

# JOB FINDER

### SECRETARY

Part-time; work up to 15 hours per week for mental health board of directors. Typing; 75 wpm; taking & transcribing minutes; coordinating committee meetings. Willing to work out of own home. Salary: Open. Affirmative Action, Equal Opportunity Employer. Apply: North-Northeast Community Mental Health Center, 310 N.E. Oregon, Portland, OR 97232 by April 21.

### Restaurant

**GENERAL MANAGER & ASST MANAGER**  
Restaurant Group has career opportunity for individuals with strong restaurant management experience. Excellent salary & bonus & benefits.

**JRM Associates**  
400 108th N.E.  
Suite 304  
Bellevue, WA 98004  
(206) 463-2929

### SANITARIAN

\$1,484-\$1,856 monthly. Performs inspection work in promoting and maintaining required standards of public health sanitation in the areas of public food service, housing, water or subsurface sewage disposal; an employee is assigned to one of the specialized areas and is responsible for enforcing sanitation codes and administrative requirements within the county. TO QUALIFY applicants must be registered as a Sanitarian or Sanitarian Trainee by the Sanitarian Registration Board of the Oregon State Health Division. APPLY for these positions no later than 4:30 pm, Friday, April 23, 1982.

**TRAFFIC ENGINEER**  
\$26,225-\$34,097 annually. This is professional level engineering work requiring knowledge of traffic engineering principles. The employee occupying a position in this class plans and designs traffic safety and flow installations and improvements. Responsibility area will also include the implementation and maintenance of the County's record keeping procedures; investigating and responding to requests from the general public and other agencies, and coordinating traffic engineering activities. One of the major responsibilities of this position will be to assist in the planning, design and implementation of a computerized traffic control system in east Multnomah County. Generally the employee occupying this position will perform duties under general supervision from the County Engineer. TO QUALIFY applicants must have a B.S. degree in Traffic Engineering or Civil Engineering and one year of experience in traffic engineering. Good oral and written communication skills are essential. APPLY for the above position no later than 4:30 pm, Monday, May 31, 1982.

**WHERE TO APPLY:**  
Multnomah County Courthouse  
Room 130  
1021 SW 4th Avenue,  
Portland, OR 97204  
Phone: (503) 248-5015  
An Equal Opportunity Employer

### CITY OF PORTLAND

#### INTERSTATE FIREHOUSE CULTURAL CENTER DIRECTOR (Recreation Instructor III)

\$1,703/mo. entry rate. This is advanced professional work directing the program and activities of the cultural center. Some responsibilities of this position include: Developing detailed program proposals, budgets and fee recommendations; fund raising; grant writing; planning and coordinating cultural and ethnic program activities, workshops, and special events. Must have knowledge and skill in: program development and management, fiscal management, fund raising, supervision, scheduling, facilities management and cultural/ethnic programming. Please apply by 5:00 p.m., April 16, 1982. RESUMES WILL NOT BE CONSIDERED. Please apply to:  
**Civil Service Board**  
510 SW Montgomery  
Portland, OR 97201  
OR  
**Urban League**  
5329 N.E. Union  
Portland, OR. 97211

#### WHAT'S HAPPENING AROUND TOWN? LOOK FOR EVENTS IN THE ENTERTAINMENT SECTION

#### ACCOUNTING CLERK

The Oregon Dept. of Energy is recruiting for an accounting clerk. \$933-\$1158 mo. Interested applicants must complete a standard State of Oregon application form and take a written exam for Accounting Clerk I (C0101). For more information call 378-4912 or 1-800-452-7813 ext. 8-4912. Minorities, women and handicapped encouraged to apply.

