## **PORTLAND OBSERVER**

# JOB FINDER

### **ACCOUNTING CLERK** MEDICARE

surance background. Knowledge of medicare regulations desirable. 1 year college accounting or equivalent work experience plus familarity with reading computer print out required. 50 wpm typing and 10-key as well as written and oral communication skills necessary.

ployee benefit package, flex time working hours



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Personnel **BLUE CROSS OF OREGON** 100 SW Market

SALES MANAGER Attention Log Home. The following may be well worth reading. I am an experienced Forest **Products Utilization** Forester with a broad background in the Sawmill Improvement Program, Quality Control, Logging and management, and Marketing. I have been a professional forester since 1954. Recently I have gone into business

for myself. My business associate and I have formed Woodstone Industries, a diversified organization. We are looking for a Log Home Sales Manager to organize a sales force to market natural and manufacutured logs of all types, plus a complete line of lumber products. You must have a proven track record as a log home or lumber salesman and be willing wor work independently in a thrifty and industrious manner. I am specifically interested in finding someone with whom I can establish a pleasant relationship.

Contact: Rex "S" Johnson President: WOODSTONE INDUSTRIES Third Professional Bldg. 1801 N. 3rd St.

Coeur d' Alene, ID

Ph: (208) 667-1637 or (208) 667-0217

EXECUTIVE SECRETARY **OPS BLUE SHIELD** Required secretarial ex-

perience, must type minimum 50 wpm, dictation skills, handle crisis pressure, medical terminology a plus. Excellent company benefits. Con-

Alma McDowell after 8:30 a.m. at 243-7421 An Equal Opportunity Employer

Handicapped Welcomed

Position available for person with health in-

Blue Cross of Oregon offers excellent emand competitive salary. Qualified applicants may apply in person or submit resume to:



Portland, Oregon 97201

An Equal Opportunity Employer

**RADIOLOGY TECH** Part time position available for A.R.R.T. or registry eligible RESPIRATORY

THERAPIST Full time nights and part time night shifts. Must be certified registered or registry eligible. S.E. WASHINGTON

HOSPITALS **VANCOUVER** MEMORIAL HOSPITAL 3400 Main Vancouver, WA 98663 ST. JOSEPH Community Hospital 600 N.E. 92nd

Vancouver, WA

(206) 696-5222 From Portland 289-1181, ext 5222 An Equal Opportunity Employer M-F-H

**PROFITABLE** and PART-TIME

**Business opportunity** meetings held weekly to explain how you can become financially independent in five years or less following proven plan. Excellent benefits. Call 281-4848 for time and place.

**VETERANS** 

Put your skills to work for cash and retirement. NCO positions open now, all services. Con-

2nd BN 218 FA ORARNG 288-5611 Ex. 572 or 275

**ROAD OPERATIONS** SUPERVISOR

\$1607-\$1954 per month. Supervise crews engaged in maintenance of county roads, plan work programs, maintain operating records. Demonstrated experience in highway maintenance or contstruction, including experience in a supervisory capacity. Resumes not accepted, obtain applications

WASHINGTON **COUNTY PERSONNEL** 150 N. First Avenue Room 305

Hillsboro, Oregon 97123 648-8606 Last filing date, July 10, 1981

An Equal Opportunity Employer

**JOB CORPS** JOB CORPS representative wanted to recruit screen and process candidates for Northwest Job Corps Centers. Qualifications: Good interpersonal skills requisite to working with disadvantaged youth; ability to make oral presentations. Bachelor degree desired. A combination of education. relevant training and experience may be substituted. To apply call:

225-1941 By Monday, July 13, An Equal Opportunity Employer

HOSPITAL JOB OPPORTUNITIES S.W. Washington Hospitals

is proud to offer you a 24-hour job line phone number. Call us at: 289-1181 ext. 5006

B-D DRAKE WILLOCK a leading manufacturer of kidney dialysis equipment have immediate openings in Electronic/PC Board Department.

Production PC Board Lead Person. Must have good communication skills and be highly motivated. Pay commensurate with experience.

Electronic Technician: Requires ability to rapidly trouble shoot complex electrical mechanical problems on assemblies and machines, using current state of the art techniques, including testing of printed circuit boards. Our liberal benefit package includes: Medical/dental/life insurance, savings incentive plan, educational reimbursement and progressive retirement plan.

To apply, please contact our Human Resources

DrakeWillock

13250 SE Pheasant Court Portland, Oregon 97222 (503) 659-3355 An Equal Opportunity Employer m-f-h

ST. JOSEPH COMMUNITY

VANCOUVER MEMORIAL

3400 Main St Vancouver, WA 98663

HOSPITAL

Call us at 289-1181 ext 5222 from Portland Or 206-696-5222

You Have Our Number We may have your Job! Equal Opportunity Employ

We are a 383-bed JCAH hospital offering you a challenging atmosphere at St Joseph Community Hospital or Vancouver Memorial Hospital. You can have it all, the advantages of a small town, and the amenities of a cosmopolitan city.

