

SENIOR EDP AUDITOR

\$2,547 - \$3,106/Mo.

Minimum of two years in public accounting or internal auditing plus two years in system design and programming. Graduate from a four-year college, major in accounting/finance or computer science, or eight years as a data processing supervisor with emphasis on accounting/finance systems. Valid driver's license required.

Conduct EDP audits to review effectiveness of operational controls, documentation and reporting; analyze audit findings for economic improvements, evidence of deficiencies in control, exposure to risk, improvements in quality controls, etc.; recommend and monitor corrected actions. Participate in the annual verification of internal controls. Prepare and present written/oral reports of audit findings and recommendations to management. Direct, counsel and instruct audit staff and Information Services Department personnel on EDP auditing software and methods.

Ability to effectively communicate both orally and in writing. Ability to organize work and meet schedules with minimum supervision. Knowledge of programming language, methods, quality controls, and alternatives of systems design. Knowledge of accounting principles relative to an electronic data processing audit function and program. Thorough familiarity with IBM 3033/4341 mainframes.

Closing date: August 30, 1985

Send resume to:

Eugene Water & Electric Board

P.O. Box 10148

Eugene, OR 97440

Attn.: Personnel

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PSU

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NOTICE TO CONTRACTORS

Clackamas County, through its Community Development Division, will receive sealed proposals for residential sidewalk improvements on certain streets until 2:00 p.m. on August 29, 1985, and thereafter proposals will be publicly opened and read. No bids will be received or considered after that time.

The proposed work consists of furnishing all labor, materials, and equipment for the construction of approximately 18,914 square feet of concrete sidewalk, 2,894 square feet of concrete driveway, and 18 concrete wheelchair ramps in the McLoughlin neighborhood of Oregon City, Oregon.

Bids should be addressed to Dale Query, Community Development Division, P.O. Box 2, Marylhurst, OR 97036.

Bidders are invited to attend the bid opening in the Main Conference Room, Community Development Division, O'Hara Hall, Marylhurst College, Marylhurst, Oregon at the above-stated time.

Contract documents including plans and specifications may be examined at:

Clackamas County Community Development Division, O'Hara Hall, Marylhurst College, Marylhurst, Oregon;

Oregon City, City Hall, 320 Warner Milne Road, Oregon City, Oregon;

Northwest Plan Center, 901 SE Oak, Portland, Oregon;

Construction Data & News, 925 NW 12th, Portland, Oregon;

Builders Exchange Co-op, 1125 SE Madison, Portland, Oregon.

Bidders may obtain a copy of the Contract Documents from Clackamas County Community Development Division, O'Hara Hall, Marylhurst College, Marylhurst, Oregon upon payment of a non-refundable fee of ten dollars (\$10.00) made payable to Clackamas County.

This project is financed through the Community Development Block Grant Program with funds obtained from the U.S. Department of Housing and Urban Development. The contract will be subject to regulations of the Departments of Labor and Housing and Urban Development.

No bid will be considered unless fully completed in the manner provided in the "Instruction to Bidders" upon the bid form provided by the engineer and accompanied by a 10% bid security executed in favor of Clackamas County, as more fully detailed in the "Instruction to Bidders." Attention is called to ORS Chapter 279 and State and Federal provisions for equal employment opportunity, affirmative action, HUD Section 3 Requirements and Minimum Salaries and Wage Rates.

This project requires prequalifications of bidders as described in the "Instruction to Bidders." Bidders not currently prequalified by Clackamas County or Oregon State Department of Transportation may apply for prequalification no later than ten (10) days prior to the bid opening on forms available from the county or engineer.

Materials supplied under this contract must be as specified or equal. In all cases equivalency must be established ten (10) days in advance of the date of the bid upon written approval by the engineer.

The Clackamas County Board of County Commissioners reserves the right to reject any or all bids and to waive all informalities.