

Jobs**Classifieds****Jobs****Classifieds****DEVELOPMENT****Assistance Planner**

Washington County, \$1,626 to \$1,976/mo. Provides information to the public concerning land development regulations; accepts and reviews land development applications. Requires college-level training in planning, architecture, geography, environmental science or a related field and experience in city or county land use planning. County application forms required, resumes NOT accepted. Apply by July 19, 1985 to

Washington County Personnel

150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

ASSISTANT DIRECTOR**for Research and Reference Services**

Administrative responsibility for reference departments, including bibliographic instruction, interlibrary loan, information retrieval. Qualifications required: ALA-accredited degree; second master's degree, for appointment to Associate Professor; minimum 5 years increasingly responsible administrative experience in university/college library as public services department head; demonstrated leadership ability; superior communication/interpersonal skills; experience with bibliographic instruction, online bibliographic services, reference. Desired: Evidence of university service and/or significant participation in library professional activities; experience with other library services. 12-month faculty tenure track appointment. Usual vacation/fringe benefits. Minimum: \$30,000. Submit letter of application, resume, and names, address and telephone numbers of three references to:

Marjorie Reeves, Chair

Assistant Director Search Committee
Oregon State University Library
Corvallis, Oregon 97331

Closing date: August 15, 1985

Oregon State University is an A.A./EOE and complies with Section 504 of the Rehabilitation Act of 1973.

PORTLAND PUBLIC SCHOOLS**Construction Coordinator
(Inspector)**

Responsible for monitoring and observing contracted construction projects. Minimum of 8 yrs. supervision, inspection or architectural/engineering design experience. Salary to be determined based on experience and preparation (min. \$26,000). Excellent fringe benefits. Full job description available. Applicants must complete Portland Public Schools application form, submit current resume of work exp. and training, submit 3 letters of reference addressing qualifications for position. Applications accepted through 4:30 PM Friday, July 19. Apply

Personnel Services

Blanchard Education Service Center
501 N. Dixon

Portland, Oregon

Equal Opportunity-

Affirmative Action Employer

HIGH-VOLUME DEPARTMENT**In a Major Health Insurance**

company has an opening for an information Processing Analyst II. Qualified applicants must have the following experience: Previous machine transcription and at least 6 months experience in the operation of word processing equipment, preferably IBM, in a centralized environment; demonstrated knowledge of correct spelling, grammar, and punctuation; ability to follow complex written and verbal instructions and procedures; excellent organizational and communication skills; ability to work under extreme pressure; typing of 65 WPM. Other qualities helpful will be high school or equivalent degree or courses in word processing technology.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

Blue Cross and**Blue Shield of Oregon**

Personnel Department, 5th Floor
100 S.W. Market
Portland, OR 97201

Equal Opportunity Employer

REAL ESTATE TECHNICIAN

Salary: \$21,086 - \$29,760

Portland Development Commission is seeking candidate to serve as staff appraiser and Real Estate Technician to assist in carrying out acquisition and disposition of real property for Commission and City programs. Duties include assisting in negotiating for acquisition and disposition of real property, performing and evaluating appraisals, processing and closing commercial loans, loan serving and collections.

Desirable qualifications include being a licensed appraiser with experience in residential and commercial appraising or experience as a staff appraiser with a lending institution or public agency, and knowledge and experience in real estate laws and practices.

To apply, request Commission application form from address listed below. All applicants must fill in Commission application to be considered for this position. Completed applications are due by 5:00 p.m., Monday, July 22, 1985.

Portland Development Commission

1120 SW Fifth Ave., Suite 1102

Portland, OR 97204-1988

Telephone: (503) 798-5349

An Equal Opportunity/

Affirmative Action Employer

WORD PROCESSING**Operator**

Washington County, \$1,274 to \$1,549/mo. Operates Continental Systems CPT 8100 word processing equipment in the preparation of a variety of correspondence, reports and documents from dictating machines, handwritten and/or typewritten rough drafts. Washington County application forms required, resumes NOT accepted. Apply by July 19, 1985 to

Washington County Personnel

150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

HOUSE FOR RENT

\$335 Mo. plus Deposit

Clean, 3 bedroom w/full basement.

Sec. 8 welcome.

4217 N.E. Mallory

760-8140