

JOBS Classified

REAL ESTATE SPECIALIST

Salary: \$25,128-\$35,448

Portland Development Commission is seeking candidate to serve as staff appraiser and Real Estate Specialist to assist in carrying out acquisition and disposition of real property for Commission and City programs. Duties include assisting in negotiating for acquisition and disposition of real property, performing and evaluating appraisals, processing and closing commercial loans, supervising staff.

Desirable qualifications include being a licensed appraiser with experience in residential and commercial appraising or experience as a staff appraiser with a lending institution or public agency, and knowledge and experience in real estate laws and practices.

To apply, request Commission application form from address listed below. All applicants must fill in Commission application to be considered for this position. Completed applications are due by 5:00 p.m., Friday, November 15, 1985.

Portland Development Commission

1120 S.W. Fifth Ave. Suite 1102
Portland, OR 97204-1968
(503) 796-5349

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AUDIT STATISTICIAN

The Housing Authority of Portland is looking for an Audit Statistician. Duties include: determines if computations of income and rental cost are correct and conform to regulations; audits staff work for accuracy; prepares periodic statistical reports; informs departments of procedural errors; inputs data into computer.

Experience and skills: Prefer high school graduate or equivalent, with at least two years experience in statistical reporting, business administration or accounting. Ability to type required. CRT experience preferred.

Hours of work: 2:00 p.m. to 10:30 p.m., Sunday through Thursday.

Compensation: \$7.62 per hour.

Apply at:

Housing Authority of Portland
1605 N.E. 45th

between 8:30 a.m. and 4:00 p.m.
Deadline for application is 4:00 p.m.,
Friday, Nov. 8, 1985.

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M/F*

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PROJECT COORDINATOR Oregon Public Broadcasting

Salary: \$1,875/mo., plus benefits

Duties: Preparation of a planning report to be presented to the Oregon on audience surveys, research and public hearings to be coordinated by public hearings to be coordinated by the project manager.

Qualifications: Minimum: BA in Communications, Journalism, Political Science or related field, or sufficient experience to gain equivalent knowledge and skill. Knowledge of principals of planning. 3 years experience in government and public broadcasting preferred.

To apply: Submit a resume and a letter of application to:

Debbie Kuper
Personnel Services
Oregon Public Broadcasting
2828 S.W. Front Avenue
Portland, OR 97201

Best qualified applicants will be invited to an interview. Evaluations will be based on experience and training as described in resume. Applications must be postmarked by November 10, 1985.

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Tom Moore 1-800-462-0955

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P. O. Box 40444
Portland, OR 97240-0440
or phone (503)654-8044