

JOB FINDER

WASHINGTON COUNTY COUNTY ADMINISTRATOR
Washington County, \$3,750 per month-flat; administers the activities of the County and the policies, ordinances, procedures, and goals of the Board of Commissioners; provides overall department coordination; advises and recommends policies to the Board regarding County operations; serves at the appointment and approval of the Board. Req. college-level training in public admin. or related fields, with training in financial management & graduate-level training preferred; increasingly responsible exper. as a city manager, public agency administrator, department head, or related exper. affording a thorough background in multi-divisional local public government admin., including budget admin. County application forms only, resumes alone not accepted. Last filing date, July 16, 1982.

PLANT MAINTENANCE SUPERVISOR
Unified Sewerage Agency, \$2170 per month with periodic step increases, supervises and participates in the maintenance of wastewater treatment plants. Requires 5 yrs. exper. as a journeyman maint. mechanic in a supervisory capacity; or 5 yrs. exper. in the operation and maint. of a wastewater treatment facility in a supervisory capacity or any equiv. comb. of exper. and training. County application forms only, resume not accepted. Last filing date, July 16, 1982.

PROGRAMMER ANALYST
Unified Sewerage Agency, \$1700 per month with periodic step increases, designs, codes, tests, implements, and maintains computer systems for automation of Agency division operations; works with users to assess data processing needs and works on data base management systems. Req. training and increasing responsible exper. in computer language programming; exper. in systems analysis and design; college-level training in computer science, business or math all preferred. Applicants must be willing to sign a waiver and undergo a police records check prior to appointment. County application forms only, resumes not accepted.

Make application for the above jobs at Washington County Personnel, 150 N. 1st Ave., Room 305, Hillsboro, OR 97123.
An Equal Opportunity Employer

HOMEMAKERS
Earn \$5.00/hr part time. Call 283-0466.

MISC. SOME SEWING
Mending, alterations, car seat covers, other items. Trade or cash. 235-6042.

ATTENTION Serious Job Seekers
Would you like to set your own hours with practically no limit on earnings and have vacations as desired? If so, then why not conveniently work with us sorting/bundling mail. Receive work and payments by mail. Start immediately! For information, a self-addressed stamped envelope assures a prompt reply.

Mail Marketing Services, P.O. Box 2590, Ocala, Florida 32678

TELEVISION PRODUCER
Experienced producer for weekly television arts magazine series. Requires strong capabilities in ENG/EFP production, ability to supervise staff and meet weekly production deadlines. Unclassified ten-month temporary appointment at KOAP-TV, Portland, Oregon. Salary commensurate with qualifications. Application deadline, 7/30/82. Send detailed resume, only, to E. Piper, Oregon Public Broadcasting, 2828 S.W. Front Avenue, Portland, OR 97201. Oregon Public Broadcasting is an equal opportunity/affirmative action employer.

WASHINGTON COUNTY EMERGENCY TELEPHONE OPERATOR
Washington County, \$1017-\$1236 per month. Answers incoming emergency and non-emergency telephone calls; routes calls to the proper dispatch center. Req. prev. exper. in the operation of complex telephone equip. or in a public safety agency, pref. given for exper. in both areas. Must be willing to work weekends, holidays, and various day, evening & night work schedules. County application forms only, resumes NOT accepted.

PURCHASING MANAGER
Washington County, \$1861-\$1161 per month. Has overall responsibility for and coordinates the purchasing of goods and services by County departments. Req. formal training in purchasing and increasingly responsible exper. in the purchasing of a wide range of goods & services; exper. in the development of purchasing procedures and the prep. of bid specifications & contracts; exper. with Ore. public purchasing laws preferred. County application forms only, resumes NOT accepted.

PLANT MAINTENANCE TECHNICIAN 1
Unified Sewerage Agency, \$1305 per month with periodic step increases. Performs mechanical maint. & repair of wastewater treatment plant & pumping stations equip. Req. responsible exper. in industrial plant maint., building maint., pipefitting, or related mech. trades affording exper. with mechanic's tools & measuring instruments & trouble-shooting of a wide variety of mech. problems; ability to obtain valid Ore. driver's license, to work in varying weather conditions, in high and/or confined areas, to lift & carry up to 50 lb. objects. Must be willing to come in during non-working hrs. for emergency repairs as needed.

Make application for the above jobs at Washington County Personnel, 150 N. 1st Ave., Room 305, Hillsboro 97123. Last filing date, July 23, 1982.

EDUCATION SPECIALIST, CAREER AND VOCATIONAL EDUCATION
Aide local districts to identify and meet program needs in area of Career and Vocational Education Instruction; develop appropriate strategies, materials, and techniques for meeting those needs. Successful teaching at elementary/and or secondary school levels; extensive graduate work in career and vocational education, with some background in the curricular areas where it may be applied; knowledge of procedures in development and implementation of instructional objectives; active participation in professional organizations applicable to his/her position. Salary: Placement on salary schedule commensurate with education and experience. Maximim 8 years' experience credit. Starts: September 7, 1982. Request additional information & employers' application form from PERSONNEL PO Box 16657, Portland, OR 97216. Employers Application form must be received by 5 pm, August 6, 1982 to be considered.
An Equal Opportunity Employer

CLERICAL SPECIALIST
The Oregon Department of Energy is recruiting for a 1/2-time Clerical Specialist \$429-569 mo. Interested persons must complete a standard State of Oregon application form, available through Oregon Executive Department, Personnel Division, 155 Cottage St., N.E. Salem, OR 97310, and take a written exam for Clerical Specialist. Applications will be accepted until July 21, 1982. For more information call 378-4912 or toll free 1-800-452-7813 ext. 8-4040. Minorities, women and handicapped are encouraged to apply.



