

CLASSIFIED ADVERTISING

RESEARCH ASSISTANT

Atmospheric Sciences, Oregon State University, B.A. or B.S. in one of the sciences and 1 year computer programming experience, including FORTRAN. Knowledge of atmospheric sciences and basic statistics desired but not required. Annual salary \$17,000-\$24,000. Position available 15 June 1985. To apply send resume and the names of 2 references by 31 May 1984 to **Larry Mahrt**, Dept. of Atmospheric Sciences, Oregon State Univ., Corvallis OR 97331. *Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.*

INTAKE SPECIALIST

Annual salary range: \$16,952-\$19,074.

The Portland Private Industry Council is recruiting for an intake specialist. Qualified applicants must have at least two years of experience performing intake and eligibility determination, and conducting applicant interviews. Familiarity with Federal employment and training programs and regulations is desirable.

The Portland Private Industry Council, Inc. is an independent non-profit corporation which provides training and employment services to eligible persons under the Jobs Training Partnership Act.

Qualified applicants should submit a resume and salary history to:

Ms. Elaine Bauder
Portland Private Industry Council
1120 SW 5th Avenue
Room 400
Portland OR 97204

Closing date: May 29, 1984.

Minorities and women are encouraged to apply. *An Equal Opportunity/Affirmative Action Employer.*

PERSONALS

Send Name, Address, Birth Date for your FREE personalized greeting card. 12-month Bio Rhythm charts available.

CIM Productions
229 E. Burnside
#20
Gresham OR 97030

EXCELLENT ASSUMPTION

Clean 3 bedroom home in Irvington with fireplace, leaded glass windows, security system, assumable at 9.75% APR. Priced low at \$54,950. Call

Dan Murnaghan
297-1033
Licensed Agent

ACCOUNT REPRESENTATIVE

Annual salary range: \$18,512-\$20,842.

The Portland Private Industry Council is recruiting for an account representative. Qualified applicants must have at least two years of experience in marketing. Must possess excellent communication skills. Background in public relations desirable.

The account representative will work jointly with the Portland Private Industry Council and the Portland Development Commission contacting new, existing and expanding businesses to develop job leads that will result in job placements for JTPA eligible participants.

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ACCOUNTANT

Annual salary range: \$24,669-\$28,184.

The Portland Private Industry Council is recruiting for an accountant. Qualified applicants must have at least three years of progressively responsible accounting experience. Working knowledge of automated governmental type fund accounting is highly desirable.

This person will be responsible for the daily activities involving accounts payable, accounts receivable, payroll, general ledger, and financial statements for the PIC. The annual budget is approximately \$5 million with 25 to 35 internal staff.

A four-year accounting degree is desirable, but may be substituted with relevant experience.

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Closing date: May 22, 1984.

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PORTLAND POLICE OFFICER EXAMINATION

Applications will be accepted now and will be open and continuous. Starting salary \$1,648/month with yearly increases to top pay of \$2,349/month after 5 years. Benefits include medical, dental and optical care, life insurance and pension plan. Apply at:

Portland Civil Service
1220 S.W. 5th Ave.
Rm. #170
Portland OR 97204

(503) 248-4352 or

Urban League
5329 N.E. Union Ave.
Suite #218
Portland OR 97211

(503) 288-6517

Portland Police Bureau is an Equal Opportunity Employer.

OFFICE SYSTEMS OPERATOR

Annual salary range: \$15,413-\$17,306.

The Portland Private Industry Council is recruiting for five office systems operators. Qualified applicants must have at least three years work experience in secretarial or general clerical position be highly motivated and able to work with little supervision. Knowledge of word and data processing desirable.

Persons hired for these positions will perform a variety of clerical functions, including answering telephones, greeting the public, operating word and data processing equipment and other office machines, process payroll, and maintain and verify records.

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Come to Bandon's Wine & Seafood Festival & Fly-in. Memorial Day weekend, May 26 & 27, 11-5. Bandon Airport, 3 miles south of town.

347-4313 for information.

NOTICES

Celebrate spring with a weekend of family fun. Come to the 77th annual Rhododendron Festival in Florence, Oregon, May 18-20. Mark your calendar. Lodging reservations encouraged.

