

Jobs**Classifieds****Jobs****Classifieds****MAIL & FACILITIES****Clerk**

Downtown location - excl fringe benefits. Qualifications: ability to work effectively with variety of people. Valid Oregon driver's license and good driving record, ability to express oneself clearly and precisely; knowledge of postal regulations and prior mailroom experience desired; basic knowledge of record keeping; mechanical aptitude; ability to lift packages, boxes and furniture of up to 100 lbs. Starting salary: \$12,022 to \$12,500 depending on background. Letters of application and resumes must be received in the personnel office by 5 p.m., April 23rd, 1985. In letter of application, indicate that you are applying for the MAIL AND FACILITIES CLERK position. Apply to

Northwest Regional Educational Lab
300 SW 6th
Portland, OR 97204

Equal Opportunity Employer

MEDICAL CLAIMS**Analyst**

Blue Cross and Blue Shield of Oregon, a major health insurance company, is currently accepting applications for openings in our Medical Claims Processing Department. Position requires individuals with strong medical terminology, ICD 9 and CPT coding background, and at least 1 year with experience in a medical office or a hospital setting. CRT experience or proficient typing skills are required. Knowledge of x-ray and lab procedures extremely helpful.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package, flex-time work hours, and competitive salary. Please apply or send resume to:

**Blue Cross and
Blue Shield of Oregon**
Personnel Department, 5th Floor
100 S.W. Market
Portland, OR 97201
Equal Opportunity Employer

PL'S AND SPECS**New Arrivals Daily**

Available at:

Northeast Business Center
4232 NE Union Ave.
Portland, Oregon 97212

COMPUTER PROGRAMMER**Full Time**

Position available for programming to develop, write and test programs. Must have 2 years on the job programming experience with the ability to use our RPG III CL languages. IBM system 38 experience desirable. Send resume and salary requirements to

American Red Cross

Personnel Dept.

P. O. Box 70

Portland, OR 97207

Equal Opportunity Employer

ENERGY FACILITIES**Analyst**

Unique opportunity to become part of a small, innovative, technical team involved in all aspects of nuclear energy. This position is the Lakeview Project Manager, Salary \$2,191 to \$2,780. Responsibilities include: State liaison and program manager for all activities related to the Lakeview uranium mill remedial action program.

- Alternate site selection
- Environmental assessment
- Public meetings

A Bachelor's degree in engineering, health physics or science and/or related experience is required.

Interested applicants may obtain application materials by calling Personnel Manager, 1-503-378-4912 or write to

Dept. of Energy
102 Labor & Industries Bldg.
Salem, OR 97310

We hope to fill this position sometime in June, 1985.

Equal Opportunity Employer

GROUNDSKEEPER

Unified Sewerage Agency
\$7.06 to \$8.58/hr.

Performs a variety of groundskeeping duties in maintaining the grounds of sewage treatment facilities and associated areas. Requires experience in plant nursery work, landscape maintenance or related fields. County application forms required, resumes NOT accepted. Apply by April 26, 1985 to

Washington County Personnel
150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

ACCOUNTING

Excl fringe benefits. Qualifications: 2 yrs. accounting office experience incl experience with computerized accounting system; 50 wpm typing, 10-key by touch, formal training in accounting and/or bookkeeping; experience in accounts payable and word processing an asset. Starting salary: \$12,022 to \$12,500 depending on background. Letters of application and resumes must be received in the personnel office by 5 p.m., April 23rd, 1985. In letter of application, indicate that you are applying for the ACCOUNTING CLERK position. Apply to

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Portland, OR 97204

Equal Opportunity Employer

MANAGEMENT ANALYST**Washington County**

\$1,792 to \$2,179/mo.

Performs a variety of management tasks including analysis and evaluation of organizational structures and preparation of budgets for the Operations Division of the Department of Land Use and Transportation. Requires responsible experience working in local government, preferably in resolving management problems and college-level training in public administration or a related area. County application forms required, resumes NOT accepted. Apply by April 26, 1985 to

Washington County Personnel
150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer

FIELD CONSTRUCTION/**Maintenance Trainee**

Unified Sewerage Agency, \$7.06 to \$8.58/hr. Trains in and performs routine sewer line maintenance and construction work. Requires some experience in the construction and maintenance of public works projects or facilities. Agency application forms required, resumes NOT accepted. Apply by April 26, 1985 to

Washington County Personnel
150 N. First Ave., Room B-2
Hillsboro, OR 97124

Equal Opportunity Employer