

CLASSIFIED ADVERTISING

ACCOUNTS PAYABLE BOOKKEEPER Administration

This position insures the accurate and timely processing of accounts payable.

Qualified candidates must have a high school diploma or GED equivalent and 1 year of experience as a data entry operator, preferably on an on-line computer system. Should be responsible, accurate and alert in work habits and have an aptitude for figures and accounts.

Interested persons should contact Personnel at the following address no later than Monday, September 12, 1983:

Cablesystems Pacific
ATTN: Personnel
3075 NE Sandy Blvd.
Portland OR 97232

CITY OF PORTLAND
Annexation Assistant
\$2,109/mo.

Computer Programmer/Operator
\$1,690/mo.

EDP Auditor
\$2,243/mo.

Recruitment & Intake Coordinator
\$1,602/mo.
Applications must be received by 5:00 p.m., Monday, September 19, 1983.

Electrician Foreman
\$2,439/mo.
Applications must be received by 5:00 p.m., Friday, September 23, 1983.

Positions include City-paid benefit plan. RESUMES WILL NOT BE ACCEPTED.

Apply to:

PORTLAND CIVIL SERVICE
1220 S.W. Fifth Ave.
Room 100
Portland OR 97204
or
URBAN LEAGUE
5329 N.E. Union
Suite 218
Portland OR 97211

BOOKKEEPER

Full charge 1/2-time, for a small social service agency in dt: Portland. Experience in budgeting, payroll and financial reporting. Resumes received no later than September 11, 1983.

Metro Crisis Intervention Service
P.O. Box 637
Portland OR 97207
An Equal Opportunity Employer

BUSINESS OPPORTUNITY Book Shop, used books. Good location on central Oregon coast. \$5,500 cash buys all inventory, shelves, fixtures. P.O. Box 332, Gleneden Beach, Or 97388 764-2544.

FORESTRY EDUCATION SPECIALIST
School of Forestry
Oregon State University

Instructor position developing and evaluating forestry curriculum materials for grades K-12. Full time, fixed term appointment with annual renewal possible. Salary \$16-18,000/yr. Bachelor's degree minimum with a combination of forestry and education coursework; teaching experience required. Closing date: Oct. 7, 1983; position available immediately. For details contact:

Edward C. Jensen
School of Forestry
Oregon State University
Corvallis OR 97331
503.754.4702

Oregon State University is an Affirmative Action/Equal Opportunity employer and complies with Section 504 of the Rehabilitation Act of 1973.

HIGHWAY PROJECT MONITOR

\$1,727-\$2,181

The Oregon Highway Division is currently accepting applications for Highway Project Monitor located in the Metro Region in Milwaukie. This is a permanent, full-time position and the qualifications include a Bachelor's degree and two years of experience involving steadily increasing responsibility in staff level work in a technical function related to management. This person will coordinate the development of information and documentation required to initiate highway construction projects using Federal funds; monitor and maintain records on the status of Metro Region projects including current project schedules; and review new project cost estimates to determine if costs will exceed approved funding authorization. Contact Delma Ruiz at:

DOT Personnel Operations
302 Transportation Building
Salem OR 97310
373-7863

before September 19 for a recruiting announcement and employee application, or:

The Personnel Center
775 Court Street
Salem OR 97310
An Equal Opportunity/Affirmative Action Employer

POTENTIALIZATION
Enjoy Life-Justice Now!
EQUALIF Enterprise Sensory Perfection. Totalized Live Facts! You're Invited To Share - The Valid - Upright - Verbal - Species' Continuous Right to Supersede Error. RE-NEWED OASIS ESP. Box 746, Condon, OR 97823.

MULTNOMAH COUNTY

Financial Operations Supervisor

\$1,679-\$2,184 monthly. **Fiscal Specialist Social Services Division**

\$1,780-\$2,177 monthly. **Psychiatric Nurse Practitioner**
\$1,850-\$2,419 monthly. APPLY for the above positions no later than 4:30 p.m., Friday, September 9, 1983.