Come and join the leaders where you can add new dimensions to your profes-

JOB OPPORTUNITIES

As a leading company in the kidney dialysis industry, B-D DRAKE WILLOCK employs approximately 300 people in the Portland metropolitan area.

Employment opportunities at B-D DRAKE WILLOCK are varied and provide employees the opportunity to demonstrate their ability to accept increased responsibility.

As an Equal Opportunity Employer, B-D DRAKE WILLOCK encourages all interested job applicants to inquire directly through the Human Resources Department. Also employment opportunity inquires may be directed to any Oregon State Employment Service.

#### B-D DRAKE WILLOCK

13520 SE Pheasant Ct. Portland, OR 97222 (503) 659-3355 An Equal Opportunity Employer m-f-h

····· BOOKKEEPER

Bookkeeper, part-time (approx. 20 hrs. per week), doing basic bookkeeping functions for social service agency. Typing speed 45 wpm or better. Accuracy, neatness, dependability and experience are necessities. Send resume to:

Mental Health 6329 N.E. Union Portland, OR 97211 By 7/3/81

Center for Community

An Equal Opportunity Employer

(Part-time, varied shifts) Response to emergency and emergency health care needs of patrons; requires extensive walking. Must be in good physical condition. Apply in person by completing application and questionaire through July 8, 1981.

MEMORIAL COLISEUM COMPLEX 1401 N. Wheeler 9-5 Monday through

An Equal Opportunity Employer

MEDICAL/DENTAL **CLAIM ANALYST** 

**OPS BLUE SHIELD** Looking for experienced Claims Analyst with minimum of 2 years experience. Knowledge in medical or dental claims processing. Knowledge of insurance coding a must. Hospital experience a plus. Exellent company

benefits. Contact: Alma McDowell After 8:30 a.m. at 243-7421.

An Equal Opportunity Employer

Handicapped Welcomed CLERK TYPIST

\$10,000 annual, type 55 wpm, communicate well, written and orally. Apply at: **URBAN LEAGUE** 

OF PORTLAND 718 Burnside Portland, OR Before July 7, 1981

**DEPUTY SHERIFF** TRAINEES

The Los Angeles Sheriffs Dept., has immediate openings for Deputy Sheriff Trainees. Salary range: \$18,211 to \$26,096. Min. requirements 21 to 34 years of age, high school graduate or equivalent and U.S. Citizenship. One week testing available. For further info. contact:

SHERIFFS RECRUITMENT (231) 974-5273 An Equal Opportunity **Employer** 

Miscellaneous

FOR RENT Office space, 4 rooms, 10 NE Graham at Williams. Call:

L. C. Ellison 287-8162 (before 11 am) I. J. Manus 281-0409 **Gertrude Crow** 284-6878 (8-3:30)

**SOLAR INDUSTRY PROGRAM** MANAGER

SUN, Regional Solar Energy Center, is seeking an individual to serve as our liaison with the Solar Industry, and develop and implement a program of participation by industry and professional association representatives. The purpose is to facilitate solar energy industry association formation in the Western SUN region. Send your request for application and detailed job de-

scription to: **WESTERN SUN** Personnel Dept. 715 S.W. Morrison St., 8th Floor

Portland, OR 97205 Deadline for receipt of application is July 17,

An Equal Opportunity Employer M/F/HV

**PART TIME JOBS** Radio, Vehicle repair, wire communication, cooks and medical personnei. Contact:

2nd BN 218 FA ORARNG 288-5611 Ex. 572 or 575

SERVICE COORDINATOR

Positions available with the Housing Authority of Portland. Performs all service functions for HAP programs, including housing inspections, rent collection, determining eligibility, mediation of disputes, etc. Two years college and one to two years working with family and elderly clients, demonstrated knowledge of community resources, ability to type. Driver's license and car required. Salary \$1,008/month. Submit HAP employent application no later than 4:30 p.m., Tuesday, July 7, 1981 (postmarked materials will not be accepted) to:

C-9292

C-9338

KAREN BELL 1605 NE 45

Portland, OR 97213 All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, sexual orientation, or political affiliation.

An Equal Opportunity Employer M/F/H

#### **HELP WANTED**

Southeast Asian Outreach Worker to provide for: crisis intervention, intake, counseling and follow-up services. Must have ability to relate to Southeast Asian and American cultures. Salary: \$12,804. Closing date: July 9, 1981. Send reume or apply at:

> **NORTHEAST YOUTH** SERVICE CENTER

4815 N.E. 7th Portland, Oregon 97211 An Equal Opportunity Employer

#### COMPUTER **OPERATOR**

Minimum 1 year experience required to operate IBM 370/158 computer and related equipment. Experience in OS and HASP/JES 2 necessary plus good understanding of job control language IBM 3033 knowledge and or experience is helpful.