#### DONOR RECORD COORDINATOR

Full-time position available for an individual to coordinate the flow of donor records. Duties include updating donor information for computer, ensuring donor registrations are correctly coded, posted and distributed, ensuring donor cards are processed and sent to donors. Must have the ability to organize, establish priorities and coordinate a diverse workload, typing ability essential and knowledge of computers helpful. Beginning salary \$787 per month. Send resume by Friday, April 23rd to:  
**American Red Cross**  
4200 SW Corbett  
Portland, OR 97201  
An Equal Opportunity Employer

#### FIELD SERVICE REPRESENTATIVE

Resourceful, conscientious women and men are needed by Kodak's Customer Equipment Services Division in Portland to service Kodak business equipment. Knowledge of solid state electronics and experience and/or training in the repair of electromechanical equipment required. Excellent employee benefits. Accepting applications or resumes April 19-23, 1982 at 5410 S.W. Macadam, Portland, Oregon. Qualified applicants will be contacted for an interview.

### JOBS OVERSEAS

Big money fast, \$20,000 to \$50,000 plus per year. Call 1-716-842-6000, ext. 3819.

### MULTNOMAH COUNTY

**LEGAL SECRETARY**  
\$1,012-\$1,261 per month (DOE). This is legal work on a word processor. The operator handles all transcription work for six attorneys. TO QUALIFY applicants must have a minimum of six months legal secretarial experience as a word processing operator on a one-third to full page video display terminal. Legal secretarial experience is that of preparing briefs, typing contracts, etc., which has afforded a thorough knowledge of federal and state court pleading practices. Education may not be substituted for experience for this position. APPLY for the above position no later than 4:30 pm, Wednesday, April 14, 1982.

### RISK MANAGER (Program Management Specialist)

\$26,225-\$34,097 DOE, with excellent benefit package. New position responsible for administration of Multnomah County's risk management program, including identification, evaluation and prevention of potential exposure to all financial loss. Three to five years of risk management or loss control related experience is required. College degree in Business or Public Administration or related field desirable. APPLY for the above position by submitting resume no later than 4:30 pm, Wednesday, April 21, 1982.

### HEAVY EQUIPMENT OPERATOR

\$1,813-\$1,912 monthly. This is full performance heavy equipment operation work. The employee occupying this position will operate various pieces of heavy equipment such as graders, bulldozers, front end loaders and power shovels in the performance of a variety of road construction and maintenance tasks. Employee must be capable of performing tasks requiring skilled use of the equipment such as grading to stakes using motor grader. Performs related work as required. TO QUALIFY applicants must have one (1) year of experience in the operation of two of the following pieces of equipment: Front end loader, power shovel and bulldozer. Experience must also include three months of grader experience to include some experience grading to stakes OR successful completion of a training course in the operation of heavy equipment and six months experience in the operation of two of the following pieces of equipment: front end loader, power shovel and bulldozer. Experience must include two months of grader experience to include some experience grading to stakes. All applicants must have experience in the loading and hauling of heavy equipment and possess a valid driver's license at the time of appointment.

### REGISTERED NURSE

**Volunteer Nurse Program**  
School Setting  
Valid Oregon RN License; one year's experience in school setting, pediatrics and/or community health programs within last 5 years; Valid Oregon Drivers License and vehicle available for use. Placement on Nurse's Salary Schedule based on 190 days contract. Maximum 4 years experience credit. Job begins July 1, 1982. Request additional information and employers application form from:  
**Personnel**  
P.O. Box 16657  
Portland, OR 97216  
Employers Application form must be returned by 5 pm, April 30th, 1982, to be considered. An Equal Opportunity Employer

### FINANCE DIRECTOR

5 years accounting experience. Administrative and supervisory experience required. Salary negotiable. Resumes to:  
**Freddye Pettit**  
Urban League  
718 W. Burnside  
Rm. 404  
Portland, OR 97209  
by April 23rd, 1982. An Equal Opportunity Affirmative Action Employer.

