

PORTLAND OBSERVER JOB FINDER

PGE

Portland General Electric Company has an ongoing need for qualified employees at all levels. You may be qualified for employment either in an office or in an area requiring more physical activity. If the clerical atmosphere appeals to you, you need to have typing skills of at least 45 words per minute with good spelling, punctuation, and grammar. Your skills will be tested. If your desires lean toward physical work, you may be asked to provide a current driver's license and have experience with various kinds of equipment. If you are a professional seeking employment, current positions are available with PGE in the areas of engineering and data services.

PORTLAND GENERAL ELECTRIC COMPANY

121 S.W. Salmon Street
Portland, Oregon 97204
An Equal Opportunity Employer (M/F)

WASHINGTON COUNTY

**SMALL ANIMAL
SHELTER ATTENDANT**
Washington County, \$1307-\$1259 per month, receives, feeds, & assists in the disposal of dogs & cats; cleans cages. Previous experience in the care, handling or training of dogs, preferably large breeds; exper working with the public. County applications only, resumes not accepted. Last filing date, Oct. 9, 1981.

PROGRAMMER TRAINEE

Washington County, \$1388-\$1688/mo, prepares & codes instructions, test assigned programs. Training in COBAL programming; training in structured & real-time programming preferred. County applications only, resumes not accepted.

DEPUTY SHERIFF

Washington County, \$1603-\$1949/mo, must be certifiable as a police by the Oregon Board on Police Standards and Training, (BPST), and have completed 1 year as a Recruit with Wash. County's Public Safety Dept. or a minimum of 1 year as a Recruit with Wash. County's Public Safety Dept. or a minimum of 1 year exper with a civil law enforcement agency. Must meet all requirements of BPST and the Wash. Co. Public Safety Dept. County applications only, resumes not accepted.

Make application for the above jobs at
**Washington County
Personnel
Room 305
150 N. 1st Ave.
Hillsboro, OR 97123**
An Equal Opportunity Employer

COMMUNITY PUBLIC RELATIONS COORDINATOR HALF-TIME

Responsible for planning and coordination of public information and community relations of the Housing Authority of Portland. Qualifications: College degree, media and community relations, neighborhood work desirable. Salary \$732/mo. Send resume by October 7th to the
**Housing Authority
of Portland
P.O. Box 13220
Portland, OR 97213**
An Equal Opportunity Employer

ACCOUNTING

Two or three years experience. Located in Sylvan area. Call Vivian, 297-3311.
An Equal Opportunity Employer

CITY OF PORTLAND AREA AGENCY ON AGING DIRECTOR

\$2,567 month
Responsible for overall planning, development, and implementation of a comprehensive service delivery system designed to meet the needs of the elderly in the Portland/Multnomah County metropolitan area. Formulates program objectives and policies; directs budget development and monitoring; directs preparation of ordinances; assures accurate presentation of grant applications; and directs the development, negotiations, and monitoring of contracts. Also responsible for coordinating the Area Agency on Aging service delivery system with other units of the City's Human Resources Bureau and similar state and county agencies. Supervision is exercised over a staff of professional, paraprofessional, and clerical personnel. The Area Agency on Aging Director works under the administrative direction of the Human Resources Executive Director.

**APPLY
PORTLAND CIVIL
SERVICE**
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, October 16, 1981. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CLERICAL

Full or part time opportunity working from home with mail. No experience required. Information send stamped, self-addressed envelope to A.J. Assoc., P.O. Box 29760, Hollywood, CA 90027.

DATA PROCESSING SENIOR PROGRAM ANALYST

To work with state of the art HP 3000 equipment and on line applications. Minimum 5 years on-the-job experience and/or education in computer programming. Exposure to educational applications desirable. Must be proficient in COBOL and at least 1 other programming language. Excellent fringe benefits include employee-paid dental, family medical and retirement. Congenial working environment; Professional Growth Enhancement available. Salary \$9.34/hr. Job begins November 2, 1981. Inquire MCESD 255-1841 x 207 to request additional information and employers application form. Employers Application form must be returned by 5 p.m. October 16, 1981, to be considered.
An Equal Opportunity Employer

**SERVICE
REPRESENTATIVE
OPS Blue Shield**
has challenging office position with variety required secretarial skills, and organization. Accurate 50 wpm typing and public relations. Over 40 per cent of the time researching and responding to claim inquiries. Excellent benefits. Contact Alma McDowell after 8:30 am at 243-7421.
An Equal Opportunity Employer

TEACHER ALTERNATE HIGH SCHOOL

Requires current Oregon teaching certificate, basis or standard, secondary, min 2 yrs successively full-time teaching experience. Salary placement commensurate with education and experience. Maximum 8 yr credit. Job begins as soon as possible. Request additional information and employer application form from:

**PERSONNEL
P.O. BOX 10657
Portland, OR 97216**

Employer application form must be returned by 5 pm, Oct. 15, 1981 to be considered.
Equal Opportunity Employer

TYPIST

Immediate opening for an above average typist in our downtown office requires 45 wpm typing and accurate spelling ability. Experience with transcription equipment helpful. Excellent benefits including dental. Please call 248-2122.