DIRECTOR EXECUTIVE

Northwest Oregon Health Systems. Experienced in community health planning, health administration or public administration. Thorough knowledge of the organization, delivery and financing of personal and public health services required. Must be familiar with the formulation and execution of health care policy of the state and local government levels. Skills include working with all groups involved in health care. Supervise staff, prepare and implement annual work program. Excellent communication skills required. Master's degree in public health administration, health administration, hospital administration or health planning, or equivalent Bachelor's degree with related work and management experience. Starting salary: \$30,000-\$35,000. Excellent benefits. Send resume to:

Roger Auerbach
3434 NW Franklin Ct.
Portland OR 97210

Closing date June 1, 1984.

EOE

MULTNOMAH COUNTY Regional Park Supervisor

\$1604/monthly, performs residential supervisory work at Oxbow Park.

APPLY for the above position no later than 4:30 PM, Friday, May 18, 1984.

Case Manager
MR/DD, \$7.40-8.52/hourly.

Corrections Counselor
\$1604 monthly, performs social casework and counseling in service to adults who are inmates of County correctional institutions, clients of rehabilitative programs, or on probation or parole.

APPLY for the above positions no later than 4:30 PM, Friday, May 25, 1984.

WHERE TO APPLY
Multnomah County Courthouse
Room 134
1021 SW Fourth Ave.
Portland OR 97204

An Equal Opportunity Employer.

CLINICAL DIRECTOR COUNSELORS

Positions available for multi-cultural alcohol and drug outpatient program starting 7/1/84: Clinical Director, 5 years experience in A&D programs; Counselors, all levels, requiring one year or more experience in A&D programs. Must have 2 or more years sobriety. Send resume listing ALL pertinent experience, references, and multi-cultural experiences by May 28 (No phone calls) to:

Center for Community Mental Health
6329 NE Union
Portland OR 97211

CHILD CARE WORKER

Work overnight or afternoons and evenings in residential treatment facility for adolescent girls. Work experience with adolescents and bachelor's degree in a social science preferred. Full time and part time positions available. Salary from \$750 per month dependent upon experience. Submit resume to:

Rosemont School
597 N Dekum
Portland OR 97217

by May 21. 283-2205.

ACCOUNTANT

\$1974-\$2400/mo. Washington County is currently seeking a professional accountant to become a key member of the County financial staff.

The position will report directly to the Finance Manager and be responsible for preparing various financial reports, evaluating accounting systems, implementing changes, and providing technical advice. This position requires college-level training and professional experience in accounting, including local government accounting. County application forms required, resumes NOT accepted. Apply by May 25, 1984 to

Washington County Personnel
150 N. First Ave.
Room 305
Hillsboro OR 97124

An Equal Opportunity Employer.

REPORTER/NEWS ANCHOR

Opening for experienced reporter-radio news anchor at all-news-information station in Portland. Requires 3-5 years experience in radio news position. Open immediately! Contact:

Brian Jennings
231-0750
Equal Opportunity Employer

CITY OF PORTLAND Automotive Mechanic

\$2,019/mo. entry.

Automotive Servicer I
\$8.60/hr. entry. Apply by 5:00 p.m., May 25, 1984.

Sewerage Systems Administrator
\$4,336/mo. Apply by 5:00 p.m., May 30, 1984.

All positions include City-paid benefits. RESUMES WILL NOT BE ACCEPTED. Apply to:

PORTLAND CIVIL SERVICE
1220 SW Fifth Ave.
Rm. 100
Portland OR 97204

or

URBAN LEAGUE
5329 NE Union
Suite 218
Portland OR 97211

SECURITY-SAFETY OFFICER

For Reed College. Prefer candidate with college security experience. Ideal candidate would also possess emergency medical technician I certification. Excellent reports, writing and entry personnel skills are a must. This is a non-uniform service oriented position. Resume will be accepted by mail to

Office of Community Safety
Reed College
3203 SE Woodstock Blvd.
Portland OR 97202

until 5-22-84. No phone calls please.