Housing Rehabilitation Specialist
\$1,950 per month. Applicants must have two years of progressively responsible program experience in a housing rehabilitation program with housing inspection and code compliance responsibilities.

APPLY for the above position no later than 4:30 p.m., Friday, September 16, 1983.

WHERE TO APPLY:
Multnomah County Courthouse
Room 134
1021 SW Fourth Ave.
Portland OR 97204
An Equal Opportunity Employer

BUSINESS OPPORTUNITY "Exciting wholesale food buying organization."

"New," fast growing. Hi-profit business opportunity. Twenty new statewide warehouses! No "door to door" direct sales. Some local distributors now making over \$5,000 a month. Information packet, plus cassette. (503) 661-1227, 2167 SE Meadows, Gresham, OR 97030.

VACATION RENTAL for rent \$200/week of 2. Beachcomb at Beachcombers' Haven, Gleneden Beach. Complete Kitchens. Everything furnished. Also 2 & 3 Bedrooms. Call collect 1-764-2252.



There are 45 miles of nerves in the body.

HOSPITAL

NUCLEAR MEDICINE TECHNOLOGIST

Excellent opportunity for Registered Nuclear Medicine Technologist to become part of an exciting newly developing technology. This position is a full time, temporary position, which may develop into a permanent position if patient activity persists.

Southwest Washington Hospitals is composed of two facilities. New Sieman's Rota camera interfaced with new Adak DPS 3300 nuclear medicine computer at St Joseph Community Hospital. The unit is also active in cardiac studies including SPECT rotational examinations. The unit at Vancouver Memorial Hospital is comprised of a Medex 37 tube updated Searle Unit with microdotter.

Interested qualified applicants apply in person or send resume to: Hal Holt.

SOUTHWEST WASHINGTON HOSPITALS
Human Resource Department
PO Box 1600
Vancouver, WA 98668
(3400 Main Street)
Equal Opportunity Employer M/F/H

INSURANCE

MANAGER, HEALTH INSURANCE CLAIMS

Large health insurance company seeks individual with extensive medical and dental background in health insurance industry.

Individual will be responsible for planning, scheduling, and organizing all functions within the Benefits Processing Department. Will coordinate the claims processing function; develop and motivate subordinates; participate in personnel management and staffing needs, analyze and study current procedures in an effort to improve processing methods. Successful candidate must possess effective communication, planning and organization skills, and have an in-depth technical background in benefit application and administration.

Blue Cross and Blue Shield of Oregon offers an excellent employee benefits package. Qualified applicants may apply in person or submit resumes to:

Blue Cross and Blue Shield of Oregon
Personnel Department, Second Floor
100 S.W. Market St
Portland, OR 97201
Equal Opportunity Employer

Call for Bids

CONSTRUCTION OF GREENLEAF CR. TRAIL BRIDGE
P.C.N.S.T. NO. 2000, SKAMANIA CO., WA.

Sealed bids for Construction of Greenleaf Creek Trail Bridge, P.C.N.S.T. No. 2000, Gifford Pinchot National Forest, Skamania County, Washington, IFB No. R6-3-83-188c, will be received until 11:00 a.m., local time, on September 26, 1983, by the Contracting Officer, Gifford Pinchot National Forest, 500 West 12th Street, Vancouver, Washington 98660. The IFB may be secured from this address or by calling the Contracting Officer at (206) 696-7537 or (503) 285-9823. A pre-bid meeting and tour of the project site will be held at 9:30 a.m., local time, on September 14, 1983. Interested persons should meet at the pull-out area at the north (Washington) end of the Bridge of the Gods which is located approximately 3 miles west of Stevenson, Washington on State Highway 14. Bonding is required. Project consists of the construction of a treated timber trail bridge, and includes clearing and grubbing, excavation, and embankment. The Government's estimate price range is between \$25,000.00 and \$50,000.00. This proposed procurement listed herein is totally set-aside for small business-labor surplus areas.