ASSISTANT DIRECTOR
For non-profit center serving NW film/video makers. Knowledge of film/programming necessary. Experience in marketing, PR or distribution desirable. \$12,000/yr. Send cover letter, resume, 3 refs. to Media Project, P.O. Box 4093, Portland OR 97208. Deadline July 30.

CIRCUIT COURT CLERK
Full-time position. Law student, lawyer, or legal training background required. Mail resume to:
Judge Robert Paul Jones
Rm. 534
Mult. Co. Courthouse
1021 SW 4th Ave.
Ptd. OR 97204

This space is reserved for you

Notice to Contractors

THE PORT OF PORTLAND
PORTLAND INTERNATIONAL AIRPORT
RECARPET TERMINAL

Prebid Technical Proposals for the Portland International Airport, Recarpet Terminal, will be received by the Purchasing Manager of The Port of Portland, 700 N.E. Multnomah Street, Portland, Oregon (mailing address: Post Office Box 3529, Portland, Oregon 97208) until August 30, 1982.

Notice of evaluation of Prebid Technical Proposals will be returned by Port to prospective bidders on September 8, 1982.

Sealed bids, based only on accepted Prebid Technical Proposals, will be received by the Purchasing Manager until 2:00 p.m., September 28, 1982, and thereafter publicly opened and read.

MINORITY BUSINESS ENTERPRISE (MBE) INCENTIVE PROGRAM: Bidders who employ subcontractors that have been certified by the Port of Portland as an MBE and arrange for them to perform work or supply materials that represent not less than 10 per cent of the total dollar amount bid will be given a 2 per cent bidding advantage over bidders not making such arrangements.

The proposed work includes:
Providing all labor, materials, and equipment to remove existing carpet; manufacture, deliver, and install new carpet as shown on the drawings; and supply extra carpet as specified.

A prebid conference will be held on Wednesday, September 15, 1982 at 10:00 a.m. in the third floor Conference Room 316 in the Terminal Building at Portland International Airport to discuss all phases of the work.

All proposals must be in the regular blank forms which will be provided to prospective bidders, and must be accompanied by a certified or cashier's check drawn on an Oregon bank or bid bond payable to The Port of Portland in an amount equal to at least 10 per cent of the total amount bid.

Bidders are required to prequalify. Prebid Technical Proposals and prequalification statements must be received by August 30, 1982. See Bidding Schedule.

Drawings and specifications may be examined at the office of the Port. Copies may be obtained by prospective bidders upon deposit of \$10, which deposit will be refunded upon return of the specifications and drawings and other documents in good condition within two weeks after bid opening.

Attention is called to the provisions of the Oregon Revised Statutes 279.350 providing that workers be paid prevailing wage rates.

THE PORT OF PORTLAND
Stanley H. Jones
Purchasing Manager
July 12, 1982

Notice To Contractors

THE PORT OF PORTLAND
PORTLAND SHIP REPAIR YARD
PAINT WASHINGTON CRANE NO. 2

Sealed proposals for the Portland Ship Repair Yard, Paint Washington Crane No. 2, will be received by the Purchasing Manager of the Port of Portland, 700 N.E. Multnomah Street, Portland, Oregon (mailing address: Post Office Box 3529, Portland, Oregon 97208) until 1:30 p.m., July 27, 1982, and thereafter publicly opened and read.

MINORITY BUSINESS ENTERPRISE (MBE) INCENTIVE PROGRAM: Bidders who employ subcontractors that have been certified by the Port of Portland as an MBE and arrange for them to perform work or supply materials that represent not less than 10 per cent of the total dollar amount bid will be given a 2 per cent bidding advantage over bidders not making such arrangements.

SCOPE:
Surface preparation and painting of Washington Crane No. 2 located at Berth 305 at the Portland Ship Repair Yard.

A prebid conference will be held at the Port of Portland Construction Office located in Building 50 at the Portland Ship Repair Yard at 10:00 a.m. on Tuesday, July 20, 1982, to discuss all phases of the work.

All proposals must be on the regular blank forms which will be provided to prospective bidders, and must be accompanied by a certified or cashier's check drawn on an Oregon bank or bid bond payable to The Port of Portland in an amount equal to at least 10 per cent of the total amount bid.

Bidders are required to prequalify. Prequalification statements must be received at least 10 calendar days prior to the time set for bid opening. Applications for prequalification may be submitted less than 10 calendar days before bid opening but consideration by the Port cannot be assured.

