

**EMPLOYMENT/RECREATION
SPECIALIST****\$14,000 - \$16,000 YEARLY**

B.S. in Social Science and minimum 2 years experience in employment programs. Experience can be substituted for educational requirement. Employee is responsible for job development and placement of youth aged 14-18 years; providing job preparedness seminars; monitoring performance of youth in job placements; maintaining recording keeping system; coordinating recreational activities. Must have Oregon drivers license, insurance and automobile. Last date to apply: October 30, 1984.

Urban League of Portland

10 North Russell Street

Portland, Oregon 97227

(503) 280-2600

*Equal Opportunity Employer***RECEPTIONIST**

The Housing Authority of Portland is looking for a receptionist for its rental department. Must be able to evaluate the need and provide information and referral service to individuals and agencies. Maintain resource files, keeps records as required, and compiles information for various reports.

Experience and skills: Prefer high school diploma or equivalent, demonstrate knowledge of general office procedures, and skill and accuracy in typing. Must have ability to answer phone quickly and efficiently with patience and understanding. Must have the ability to remain calm under pressure.

Compensation is \$1,053 per month. Make application at 1605 NE 45th between 8:30 a.m. and 4:00 p.m. HAP application must be completed, resume not accepted in lieu of application. Application accepted until 4:00 p.m. Wednesday, October 31, 1984.

*Equal Opportunity Employer
M/F***BUSINESS OPPORTUNITIES**

(MAKE MONEY RENTING MOVIES FROM YOUR HOME.) In the past 15 months, we have placed in excess of 60 people in the video rental business throughout the Northwest. Become a Discount Video Inc. representative and you can easily make \$1,000 profit each month picking up and delivering rental movies in your neighborhood. In most cases, we already have customers waiting for you. Minimum investment, \$3,500. Call today while we still have openings in your area. 1-800-528-2806 Operator 7. We have video rental set-ups also for retail stores which have extra space to operate a discount video rental system. Drug stores, supermarkets, grocery stores, book stores.

REAL ESTATE

SELL YOUR HOUSE BY AUCTION, - other property too - high bid subject to your confirmation - call for brochure - BUZZ STEELE, Licensed Real Estate Auctioneer, c/o Dick Sage, Pleasant Hill, OR (503) 747-5190

**ADVERTISING
SALES**

The *Portland Observer* needs professional salespersons to handle accounts already established as well as new accounts. Applicant must have good written and communication skills. Please send letter of application and resume to:

Portland Observer

Advertising Manager

P.O. Box 3137

Portland, OR 97208

*Equal Opportunity Employer***HELP WANTED**

\$60.00 PER HUNDRED PAID for processing mail at home! Information, send self-addressed, stamped envelope. Associates, Box 95, Roselle, New Jersey 07203

**SUB-BIDS and MATERIAL
QUOTES REQUESTED**

Klamath River (Keno) Bridge
Lake Shore Drive - Deer Creek Bridge (Selma)
Oregon State Highway Division
Bid date: November 1, 1984 - 9:00 AM

HAMILTON CONSTRUCTION

P.O. Box 669

Springfield, Oregon 97477

(503) 746-2426

We are an equal opportunity employer and request sub-bids from women and minority owned business enterprises.

A Public Service of the *Portland Observer***Albina Ministerial Alliance**

284-6023

Place your ads in Jobs