

Jobs**Classifieds****Jobs****Classifieds****SEATTLE CITY LIGHT****Personnel**

and the Conservation and Solar Division will conduct a recruitment workshop for the position of PROGRAM DEVELOPMENT MANAGER.

Salary begins for this position at \$3,173 per month.

This position reports to the Director of the Conservation and Solar Division and is responsible for managing the Program Development section, which plans and develops effective energy conservation options for all customer classes within the Seattle Light service area.

The workshop will be held on Friday, March 29, 1985 from 10 a.m. to 11 a.m. at Red Lion Inn, Lloyd Center, Main Level Broadway Room, 1000 N.E. Multnomah, Portland, OR 97232. Mr. Gunn, Director of the Conservation and Solar Division will be there to answer any questions related to this position.



For further information call
City Light Personnel
Rachel Boursea-Jackson
(206)625-3668 or 625-3273

Women and minorities are encouraged to apply. An Equal Opportunity/Affirmative Action Employer.

SECRETARY**For North/NE CMHC.**

Duties include supervision, maintain client files, prepare clinical reports and correspondence. Coordinate clerical services for clinical staff, significant amount of contact with agency clients. Exp with transcription from dictating machine, type 75 wpm, work well under pressure. Requirements: 5 yrs exp in medical or mental health record. 1 yr supervisory exp. Salary range: \$13,467 - \$17,200. Call/request an application: 239-8871. Minorities encouraged to apply. Applications must be received by closing date: April 1, 1985, 5 p.m.

*Equal Opportunity/
Affirmative Action Employer*

PLANS AND SPECS**New Arrivals Daily**

Available at:

Northeast Business Center
4232 NE Union Ave.
Portland, Oregon 97212

MANAGEMENT**Executive Director**

For Christie School. A non-sectarian, non-profit corporation providing specialized services for emotionally disturbed children & families including residential group care. Min. 5 years progressively responsible admin/management experience & bachelor degree in a related field. Prefer graduate work and/or experience in social work, public administration, or a related field. Familiarity with fiscal & operational management, fund-raising, community relations, grantsmanship, & working with a citizen board is valuable. Send resume to:

Exec. Director Search Committee

Christie School
Marylhurst, OR 97036
Closes 4/10/85.

Equal Opportunity Employer

CITY OF PORTLAND**Financial Analyst**

\$2,326/mo. to start.

Profiles Coordinator

\$22,464/yr. to start.

**Programmer Analyst/
Engineering**

\$2,187/mo. to start.

Apply by April 5, 1985.

All positions include City-paid benefits.
RESUMES WILL NOT BE ACCEPTED.

Apply to:

Portland Civil Service
1220 S.W. Fifth Avenue, First Floor
Portland, Oregon 97204

or

Urban League
10 N. Russell
Portland, Oregon 97227

PERSONNEL ANALYST**City of Salem, Oregon**

\$2,042 - \$2,611/mo.

Experience in Labor Relations Program including contract negotiations and administration. Four year degree in Personnel, Business or Public Administration or any equivalent combination of experience and training. Closing date: 4/19/85. Apply:

City of Salem Personnel Dept.
555 Liberty S.E., Room 225
Salem, Oregon 97301

Equal Opportunity Employer

A ROLL GRINDER**Journey Level**

Journey level roll grinder with 5 years experience needed at Crown Zellerbach, Carnas Mill. Rate of pay \$16.55 per hour plus excellent fringe benefits. Applications will be accepted ONLY at the

State of Washington

Employment Security Department
603 W. Evergreen Blvd.

Vancouver, Washington

Beginning Monday, April 1, 1985 at 8:00 a.m. and continuing until sufficient candidates have applied, or may close anytime after Friday, April 5, 1985, 5:00 p.m. We are an

Equal Opportunity Employer

COORDINATOR

For Northwest-Southwest
Neighborhood Crime Prevention program. Application available at:

819 N.W. Everett, Room 205

Deadline Thursday, April 4th, 5 p.m.

Equal Opportunity Employer

RECEPTIONIST**Top Media Company**

Near Clackamas Town Center is seeking experienced person for permanent part-time receptionist, 12:30 to 5:30 p.m., Monday-Friday. Must have legible handwriting, excellent phone skills, ability to work on many projects at once and type accurately. Submit a letter of application and resume to:

Geanne

P. O. Box 22123

Portland, OR 97222

Equal Opportunity Employer

MULTNOMAH COUNTY**Financial Analyst**

Dept. of Human Services

\$25,140 - \$32,677

Develops departmental accounting standards, policies and procedures; evaluates and monitors effectiveness and efficiency of financial information systems; requires two years of responsible accounting or fiscal management experience. APPLY for the above position no later than 4:30 p.m., Friday, April 5, 1985. WHERE TO APPLY:

Multnomah County Courthouse
1021 S.W. Fourth Ave., Room 134
Portland, OR 97204

Equal Opportunity Employer