**HOSPITAL
JOB OPPORTUNITIES
S.W. Washington
Hospitals**
is proud to offer you a 24-hour job line phone number. Call us at:
289-1181 ext. 5006

MISCELLANEOUS

**FORESTRY
Mt. Hood
Community College**
Instructor of forestry technology to teach lecture and laboratory courses in a 2 year college degree program. Required: degree in forest technology and minimum of 3 years of practical forestry experience with emphasis in forest management. Background in forest soils and/or botany preferred. Tenure track, start Jan. 4, 1982. For full info, apply to director of personnel, Mt. Hood Community College, Room 2270, 26000 SE Stark St., Gresham, Or 97030.
Equal Opportunity Affirmative Action Employer

ADMISSION COUNSELOR

Pacific University. Temporary 6 months position. Beginning December 1, with possibility of permanent employment on job share basis. Contact Marie Williams, Director of Admissions, before November 1.
**Pacific University
2043 College Way
Forest Grove, Oregon
97116
357-6151 ext 216**

**PART-TIME
SECRETARY/
RECEPTIONIST**
Provide secretarial services to staff at mental health counseling center; greet clients; answer telephones. Requires 45 wpm typing and accurate spelling. Approximately 4 hours each morning. Send resume by October 9, 1981 to:
**Center for Community
Mental Health
6329 N.E. Union Ave.
Portland, OR 97211**

CITY OF PORTLAND INVITATION TO BID

Sealed proposals will be received in Room 412, City Hall, Portland, Oregon 97204 for items detailed herein until 2:00 P.M. on the dates indicated.

Plans and specifications may be obtained at the above address. For additional information telephone buyer at number listed.

When Bid Surety is required, proposals shall be accompanied by a certified check, cashier's check or a bid bond, payable to the City of Portland for an amount not less than ten percent (10%) of the aggregate amount of the bid as guaranty that the bid shall be irrevocable for the period specified in the proposal. Said bond to be forfeited as fixed and liquidated damages should the bidder seek to revoke his offer for any reason not authorized by law and not consented to by City within the irrevocable period, or neglect or refuse to enter into contract and provide a suitable bond for the faithful performance of the contract, in the event the said contract is awarded to him.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland. All bidders not currently certified should file the required documentation with the Contract Compliance Division, Room 209, City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, 248-4696, at least five (5) days prior to the Bid Opening. Failure to achieve certification by the Bid Opening Date and Time shall result in the return of your Bid Unopened.

BID NO.	DESCRIPTION	BID OPENING DATE
C-9365	Construct N Arlington Pl, N Wabash to N Washburne Ave Sanitary Sewer. For information call Michele Ackerman, Buyer, 248-4191. 10% Bid Surety & Prequalification of Bidder Required.	10/13/81

Bid No. 82-441A

ADVERTISEMENT FOR BIDS

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 2:00 p.m. Pacific Daylight Time on October 8, 1981, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D," Portland, Oregon 97202, Attention: Clyde Keeling, Contract Specialist. Bids will be opened at that time for:

The maintenance and repair of the Closed Circuit Television System on the Portland Mall. Bidders must be familiar with this type of system and be capable of complete repair and installation of parts in the CCTV system.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including specifications, conditions, and rules for bidding, may be obtained from Clyde Keeling, Contract Specialist, Phone: 238-4808.

TRI-COUNTY METROPOLITAN TRANSPORTATION
DISTRICT OF OREGON
John R. Post
Director, Engineering and Contracts
October 1, 1981

**SALES
REPRESENTATIVE**
Major Portland radio station. Sales experience necessary. Equal Opportunity Employer.
231-0750

**PROFITABLE and
PART-TIME**
Business opportunities meetings held weekly to explain how you can become financially independent in five years or less following proven plan. Excellent benefits. Call 281-4848 for time and place.

