

JOB'S Classified

MENTAL HEALTH

Executive Director

The North/Northeast Community Mental Health center, Inc., a non-profit mental health center, announces an immediate opening for an executive director. Duties include supervision of staff, grant/budget administration, personnel administration, program development. Min. requirements: masters degree in human services field, health care or business administration plus 3 yrs. of supervisory exp. in mental health or related field. Competitive salary with exc. fringe benefits. Contact for additional information:

Search Committee

North/Northeast Community
Mental Health Center, Inc.
310 NE Oregon
Portland, OR 97232-2737
(503)239-8871

Closing date: Oct. 18, 1985

Affirmative Action/Equal Opportunity Employer

DIRECTOR

North Portland

Youth Service Center provides diversion, counseling and support services to youth and their families. Director is responsible for overall program operations and personnel management. Requirements include: previous social service agency management experience and team building skills; proficiency in fund raising and proposal development; outstanding ability to communicate with advisory boards, fellow professionals and the community at large; and demonstrated budget management capabilities. The NPYSC Director reports to the Delaunay Mental Health Center Director. Master degree preferred. Salary range, \$18,500-\$20,500 depending on experience. Application must be postmarked on or before Tuesday, October 1, 1985. Send resume to:

Delaunay Mental Health Center
5215 N. Lombard St.
Portland, OR 97203

Attn: NPYSC Director Selection Com.
Equal Opportunity Employer

JOB'S Magazine

1463 N.E. Killingsworth
Portland, OR 97211
(503)288-0033

WANTED

Volunteers

Volunteers can share management responsibilities for the statewide information and referral line of the Oregon Council on Alcoholism. Duties include answering phones, scheduling volunteer shifts and youth outreach. This volunteer work requires 48 hours a month and a three-month commitment is requested.

Volunteers for the King Neighborhood Facility in NE Portland assist in supervising and training men and women who are mentally retarded. This volunteer work requires 15 hours a month between 9 a.m. and 2 p.m. weekdays.

The Volunteer Bureau, a United Way agency, matches prospective volunteers with the needs of approximately 200 local agencies and programs. To find the right volunteer job, call

The Volunteer Bureau
at 222-1355

TEACHER

Toddler, Assistant

—\$761 per month to start
—Excellent benefits, annual salary increase
—Professional Development
Successful applicant will have a minimum of 1 year experience in a quality child development setting or 1 year of college level education related to child development.

—Multicultural experience is a PLUS
—Co-op experience is desired

Apply at

Multnomah County Day Care
1624 N.E. Hancock
or call 284-8797 by Sept. 17
Equal Opportunity Employer

GOSPEL GROUP

Seeks Artist

Gospel Group seeking 1st Tenor and Alto and a skilled piano player for future recording. Must be committed, have some artistic skills. One male and female will be chosen.

Auditions will be held on Wednesday, Sept. 18, 1985, 5:30 p.m. at

Maranatha Church
4222 N.E. 12th

For more information please call 281-5610 or 226-0253. Please be prompt.

SECRETARY

Half-time

Position available in the Community Services Department, to perform a variety of secretarial duties including coordination of meetings, responsible for meeting minutes, phones and filing. Must be able to type accurately 60 wpm with an ability to prioritize and organize. Knowledge of office methods and machines. Beginning salary \$5.65 per hour, excellent benefits. Please apply in person by Friday, Sept. 20, 1985, between the hours 1:00 and 4:00 p.m. at the

American Red Cross
Human Resources Department
313 N. Vancouver Ave.
Portland, OR 97208
Equal Opportunity Employer

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(503) 661-3081

Financing Available

REAL ESTATE

Vineyard

11 different "Wine Grapes." 35 Fruit Trees. 3 Bedroom Idaho Rambler on Five Sprinklered Acres with Stream.

Sue: (208) 378-8000, TVR
Evenings: (208) 377-5536

INVESTMENTS

Small Investor Wanted!

Would you pay \$.67/lb. for a T-bone steak. . . or \$2,000 for 3,000 lbs. of choice federally inspected beef? Limited contracts!

Rt. 1, Box 537
Ontario, OR 97914
(503) 889-6948

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