

JOBS Classified

MULTNOMAH COUNTY

Construction Specialist

\$11.07 per hour; responsible for overseeing remodeling and construction projects; requires 2 years of training and/or experience in construction, contract administration and wage laws, and drafting, apply by August 16, 1985.

Where to apply:

Multnomah County Courthouse

1021 SW Fourth Ave., Room 134
Portland, OR 97204

Equal Opportunity Employer

FINANCIAL SYSTEMS

Analyst

(Senior Budget Analyst)

Washington County

\$2,075 to \$2,522/mo.

Coordinates the implementation of financial management information system and indirect cost allocation plan. Requires experience with financial system design or implementation; experience in cost allocation, fiscal analysis and budget work and college-level training in business administration or a related field. County application forms required, resumes NOT accepted. Apply by Aug. 13, 1985 to:

Washington County Personnel

150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

COOK 2

Washington County

\$1,045 - \$1,268/mo.

Prepares meals, bakes, maintains and cleans kitchen equipment. Requires at least two years of experience in volume cooking within an institution, school or commercial firm; or completion of a commercial food preparation training program and at least one year of experience. County application forms required, resumes NOT accepted. Apply by August 16, 1985 to

Washington County Personnel

150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

WASTEWATER

Treatment Plant

Entry Operator

City of Salem

\$8,867 - \$10,794/hr.

Entry level in the operation of wastewater treatment plant. Graduation from high school or equivalent combination of education and experience. Some knowledge of the purpose and methods of operation of a wastewater treatment plant, fundamental operation of mechanical and electrical equipment, read meters and charts, maintain records, do math computations, comprehend technical written materials. Able to pass an exam within 18 months from date of hire in order to qualify as a WTP Operator and an increase in pay. Failure to pass exam will result in termination. Able to meet city driving standards. Work days and shifts to be assigned. This selection process will be used to establish an eligibility list in effect until approximately August 1, 1986. Closing date: 8/23/85. State specific job title when applying:

CITY OF SALEM, OREGON

Personnel Department / Room 225

555 Liberty S.E.,

Salem, Oregon 97301

Equal Opportunity Employer

HIGHWAY ENGINEER 3

(Soils Specialist 3)

\$1920 - \$2450 MONTHLY

THE OREGON DEPARTMENT OF TRANSPORTATION, HIGHWAY DIVISION, IS ACCEPTING APPLICATIONS FOR THE ABOVE POSITION WHICH IS LOCATED IN SALEM. YOU MUST HAVE EQUIVALENT TO A BACHELOR'S DEGREE IN CIVIL OR GEOTECHNICAL ENGINEERING AND TWO YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN GEOTECHNICAL ENGINEERING. FOR INFORMATION CONTACT ODOT PERSONNEL, 419 TRANSPORTATION BLDG., SALEM, OR 97310 (503) 373-7663. APPLY BEFORE AUGUST 21, 1985.

The Oregon Department
of Transportation



An EEO/AA Employer

SECRETARY

Administrative, Level 4

Center for Sex Equity

Division of

Multicultural Education

QUALIFICATIONS: Three years successful secretarial experience with similar responsibilities, ability to type 60 wpm with accuracy, experience in using word processor (WANG preferred), experience in manuscript/report formatting and final production typing, excellent spelling, grammar and punctuation skills, experience in establishing and maintaining filing systems, ability to organize work and set priorities with multiple assignments, good interpersonal skills, ability to work well under pressure and with minimal supervision, ability to maintain confidentiality.

SALARY: \$13,344 - \$13,500, depending on background and experience.

TERM OF EMPLOYMENT: August 19, 1985, and thereafter, subject to satisfactory performance of duties and/or continuation of current planned work and/or availability of funds.

APPLICATIONS: Applications and/or resumes must be received in the Personnel Office by 5:00 p.m. on Monday, August 12, 1985. In letter of application, indicate the position for which you are applying. Apply to:

Personnel Office

300 S.W. Sixth Avenue
Portland, Oregon 97204

Equal Opportunity Employer

CASE MANAGER

For the Council for
Prostitution Alternatives

Primary Responsibilities: assisting prostitutes through a transitional period by helping develop, implement, and monitor complex and changing step-by-step plan of action.

Salary: \$7.50 hr/20 hr. week
Starting: Approximately Sept. 3rd

Call: Martha, 281-6833