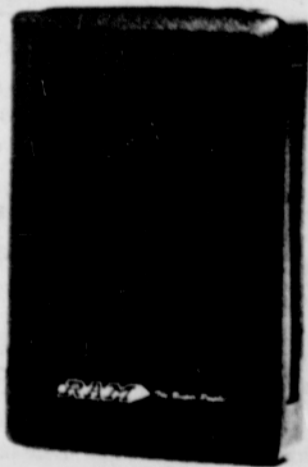
**SURPLUS JEEPS,
CARS, AND TRUCKS**
available. Many sell under \$200! Call (312) 742-1143 ext. 6590 for information on how to purchase.

Painting the house? Coat door hinges, knobs, lock latches and other hardware with a coating of petroleum jelly to reduce scraping afterward.

PERSONAL

POEMS WANTED
The Society of American Poets in order to stimulate membership is publishing a book of poems. If you have written a poem (24 lines or less) and would like to have it considered for publication, send your poem with a self-addressed, stamped envelope to:
**Society of American
Poets, P.O. Box 82542,
Tampa, Florida 33682.**

**If you want
to stay
on top,
you have
to stay
in touch.**



Ram has the signal that keeps you in constant touch. Providing direct dial, tone alert, tone voice, and mobile telephone service.

RAM The Beeper People!
713 S.W. 12th Ave., Portland, OR 97205
226-1507

ADVERTISEMENT FOR BIDS

Bid No. 82-455A

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 2:00 p.m. Portland Daylight Time on October 23, 1981, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D," Portland, Oregon, 97202, Attention: Ms. Ann McFarlane. Bids will be opened at that time for:

Janitorial Service at Tri-Met's Customer Assistance Office.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including specifications, conditions, and rules for bidding, may be obtained from Ann McFarlane, 3rd Floor, Grants and Contracts, Phone: 238-4802.

October 8, 1981 TRI-COUNTY METROPOLITAN TRANSPORTATION
DISTRICT OF OREGON
John R. Post
Director, Engineering and Contracts

ADVERTISEMENT FOR BIDS

Bid No. 82-446A

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 3:00 p.m. Pacific Daylight Time on October 15, 1981, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D," Portland, Oregon 97202, Attention: Clyde Keeling, Contract Specialist. Bids will be opened at that time for:

Electrical service and maintenance of all Tri-Met buildings, including but not limited to breakdowns, preventative maintenance and departmental moves. A journeyman electrician must do the work or be present when the work is done.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including specifications, conditions, and rules for bidding, may be obtained from Clyde Keeling or Ann McFarlane, Phones: 238-4808 or 238-4802.

October 1, 1981 TRI-COUNTY METROPOLITAN TRANSPORTATION
DISTRICT OF OREGON
John R. Post
Director, Engineering and Contracts

Sub-Bids Requested

Oswego Creek (Sucker Creek) Bridge
Portland, Oregon
Bid date: October 8, 1981 9:00 am.
Donald M. Drake Co.

1740 NW Flanders
Portland, Oregon (503) 226-3991

We are an equal opportunity employer and request bids from women and minority sub-contractors.

Program offers youth services

(Continued from page 1 column 3)
supervision for community events and cleaning up after those events are over.

"Since the program began, more than 100 youths have completed the program and better than 90 percent were successful," she said. "Most of the young people who are referred are experiencing some kind of school difficulty."

In search of ways to teach and show youth the folly of getting in trouble with the law, Mayfield said "We wanted to bring in people who were positive role models, so we brought in the Northwest Ex-offender Association as role models. They (ex-offenders) encourage the young people to stay in school, to give something back to the community," she said.

"We are also trying to work with the Uhuru Cultural Club (the Black inmate cultural club at the Oregon State Penitentiary) in the same way."

Mayfield said the program is in need of many things: vans or a large bus to transport the youngsters, more counselors and the bottom line is, "We need more money."

"As programs are cut we will be called upon more and more," she said. "We need jobs for the youngsters. We have 80 to 90

youngsters who are waiting for employment."

One of the things they are looking into is "Youth-run businesses"—business enterprises that youth can operate solely and independent of adults. A workshop is scheduled for November on "youth-run businesses" that will bring in community business people to aid and assist the youth in making selections for possible business enterprises.

Many other things are being done out at the Northeast facility such as the sponsorship of the Stars and Stripes Drill team which has upcoming performance dates with the Trailblazers basketball team in Portland and the Seahawks football team in Seattle. Recently the center purchased approximately 80 books from the Talking Drum Book Store to set up a reading center that will encourage the youth to think. Many other things are in the planning stage that will facilitate the learning experience.

"There are some extremely gifted, talented Black youth who need the support of the community so they can become productive citizens—that is, productive citizens anywhere," Mayfield said. "Even though all of the five Youth Programs have small operating budgets—they are quality services."