Reed College is an Equal Opportunity Employer.

CITY OF PORTLAND Human Relations Director

\$29,640 annually. Apply by 5:00 p.m., May 18, 1984.

Position includes City-paid benefits. RESUMES WILL NOT BE ACCEPTED. Apply to:

PORTLAND CIVIL SERVICE
1220 SW Fifth Ave.
Rm. 100
Portland OR 97204

or

URBAN LEAGUE
5329 NE Union
Suite 218
Portland OR 97211

EOE

COMPUTER SCIENCE RESEARCH ASSISTANT

To support research and instruction activities for the Department of Computer Science, Oregon State University. Full-time, 12-month position. Main duties to include administration and maintenance of laboratory equipment. Minimum degree requirement: B.S. in Computer Science or Computer Engineering. Salary negotiable, depending on qualifications. Send application, including brief resume of experience, education, to

Prof William Bregar
Dept. of Computer Science
Oregon State University
Corvallis OR 97331

Application deadline: 7th June 1984.

Oregon State University is an affirmative action, equal opportunity employer and complies with Section 504 of the Rehabilitation Act of 1973.

SPECIAL/ANTIQUE CARS

Sell your antique, classic or special interest car for top dollar through the Car Hotline Network. Call 5-10 p.m.

(503) 774-1020

Buyers, use our free locator service.

PERSONALS

Adoptable children ages infant to 10 years being sought by ranch couple. Attorney will be involved.

P.O. Box 7719
Klamath Falls OR 97602

Job Opportunity Line

24 Hour a Day
Recorded Message
Call: 399-5228
Equal Opportunity Employer M/F

Assistant Director of Admissions

Available: July 1, 1984

The Assistant Director of Admissions will be primarily involved in the recruitment and counseling of prospective undergraduate students and the ongoing administration of the Office of Admissions.

Qualifications. Candidates for this position must have a Bachelor's Degree and a Master's Degree or graduate study equivalent is preferred. Being willing and able to travel extensively for school visitations is a primary prerequisite for the position. Ability to communicate easily and well in written and verbal forms is essential. A minimum of two years of experience in teaching, counseling, and/or administration at the secondary or college level preferred. Experience and/or course work in the data processing area is and will be increasingly important.

Starting Salary. \$14,000-\$18,000 yearly. Appropriate to experience and qualifications. Appointment is on a renewable yearly basis with twenty-one days vacation at the rank of Instructor.

Application Procedure. Each candidate must submit a letter indicating interest in and qualifications for the position. The application should include three letters of recommendation with addresses and telephone numbers. At least one reference should be familiar with the candidate's current professional work. All application material and requests for further information should be sent/referred to:

Wallace E. Gibbs
Registrar and Director of Admissions
Administrative Services Building
Oregon State University
Corvallis OR 97331

Closing date for receipt of application materials is: June 12, 1984.

Oregon State University is an Equal Opportunity/Affirmative Action employer and complies with Section 504 of the Rehabilitation Act of 1973.

Director-Upward Bound Program

Counselor-Upward Bound Program

Director: must demonstrate strong administrative and leadership skills, effective oral and written communication skills, competence in budget management, data collection and interpretation, and personnel related skills. Experience with teaching or counseling adolescents from low-income or ethnic backgrounds is essential.

Counselor: must demonstrate leadership skills,

More bids on page 13

ADVERTISEMENT FOR BIDS

Invitation to Bid: SUPPLY AND INSTALLATION OF STORM WINDOWS

The Housing Authority of the County of Clackamas will receive sealed written bids for: supply and installation of interior storm windows on 200 dwelling units owned by the Housing Authority.

Bid packages may be picked up at 13930 S. Gain, Oregon City. Sealed written bids must be received on or before 2:30 p.m. June 7, 1984, at the above address where they will be opened and publicly read aloud.

All bids must be on supplied form. Outside of sealed bid should state: Attention: D. Robert Miller, sealed bid for storm windows. All questions should be directed to Mr. Miller at 655-8267.