### PROGRAMMER

Pacific Power & Light Company is the largest utility in the Northwest and still growing. We are currently looking for an experienced programmer in an IBM 3033 system environment. Qualified candidates should have college level course work in mathematics or computer science; 1 1/2 years COBOL experience, knowledge of employee type support systems and data concepts. If you are qualified and interested, please send resume to:  
**Corporate Employment**  
A-4-82-84  
920 SW 8th Ave.  
Portland OR 97204  
or call  
(503) 243-4357  
An Equal Opportunity Employer

### Have the New Portland Observer delivered to your home each week—Subscribe!

### SOCIAL WORKER

wanted for 25 hours per week as Intake Coordinator. BA and 3 years experience in social service. Interviewing and diagnostic skills a must. Submit resume by April 23 to:  
**Lutheran Family Service**  
605 SE 39th  
Portland, OR 97214

### MAILERS WANTED!

60 firms want home workers to assist in mailing programs. Experience unnecessary. For information send stamped, self-addressed envelope:  
**Nuggeta**  
123 W. Clinton  
Dept. A-34,  
Kirkwood, MO 63122

### SALES REPRESENTATIVE

Major Portland radio station. 3 years experience in radio sales. 231-0750.  
An Equal Opportunity Employer

### USE OBSERVER CLASSIFIED ADS

### SOCIAL SERVICE DIRECT CARE

Group home for retarded adults. F.T. evens. & wknds. Exp. pref. Valid ODL & some college req. 21 yrs or older. \$3.40/hr. 760-2681/666-1016.

### DOMESTIC WORKERS WANTED

Cleaning, washing, ironing, cooking. Call:  
**Velvet Touch**  
283-0090

## MISCELLANEOUS

I have compiled a list of companies whose stock is selling for less than its book value, have a P.E. ratio of less than seven, and a 5 year earnings growth ratio of greater than 15% per year. NYSE; AMEX; OTC. Gary Witteman, 2723 N.E. 123rd, Portland, OR 97230. Phone: 252-7175.

### Find the right person for the right job. Advertise in Classified.

### WANTED

Portable TV's, color or B&W, working or not working. ALSO Video Recorders, working or not working. BUY—SELL—TRADE A&A Chalet 775-9139

### 1978 SUNBIRD

2 DR 4 Cyl Cassette, gd cond. \$2,500. 283-5038 after 6 pm wkdays, all day wknds.

### Going Out Of Business

Clothing racks, display stands, cash register, card and poster displays, coin popper, misc., 231-0766 or 659-7867.

### SANTIAM DRIFTERS

fiberglass drift boats & access, 1-258-6747, 1-258-7062 or 1-258-2701.

### CASH IN 30 MINUTES

We Buy Used Pianos. 282-0918

### S-A-L-E

### NEW Walking Foot Consew:

Reg #1350. . . . . Now \$695  
Consew ZigZag. . . . . \$695  
**TERMS-TRADES**  
**Pacific Sew Inc.**  
1732 NE 42nd  
288-9122

### FOR RENT

Large - Clean - Bright  
2BDRM Apt. 305 N.E. Monroe. 246-5036.

### \$A-1 CASH

for junk cars, trucks, 286-5573, 286-2921 anytime. Ask for Al.

### High Speed Large Volume Used Copiers

684-0178

## CITY OF PORTLAND INVITATION TO BID

Sealed proposals will be received in Room 412, City Hall, Portland, Oregon 97204 for items detailed herein until 2:00 P.M. on the dates indicated.

Plans and specifications may be obtained at the above address. For additional information telephone buyer at number listed.

When Bid Surety is required, proposals shall be accompanied by a certified check, cashier's check or a bid bond, payable to the City of Portland for an amount not less than ten percent (10%) of the aggregate amount of the bid as guaranty that the bid shall be irrevocable for the period specified in the proposal. Said bond to be forfeited as fixed and liquidated damages should the bidder seek to revoke his offer for any reason not authorized by law and not consented to by City within the irrevocable period, or neglect or refuse to enter into contract and provide a suitable bond for the faithful performance of the contract, in the event the said contract is awarded to him.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland. All bidders not currently certified should file the required documentation with the Contract Compliance Division, Room 209, City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, 248-4696, at least five (5) days prior to the Bid Opening. Failure to achieve certification by the Bid Opening Date and Time shall result in the return of your Bid Unopened.