Invitation to Bid

Sealed Proposals for the construction of Bend Sewage Collection and Treatment Facilities Contract No. 39, Ultimate Effluent Disposal System, addressed to the Recorder-Treasurer, City of Bend, Oregon, will be received at the office of the Recorder-Treasurer, City Hall, Bend, Oregon, until 2:00 o'clock p.m., local time, on the 27th day of September, 1983 and then will be publicly opened and read in the City Commission Room, 710 Wall Street, Bend, Oregon.

The work contemplated consists of construction of approximately 2985 linear feet of 36-inch sewage effluent line, approximately 110 acres of clearing and grubbing, modifications to existing distribution structure, approximately 3 miles of maintenance road, approximately 2.7 miles of barbed wire fence, modification of approximately 17 acres of pond bottom surface, and approximately 4300 linear feet of soil dikes. Construction of the dikes and modification to pond bottom shall require excavation and compacted placement of approximately 120,000 cubic yards of soil, and the excavation and placement of approximately 14,000 cubic yards of rock for riprap. Also included is construction of 2 shallow (approximately 100 feet deep) and 1 deep (approximately 700 feet deep) monitoring wells.

Drawings and Specifications may be examined in the office of the Engineer, Bend Engineering Consultants, 1444 NW College Way, Bend, Oregon. A copy of the Documents may be obtained at the Engineer's office upon payment of \$30 for each Document. No refunds will be made.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct such investigation as is necessary to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under this Contract. Upon request, the Bidder shall submit such information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

Each Proposal must be submitted on the prescribed form and accompanied by a certified check or bid bond executed on the prescribed form, payable to the City of Bend, Oregon, in an amount not less than 10 percent of the amount bid.

The successful Bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed in the Contract Documents.

Bidders on this project will be required to comply with the provisions of the President's Executive Order No. 11246 concerning equal employment opportunity, including all amendments, and requirements issued thereunder. The requirements for Bidders and Contractors under this Order are specified in the Contract Documents.

The Bidder's attention is directed to the provisions of these Documents that relate the utilization of small, minority, women's and labor surplus area businesses during the performance period of the Contract. The following goals for this Contract are:

- 7 to 12 percent of construction work (on a dollar basis) shall be performed by minority subcontractors.
- 7 to 12 percent of construction supplies and materials shall be procured from minority-owned suppliers.

Prior to award of a contract, EPA will review the proposals with respect to the Bidder's degree of compliance with the above contract provisions; a low bidder must demonstrate to the satisfaction of the Director, Office of Civil Rights and Urban Affairs, EPA Region X, that he has taken affirmative steps to assure that small, minority and women's businesses are used when possible as sources of supplies, construction and services.

The attention of Bidders is directed to the federal and state government requirements and conditions of employment to be observed and minimum wage rates to be paid under the Contract.

Any Contract awarded under this Invitation to Bid is expected to be funded in part by a grant from the United States Environmental Protection Agency. Neither the United States nor any of its departments, agencies, or employees is or will be a party to this Invitation to Bid or any resulting Contract.

Before a Contract will be awarded, compliance with all EPA requirements specified in the Contract Documents will be subject to EPA review and approval.

For information concerning the proposed work, contact Bend Engineering Consultants, telephone 503-382-4114.

A pre-bid conference for representatives, Bidders, and potential Bidders will be held prior to the date of bid opening. Information on the date, time, and place for the pre-bid conference will be sent by certified mail to all known holders of Bidding Documents.

The Owner reserves the right to reject all Proposals or any Proposal not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time which, however, shall not extend beyond 45 days from the bid opening date.

Dated this 26th day of August, 1983. CITY OF BEND, OREGON

By: James W. Kerfoot, Recorder-Treasurer

Advertisement for Bids

PARK CONSTRUCTION PROJECT

Sealed bids for park construction, Cottage Grove, Oregon will be received by the City of Cottage Grove until 10:00 a.m., on September 21, 1983, at which time bids will be opened in the Sinclair Room, City Hall, 400 East Main Street, Cottage Grove, Oregon, and publicly read aloud.

