH your competition step aside—when you try Oregon Statewide Classifieds. Imagine reaching more than 1 MILLION READERS with a single classified ad for a mere \$125.00. Contact Oregon Oregon Newspaper Advertising Corporation (503) 683-2074 or call Portland Observer, 288-0033 for further information.

PROGRAM EXECUTIVE B
(MANAGER, RECORDS MANAGEMENT SECTION)
\$2,013 - \$2,569

THE OREGON DEPARTMENT OF TRANSPORTATION IS ACCEPTING APPLICATIONS FOR THE ABOVE POSITION LOCATED IN SALEM. YOU MUST HAVE EQUIVALENT TO 3 YEARS OF MANAGEMENT, STAFF TECHNICAL OR PROFESSIONAL EXPERIENCE INCLUDING AT LEAST 2 YEARS OF EXPERIENCE IN THE AREA OF RECORDS MANAGEMENT; AND A BACHELOR'S DEGREE OR 3 MORE YEARS OF RESPONSIBLE EXPERIENCE. CONTACT ODOT PERSONNEL, 419 TRANSPORTATION BLDG., SALEM, OR 97310, (503) 373-7663 FOR EMPLOYMENT APPLICATION AND RECRUITING ANNOUNCEMENT. APPLICATIONS WILL BE ACCEPTED UNTIL 5:00 P.M. JANUARY 8, 1986.

The Oregon Department
of Transportation

An EEO/AA Employer



**ADMINISTRATIVE
COORDINATOR/preschool
teacher**

38 hrs per week

Must have demonstrated ability in financial mgt. and budget prep., fundraising, comm. rel. and classroom experience w/preschool children. Some clerical. Resumes must reach Children's Club by 5 p.m., Jan. 31, 1986.

Children's Club
531 S.E. 14th
Portland, OR 97214

Equal Opportunity Employer

**MENTAL HEALTH
COORDINATOR**

Dynamic, creative, self-starting mental health coordinator for volunteer-based community health center. Master's level with demonstrated diagnostic, supervisory, organizational and communications skills. Some evenings would be required. Flexible hours/days. \$15,972 per year plus fringe. Send resume to:

Administrator
Health Help Center
4842 N.E. 8th
Portland, OR 97211

Deadline: Jan. 3, 1986.

Equal Opportunity Employer

**FREE SECURITY TRAINING
And Job Placement Assistance**

Available with Portland Private Industry Council. Applicants must be low income, live in the City of Portland, have valid ODL, have high school reading skills and no prior felony arrests or convictions. Reserve a position by attending information session, eligibility determination and testing at 520 S.W. Sixth, 4th Floor, on Friday, Jan. 3 from 9 a.m. to 4 p.m. Bring proof of date of birth, current address, total amount of family income for last six months. Bring food stamp and welfare I.D. if applicable.

MULTNOMAH COUNTY

COMMUNITY LICENSED
PRACTICAL NURSE
\$7.32-\$9.51 per hour

Provides practical nursing care in a primary care clinic; requires Oregon State Practical Nurses License and one year experience; apply by January 3, 1986.

Where to apply:
Multnomah County Courthouse
Room 134
1021 SW Fourth Ave
Portland, OR 97204

Equal Opportunity Employer

**BLOOD SERVICES
ASSISTANT
ADMINISTRATOR**

Immediate full-time position available for individual to perform administrative assistance to our Blood Services Departments. Duties and responsibilities include performing internal audits, productivity measures, analysis of revenues, expenses and production, management of marketing and forecasting with an all blood services department. Must have knowledge of administrative and fiscal management principles, methods and techniques with strong coordination and interpersonal skills. Combination of training and experience equivalent to a master's degree in marketing and finance is required. Please send resume or apply in person by Friday, Dec. 27, between 1-4 p.m. at:

American Red Cross
3131 N. Vancouver
Portland, OR 97208

Equal Opportunity Employer

SALES HELP WANTED

Texas Refinery Corp. needs mature person now in Portland area. Regardless of experience, write:

A.H. Hopkins
Box 711
Fort Worth, TX 76101

JOBS Magazine

1463 N.E. Killingsworth
Portland, OR 97211
(503)288-0033

BUILDING MATERIALS

POLE BUILDINGS
Complete Kits

Large sliding door, 4 colored walls, 6x6 poles, 24x36x10 \$1,715; 24x48x12 \$2,291; 30x60x12 \$3,252. Other sizes, labor and financing available.

1-800-872-0070