BID NO.	DESCRIPTION	BID OPENING DATE
RFT-83	Furnish Moving Services to The Portland Building. For information call Harold Vaughan, Purchasing Agent, 248-5375.	04/20/82
RFP-97	Furnish Digital Electronic Private Telephone Branch Exchange for Memorial Coliseum. For information call Harold Vaughan, Purchasing Agent, 248-5375. 10% Bid Surety Required.	04/27/82
C-9837	Improve SE 33 Ave. from SS Carson to SW Hume St. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required.	05/04/82
C-9389	Improve West Half N Gravenstein from N Lombard to N Russett. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required.	05/04/82
C-9315	Improve as A District: SE 114 Ct, SE Lexington, SE SE 114 Ave & Construct Storm Sewer. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required.	05/04/82
C-9269	Construct SE Lexington St West of SE 120 Ave Sanitary Sewer System. For information call Duane Gullixson, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required.	05/04/82

## Advertisement For Bids

### TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRI-MET) BANFIELD LIGHT RAIL TRANSIT PROJECT PROCUREMENT OF SPECIAL TRACKWORK

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 3:00 p.m. Pacific Daylight Time on May 17, 1982, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D," Portland, OR 97202, Attention: John R. Post, Director of Engineering and Contracts. Bids will be publicly opened and read at that time for:

Procurement of Special Trackwork for the Banfield Light Rail Transit Project, Contract No. 87-7003.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex, or national origin, in consideration for contract award.

The Contract Documents, including the Invitation to Bid, Instructions for Bidders, Provisions, Specifications and Bid and Contract Forms may be obtained from John R. Post at (503) 231-4903, Telex 151-724, Tri-Met PTL, upon payment of the non-refundable purchase price of \$30.00 per set of documents.

TRI-COUNTY METROPOLITAN TRANSPORTATION District of Oregon  
**John R. Post**  
Director, Engineering and Contracts

## Advertisement For Bids

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 2:00 p.m. P.S.T. on May 7, 1982, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D," Portland, Oregon 97202, Attention: Liz Goebel, Contract Specialist. Bids will be opened at that time for:

Printing of Ride Tickets for the Self-Service Fare Project.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including general provisions, specifications, special provisions, and rules for bidding may be obtained from Liz Goebel, Contract Specialist, Third Floor, Phone: 238-4808.

TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON  
**John R. Post**  
Director, Engineering and Contracts

CONSOLIDATED REPORT OF CONDITION TO THE SUPERINTENDENT OF BANKS, STATE OF OREGON  
(Under the Uniform Prudential Supervision Act as Amended)

LEGAL NAME OF BANK: AMERICAN STATE BANK  
STATE BANK NO: 344  
FEDERAL RESERVE DISTRICT NO: 12  
OFFICE: PORTLAND  
COUNTY: MULTNOMAH  
STATE: OREGON  
ZIP CODE: 97212  
DATE: MARCH 31, 1982