In general, the project comprises furnishing materials, equipment, and labor to construct parks at two locations in the Northwest Neighborhood of the City of Cottage Grove, including: site clearing, earthwork, park shelters, paving, irrigation, planting and other equipment as specified in the bid documents.

Plans and specifications, and bidding documents may be obtained on or after September 7, 1983, at the Public Works Department, City Hall, Cottage Grove, Oregon. Plans and specifications shall cost \$15 per set. Contractors may receive a \$5 refund for documents returned in good condition.

No bid will be received or considered unless the bid contains a statement that the provisions regarding prevailing rate of wage required by ORS 279.350 and the Davis-Bacon Act, as may be applicable, shall be complied with.

It is the intent of the Owner to award a contract to the lowest responsible bidder provided that the Bid has been submitted in accordance with the requirements of the Contract Documents, complies with the MBE requirements in the Minority Business Enterprise Utilization Section and does not exceed the funds available.

No bid will be considered unless fully complete in the manner provided in the "Instructions to Bidders" upon the bid form provided, accompanied by a bid bond, cashier's check, certified check or a banker's irrevocable letter of credit executed in favor of the City of Cottage Grove, Oregon in an amount not less than ten (10) percent of the total amount of the bid as bid security.

If a successful bidder fails to execute the contract within ten (10) days from the awarding of the bid, the City reserves the right to reject that bid proposal; and, said bid bond and the money represented thereby shall remain the property of the City, and the surety shall pay that amount to the City.

All envelopes must be sealed and plainly marked on the outside showing the name of the bidder, date and time of bid opening, the project name, and the words "Sealed Bids."

No bidder shall withdraw his proposal after the hour set forth for the opening of bids.

The City of Cottage Grove reserves the right to reject any and all bids.

Dated: September 6, 1983 By: Bruce Williams
City Manager/Cottage Grove, Oregon

W/MBE Participation Goals

The Salem Area Mass Transit District, in compliance with Federal requirements, hereby announces that agency goals for participation of Women/Minority Business Enterprises (W/MBE) in FY 83-84 District projects are available for public inspection and comment. A copy of the goals and a description of the methodology used to establish the goals is available for public inspection from 8:00 a.m. to 5:00 p.m. at the District Offices. For information, call or write Salem Area Transit, 216 High Street NE, Salem, Oregon, 97301. Written comments on the goals are invited and must be received at the above address by 5:00 p.m., Monday, October 24, 1983.

Invitation for Proposals

Sealed bids will be received by the Housing Authority of Portland (HAP) at 1605 N.E. 45th Ave., Portland, Oregon 97213 until 2:00 p.m. (PDST) on Sept. 23, 1983 for the following items:

Exterior painting of the following Housing Developments:

Northwest Tower, 335 N.W. 19th — consisting of one (1) 13-story building, one (1) 3-story building and one (1) parking structure.

Schrunk Tower, 8832 N. Syracuse — one (1) building, ranging from 7 to 11 stories.

Exterior tuck point and weathersealing of the following building:

Dahlke Manor, 915 N.E. Schuyler — one (1) 9-story building with an attached single story recreation and maintenance structure.

Bids will be opened and read aloud at 3:00 p.m. in HAP's Board Room, 4400 N.E. Broadway, Portland, Oregon.

Prospective bidders may obtain one set of bid documents at the Housing Authority's Maintenance Office at 8910 N. Woolsey Ave., Portland, between the hours of 8:00 a.m. and 4:30 p.m. Businesses outside the Portland area may request documents by calling 249-5585.

Any questions concerning the specifications shall be referred to Max Fagg at 249-5585.

HOUSING AUTHORITY OF PORTLAND
By W.E. Hunter
Executive Director

*A fee of \$20 will be charged for each set of bid documents which is refundable when the specifications are returned to HAP. Specifications must be returned within 60 days from the date received for refund of deposit.

More bids on page 11