Grave yard shift flextime hours, excellent benefit package and competitive salary plus shift differential qualified applicants. Apply in person. Submit resume to:



Personnel **BLUE CROSS OF OREGON** 100 SW Market

Portland, Oregon 97201 An Equal Opportunity Employer

#### SALES POSITION

Apply in person 2201 N. Killingsworth Portland, Oregon 97217

**PROJECT** COORDINATOR \$18,000 annual. Administrate and coordi-

nate occupational of wearness of employment program. BS education or 2 years work experience. Apply

URBAN LEAGUE OF PORTLAND 718 W Burnside Portland, OR Before July 7, 1981.



Be the first on your block to learn how to

Take the Red Cross CPR course.

save a life.

CITY OF PORTLAND INVITATION TO BID Sealed proposals will be received in Room 412, City Hall, Portland, Oregon

Plans and specifications may be obtained at the above address. For ad-

97204 for items detailed herein until 2:00 P.M. on the dates indicated.

ditional information telephone buyer at number listed.

When Bid Surety is required, proposals shall be accompanied by a certified check, cashier's check or a bid bond, payable to the City of Portland for an amount not less than ten percent (10%) of the aggregate amount of the bid as guaranty that the bid shall be irrevocable for the period specified in the proposal. Said bond to be forfeited as fixed and liquidated damages should the bidder seek to revoke his offer for any reason not authorized by law and not consented to by City within the irrevocable period, or neglect or refuse to enter into contract and provide a suitable bond for the faithful performance of the contract, in the event the said contract is awarded to him.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland. All bidders not currently certified should file the required documentation with the Contract Compliance Division, Room 209, City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, 248-4696, at least five (5) days prior to the Bid Opening. Failure to achieve certification by the Bid Opening Date and Time shall result in the return of your Bid Unopened.

BID NO. DESCRIPTION **BID OPENING DATE** 

C-9311 Improve NE Emerson St from NE 43 to NE 46 Place. For information call Nancy Kearney, Buyer 248-4486. 10% Bid Surety & Prequalification of Bidder Required.

07/07/81

07/07/81

Improve SE 71 Ave., from SE Center to SE Rhone & Construct Sumps. For information call Nancy Kearney, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required.

to SW Ridgeview Lane Sanitary Sewer System. For information call Nancy Kearney, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder Required. Improve NE Grand Ave from NE Portland Blvd C-9368 to NE Bryant St. For information call Nancy

Construct SW Lancaster Rd from SW Broadleaf

Kearney, Buyer, 248-4486. 10% Bid Surety &

tion call Nancy Kearney, Buyer, 248-4486. 10%

07/14/81

07/14/81

C-9321 Improve SW Caraway Ct & SW 35 Ave. For information call Nancy Kearney, Buyer, 248-4486. 10% Bid Surety & Prequalification of Bidder

Prequalification of Bidder Required.

Improve SE 38 Ave & SE Steele St. For informa-

07/21/81

07/21/81

Bid Surety Required. Labor, Material & Equipment for resurfacing 6 Tennis Court at Grant Park. For information call Nancy Kearney, Buyer, 248-4486. 10% Bid Surety & Special Prequalification of Bidder Required.

07/21/81

#### ADVERTISEMENT FOR BIDS

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 3:00 p.m. Portland Daylight Time on July 16, 1981, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D" Portland, Oregon, 97202, Attention: Clyde Keeling, Contract Specialist. Bids will be opened at that time for:

Renovation of the fourth floor computer room within the Tri-Met building at 4012 S.E. 17th Avenue. Plans and specifications may be obtained in Grants

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including specifications, conditions, and rules for bidding, may be obtained from Clyde Keeling, 3rd floor, Grants and Contracts. Phone: 238-4808. Any technical inquiries should be directed to Dennis Robertson, Phone 238-4973.



TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON John R. Post

#### ADVERTISEMENT FOR BIDS

Notice is hereby given that the Tri-County Metropolitan Transportation District of Oregon (Tri-Met) will receive sealed bid proposals until 2:00 p.m. Portland Daylight Time on July 23, 1981, at 4012 S.E. 17th Avenue in the Planning and Development Division, Third Floor, Conference Room "D" Portland, Oregon, 97202, Attention: Clyde Keeling, Contract Specialist. Bids will be opened at that time for:

Communication and alarm systems for the Tri-Met Transit Police. These will be two invitations to bid. One for the communications equipment and one for the alarm system.

Successful contractor will be required to comply with all the applicable Equal Opportunity laws and regulations.

All bidders will be required to certify that they are not on the Comptroller General's list of ineligible contractors.

The Tri-County Metropolitan Transportation District of Oregon will not discriminate with regard to race, color, creed, sex or national origin, in consideration for contract award.

The bid documents, including specifications, conditions, and rules for bidding, may be obtained from Clyde Keeling, Contract Specialist, 3rd Floor.



TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON John R. Post

NURSE

Southwest, Washington Hospitals Is offering you the best of both worlds!

sional nursing career.

experience in-Service Education Employee Credit Uni

Various openings are available on different shifts

ive Salary commensurate wi

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