ASSETS	LIABILITIES	EQUITY CAPITAL
1. Cash and due from depository institutions	17,817.11	1. Preferred stock
2. U.S. Treasury securities	2,000.00	2. Common stock
3. Obligations of other U.S. Government agencies and corporations	330.00	3. Surplus
4. Obligations of States and political subdivisions in the United States	1,402.94	4. Undivided profits
5. Other bonds, notes, and debentures	1,000.00	5. Reserve for contingencies and other capital reserves
6. Federal Reserve stock and corporate stock	1,000.00	6. Total EQUITY CAPITAL (sum of items 24 thru 28)
7. Trading account securities	1,000.00	7. TOTAL LIABILITIES AND EQUITY CAPITAL (sum of items 30, 31 and 27)
8. Federal funds sold and securities purchased under agreements to resell	1,000.00	
9. A. Loans, Total (including unearned income)	1,750.00	
a. Loans, allowance for possible loan losses	50.00	
b. Loans, net	1,700.00	
10. Lease financing receivables	4,552.00	
11. Bank premises, furniture and fixtures, and other assets representing bank premises	433.11	
12. Real estate owned other than bank premises	1,150.00	
13. Investments in unconsolidated subsidiaries and associated companies	1,000.00	
14. Customers' liability to this bank on acceptances outstanding	1,000.00	
15. Other assets	1,000.00	
16. TOTAL ASSETS (sum of items 1 thru 15)	12,512.18	
17. Demand deposits of individuals, partnerships, and corporations	1,072.17	
18. Time and savings deposits of individuals, partnerships, and corporations	2,732.18	
19. Deposits of United States Government	4,123.18	
20. Deposits of States and political subdivisions in the United States	2,100.00	
21. Deposits of foreign governments and official institutions	1,000.00	
22. Deposits of commercial banks	1,000.00	
23. Certified and officers' checks	1,000.00	
24. Total Deposits (sum of items 17 thru 23)	10,720.24	
a(1). Total demand deposits	1,072.17	
a(2). Total time and savings deposits	8,648.07	
25. Federal funds purchased and securities sold under agreements to repurchase	230.00	
26. Interest-bearing demand notes (note balances) issued to the U.S. Treasury	1,000.00	
27. Other liabilities for borrowed money	1,000.00	
28. Mortgage indebtedness and liability for capitalized leases	1,000.00	
29. Bank's liability on acceptances executed and outstanding	1,000.00	
30. Other liabilities	1,000.00	
31. TOTAL LIABILITIES (excluding subordinated notes and debentures) (sum of items 24 thru 29)	11,250.24	
32. Subordinated notes and debentures	1,262.00	
33. EQUITY CAPITAL	12,512.18	
34. Preferred stock	1,000.00	
35. Common stock	80,000.00	
36. Surplus	6,500.00	
37. Undivided profits	1,512.18	
38. Reserve for contingencies and other capital reserves	1,500.00	
39. TOTAL EQUITY CAPITAL (sum of items 33 thru 38)	12,512.18	
40. TOTAL LIABILITIES AND EQUITY CAPITAL (sum of items 30, 31 and 27)	12,512.18	

MEMORANDA:  
1. Amounts outstanding as of report date: a(1). Standby letters of credit, total  
a(2). Amount of standby letters of credit in Memo item 1a(1) conveyed to others through participations  
b. Time certificates of deposit in denominations of \$100,000 or more  
c. Other time deposits in amounts of \$100,000 or more  
2. Average for 30 calendar days (or calendar month) ending with report date:  
a. Cash and due from depository institutions (corresponds to item 1 above)  
b. Federal funds sold and securities purchased under agreements to resell (corresponds to item 8 above)  
c. Total loans (corresponds to item 9 above)  
d. Total deposits (corresponds to item 24 above)  
e. Time certificates of deposit in denominations of \$100,000 or more (corresponds to Memoranda item 1b above)  
f. Federal funds purchased and securities sold under agreements to repurchase (corresponds to item 25 above)  
g. Other liabilities for borrowed money (corresponds to item 28 above)  
h. Total assets (corresponds to item 16 above)  
NOTE: This report must be signed by an authorized officer and checked by one who has three distinct duties than the authorized signing officer.  
I, the undersigned officer, do hereby certify that this Report of Condition, including the accompanying schedules, has been prepared in accordance with the instructions and is true to the best of my knowledge and belief.  
SIGNATURE OF OFFICER AUTHORIZED TO SIGN REPORT: ALAN L. BARTO, CASHIER  
DATE: APRIL 13, 1982  
I, the undersigned officer, state the provisions of this Report of Condition (including the accompanying schedules) and certify that it has been prepared in accordance with the instructions and is true to the best of my knowledge and belief.  
SIGNATURE OF DIRECTOR: G. J. EASTABOOKS  
DATE: APRIL 13, 1982  
I, the undersigned officer, state the provisions of this Report of Condition (including the accompanying schedules) and certify that it has been prepared in accordance with the instructions and is true to the best of my knowledge and belief.  
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