Drawings and specifications may be examined at the office of the Port. Copies may be obtained by prospective bidders at no cost.

Attention is called to the provisions of the Oregon Revised Statutes 279.350 providing that workers be paid prevailing wage rates.

THE PORT OF PORTLAND
Stanley H. Jones
Purchasing Manager
July 12, 1982

Notice Of Public Meeting

The Oregon State Employment and Training Council will meet in work session at 1:00 p.m., Wednesday, July 21, 1982 in Room 343 of the State Capitol Building, Salem, Oregon. The agenda will include a discussion of committee reports, staff reports, unfinished business and new business.

CITY OF PORTLAND INVITATION TO BID

Sealed proposals will be received in Room 412, City Hall, Portland, Oregon 97204 for items detailed herein until 2:00 P.M. on the dates indicated.

Plans and specifications may be obtained at the above address. For additional information telephone buyer at number listed.

When Bid Surety is required, proposals shall be accompanied by a certified check, cashier's check or a bid bond, payable to the City of Portland for an amount not less than ten percent (10%) of the aggregate amount of the bid as guaranty that the bid shall be irrevocable for the period specified in the proposal. Said bond to be forfeited as fixed and liquidated damages should the bidder seek to revoke his offer for any reason not authorized by law and not consented to by City within the irrevocable period, or neglect or refuse to enter into contract and provide a suitable bond for the faithful performance of the contract, in the event the said contract is awarded to him.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed in Chapter 3.100 of the Code of the City of Portland. All bidders not currently certified should file the required documentation with the Contract Compliance Division, Room 209, City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, 248-4696, at least five (5) days prior to the Bid Opening. Failure to achieve certification by the Bid Opening Date and Time shall result in the return of your Bid Unopened.

BID NO.	DESCRIPTION	BID OPENING DATE
RFP #1	Bond Counsel Services for Sale of Approx. \$11 Million General Obligation Bonds. For information call Harold Vaughan, Purchasing Agent, 248-5375. Special Prequalification Required.	4:00 P.M. 07/22/82
C-9414	Improve SW Freeman at SW 45 Ave, Construct Storm Sewer & Sanitary Sewer Systems & Install Street Light System. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety & Prequalification in Classification 2 Required of Bidder.	07/20/82
C-9402	Improve SW Hamilton Ct & SW View Point Terrace & Install Street Light System. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety Required.	07/22/82
C-9382	Improve NW Winchester Terrace & Reconstruct Storm Sewer. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety Required.	07/22/82
C-9402	Improve SW Hamilton Ct & SW View Point Terrace & Install Street Light System. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety Required.	07/22/82
2	Labor, Material & Physical Plant for Sound System at Portland Civic Stadium. For information call Harold Vaughan, Purchasing Agent, 248-5376. 10% Bid Surety & Special Prequalification Required.	07/29/82

Sub-Bids Requested
Veterans Administration
Medical Center
Portland, Phase II
Bid Date: July 28, 1982 at 1:30 P.M.
Donald M. Drake Company
1740 N.W. Flanders
Portland, Oregon 97209
(503) 226-3991

We are an equal opportunity employer and request sub-bids from small business and small disadvantaged business subcontractors and women minority business enterprises.

Notice To Contractors

THE PORT OF PORTLAND
PORTLAND SHIP REPAIR YARD
DISMANTLE WASHINGTON CRANE NO. 2

Sealed proposals for the Portland Ship Repair Yard, Dismantle Washington Crane No. 2, will be received by the Purchasing Manager of the Port of Portland, 700 N.E. Multnomah Street, Portland, Oregon (mailing address: Post Office Box 3529, Portland, Oregon, 97208) until 2:00 p.m., July 21, 1982 and thereafter publicly opened and read.

MINORITY BUSINESS ENTERPRISE (MBE) INCENTIVE PROGRAM: Bidders who employ subcontractors that have been certified by the Port of Portland as an MBE and arrange for them to perform work or supply materials that represent not less than 10 per cent of the total dollar amount bid will be given a 2 per cent bidding advantage over bidders not making such arrangements.

The proposed work includes:
Lowering the boom, machinery house, and "A" frame to the ground and transporting all crane components to Berth 205.

A prebid conference will be held at the Port of Portland Construction Office located in Building 50 at the Portland Ship Repair Yard at 2:00 p.m. on Thursday, July 15, 1982, to discuss all phases of the work.

All proposals must be on the regular blank forms which will be provided to prospective bidders, and must be accompanied by a certified or cashier's check drawn on an Oregon bank or bid bond payable to The Port of Portland in an amount equal to at least 10 per cent of the total amount bid.

Bidders are required to prequalify. Prequalification statements must be received at least 10 calendar days prior to the time set for bid opening. Applications for prequalification may be submitted less than 10 calendar days before bid opening but consideration by the Port cannot be assured.

Drawings and specifications may be examined at the office of the Port. Copies may be obtained by prospective bidders at no cost.

Attention is called to the provisions of the Oregon Revised Statutes 279.350 providing that workers be paid prevailing wage rates.

THE PORT OF PORTLAND
Stanley H. Jones
Purchasing Manager
July 9, 1982