

JOB Classified

INSURANCE LIFE CLAIMS ANALYST

Blue Cross and Blue Shield of Oregon, a major health insurance company, is currently accepting applications for a life claims analyst.

Qualified individual must have a minimum of 1 year manual medical and disability claims adjudication, experience interpreting and administering group and trust contracts, typing 60 WPM, word processing, calculator, keypunch, and CRT experience. Good oral and written communication skills are a must. Prefer junior college graduates in business or secretarial. First course of HIAA/group insurance would be helpful.

The position involves manually adjudicating life, accidental death and dismemberment, dependent life and life waiver of premium claims, as well as short disability claims. The Life Claims Analyst also functions as customer service for the Life Claims Department, does CRT input of claim and group data for reporting and checks, and types claims data and correspondence.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

Blue Cross and Blue Shield of OR
100 S.W. Market
Personnel Department, 5th Floor
Portland, OR 97201

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ACCOUNTING ASSISTANT AUDITOR

Temporary Assignment
Nov. 18, 1985-March 31, 1986

Blue Cross and Blue Shield of Oregon Dept. of Medicare Reimbursement and Audit seeks an entry-level auditor to perform assigned audit procedures, prepare necessary work papers documenting audit findings, and write appropriate conclusions on audit results. Audits are conducted at provider facilities requiring audit teams to travel throughout Oregon. A college degree with major in accounting including audit credits is required. Applicants will also be screened for interpersonal communication skills.

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Hattiesburg, MS 39403

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Insurance Company
1 (800) 255-2255, ext. 4277

DATA PROCESSING PRODUCTION SUPPORT ANALYST

Blue Cross and Blue Shield of Oregon is seeking a Production Support Analyst with a minimum of 2 years experience to perform the following job duties:

- Resolve production abends.
- Review new production jobs for efficiency and adherence to standards.
- Implement changed JCL and programs into production.
- Develop CLIST and SPF dialog routines to automate job duties.

We are seeking someone with knowledge of MVS/JCL, IBM utilities, TSO/SPF librarian, and rerun/restart procedures.

Individual with knowledge of VSAM, TSO CLIST, SPF dialog and the ability to teach others will be considered for a senior position. Applicant must be able to work off-shifts.

Blue Cross and Blue Shield of Oregon is a company which offers its employees excellent benefits which include 401K, extensive insurance and benefits, in-house training, and the opportunity to work a state-of-the-art computer installation.

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