The Housing Authority of the County of Clackamas reserves the right to reject any or all bids or to waive any informalities in the bidding. No bid shall be withdrawn for a period of 30 calendar days subsequent to the opening of the bids without the consent of the Housing Authority of the County of Clackamas.

The project is financed through Housing and Urban Development, and is subject to regulations of the Departments of Labor and Housing and Urban Development.

Attention is called to federal provisions for Equal Employment Opportunity, Affirmative Action, HUD Section 3 Requirements, and payment of not less than the minimum Davis-Bacon salaries.

For all construction and equipment contracts over \$10,000, the bidder shall be required to submit with the bid, a bid guaranty not less than 5 percent of the amount of the bid. The bid guaranty may be a certified check, bank draft, U.S. Government Bonds at par value or a bid bond secured by a surety company. If the bid guaranty is not submitted with the bid, the PHA shall reject the bid.

For all construction or equipment contracts over \$10,000, the contractor shall be required to furnish a performance and payment bond, each for 100 percent of the contract price.

A field inspection of each project will be held on May 24, 1984, beginning at 9:30 a.m. at the Oregon City View Manor Administration Building, 200 Longview Way, just off Holcomb.

INFORMATIONAL ADVERTISEMENT

PORTLAND PUBLIC SCHOOLS

CALL FOR BIDS

Sealed bids will be received until 1:00 P.M. on the dates indicated in the Purchasing Department, Multnomah County School District #1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING DATE	DESCRIPTION
May 22, 1984	Cleaning oil Tanks at Various Schools
May 22, 1984	Asbestos Removal at Glenhaven School
May 22, 1984	Roofing Work for Various Schools (1984)
May 22, 1984	Roofing Work for Vernon School (Minority Set-Aside) (1984)

Formal announcement, detailed specifications and bidding documents may be obtained at the above address. For additional information, please contact Michael J. Hutchens, Director of Purchasing, 249-3305.

INFORMATIONAL ADVERTISEMENT

PORTLAND PUBLIC SCHOOLS

CALL FOR BIDS

Sealed bids will be received until 1:00 P.M. on the dates indicated in the Purchasing Department, Multnomah County School District #1J, 501 N. Dixon, Portland, Oregon for the items listed herein:

BID FILING DATE	DESCRIPTION
June 5, 1984	Metal Lockers and Accessories for Warehouse Stock (Requirements Contract)
June 5, 1984	Gray Middle School Covered Play Structure

Formal announcement, detailed specifications and bidding documents may be obtained at the above address. For additional information, please contact Michael J. Hutchens, Director of Purchasing, 249-3305.

HOME TELEPHONE INTERVIEWERS

Wanted for permanent part-time monthly market research project. No setting involved, no experience needed. Send letter with background. Work reference and daytime phone number to:

Betsy Conklin
Strategic Research
3200 N. University Dr.
Coral Spring, FL 33065

effective oral and written communication skills, competence in data collection and interpretation, must demonstrate leadership skills, effective oral and written communication skills, competence in data collection and interpretation, and creative problem-solving skills. Experiences with multi-ethnic, low-income populations, or teaching/counseling experience in secondary school settings, are essential.

APPLICATION PROCEDURE: Completed Oregon State System of Higher Education application or current personal resume; letter of application and statement concerning the need to serve underprivileged populations; college or university placement file or academic transcripts; and minimum of two current references who can be contacted by phone. Completed applications must be received no later than May 28, 1984. All applications and requests for further information should be sent/referred to:

Diana L. Dean, Coordinator, Ad S A608, OSU, Corvallis, OR 97331, (503) 754-3733.

Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

A UNIQUE JOB OPPORTUNITY

Unique Seasonal Jobs with the Internal Revenue Service. \$5.93 per hour. Limited irregular hours primarily Dec. thru Apr. providing tax assistance by phone to the public. Paid training provided. 2 years public contact experience or college required. If interested report to Room 315, 1220 S.W. 3rd at 8:30 a.m. or 1:00 p.m. on: Apr. 30, May 7, May 14 or May 21, 1984 for a written test. Test space limited to first 45 people appearing.

FOR INFORMATION CALL 221-3168

IRS IS AN EQUAL OPPORTUNITY EMPLOYER