

Portland Observer JOB FINDER

COORDINATOR

(Emergency Crisis Intervention Project)
Job Responsibilities: Coordinate all activities of the Emergency Crisis Intervention Project. This includes designing, implementing, and monitoring procedures for project eligibility, screening, intake, and records; working effectively with low-income community residents, local organizations, utility and fuel companies, and other energy programs on energy related and crisis issues; development of information and materials on energy alternative resources and energy conservation; supervision and evaluation of staff and volunteers.

Qualifications: Prefer experience in crisis intervention and poverty programs or minimum two years experience in energy related field; knowledge of local community programs and resources; minimum one year experience in staff supervision capacity; good oral and written communication skills; ability to work with minimal supervision. Must have ability to work with various ethnic groups and the poor. Prefer applicant with typing skills and knowledge of filing systems. Must have valid driver's license and reliable transportation.

Salary: \$11,000 Annually.
Closing Date: Friday, April 17, 1981, 4:00 P.M.

Submit resumes to:
Anna M. Madden
ENERGY PROJECT MANAGER
King Neighborhood Facility

ASSISTANT TO THE DIRECTOR STANFORD UNIVERSITY LIBRARIES

ASSOCIATE LIBRARIAN
(2nd of four ranks)

To participate in a variety of administrative studies, office processes and coordinating of library programs. MLS or equivalent in training and experience required. Experience in a large research library system with a variety of assignments highly desirable. Initial salary within the range of \$17,000-\$21,500. (1980-81). Job sharing could be negotiable. Please refer to position #215 on application and resume to:

**LIBRARY
PERSONNEL OFFICER**
Stanford University Library
Stanford, CA 94305
An Equal Opportunity Employer

METRO'S WASHINGTON PARK ZOO

Has the following summer, Management intern positions available:

Children's Zoo Supervisors - \$5.50 per hour. Assist children's Zoo Keeper; supervises a corp of 50-60 high school-age volunteers; develops public interpretation programs. Full-time, June 14 - September 7. Must be available for work, 5/30, 6/6, 6/13.

(1) Zoo to You Coordinator - \$5.50 - \$6.50 per hour. Plan and present live animal shows to large groups of children; train and supervise program assistants; responsible for program scheduling. Part-time, 5/1 - 6/12. Full-time, 6/15 - 9/7.

(2) Zoo to You Assistants - \$4.00 - \$5.00 per hour. Assist Zoo to You Coordinator; take part in and assist in production of live animal shows; provide care for animals, clean-up and maintenance of equipment; able and willing to drive both automatic and standard shift vans. Full-time, 6/15 - 9/7, plus 3 days prior training.

(1) Sidewalk Zoologist - \$5.50 - \$6.50 per hour. Present short shows to visitors; answers general questions; meet with Zoo staff to discuss progress of program. Full-time, 6/15 - 9/7.

(1) Sidewalk Zoologist (Relief) - \$5.50 - \$6.50 per hour. Part-time (Saturdays and Sundays) 6/15 - 9/7. Apply: Metro Personnel Office METROPOLITAN SERVICE DISTRICT 527 S.W. Hall Portland, OR 97201

By Friday, May 1, 1981, at 5:00 p.m. Phone: 221-1646.

An Equal Opportunity Employer

GUARDS

Pinkerton Inc. Immediate opening Portland area. Car and phone required. Apply in person at:

4105 NE Tillamook
Mon-Fri. from 9:00 a.m. - noon, 2-4 p.m. Vets bring DD214.

An Equal Opportunity Employer

PROGRAMMER/ANALYSTS SYSTEMS ANALYSTS PROGRAMMER ANALYSTS

Rogers & Associates, a major supplier of computer consulting services in the San Francisco area, seeks highly-motivated DP professionals with successful careers in business systems and programming. Successful candidates will have above-average interpersonal skills, strong oral and written communication abilities and a minimum of four years technical experience which includes some combination of the following:

- IBM 370, OS/MVS/JES, TSO/SPF, IMS, DL/I, CISC, VSAM
- AMDAHL, BURROUGHS 6000/7000, UNIVAC 1100
- COBOL, PL/I, MARK IV, RPG II FORTRAN
- CMS, WYLBUR, ROSCOE, NCSS
- IDMS, NOMAD, FOCUS

Rogers & Associates offers a competitive salary and benefit program. If you possess the skills and desire to pursue a career in computer consulting, we would be pleased to discuss your career plans in greater detail. Submit your resume or contact:

Craig Collins
**ROGERS
& ASSOCIATES**
16 California Street, ©602
San Francisco, CA 94111
(415) 781-6926

PUBLIC RELATIONS COORDINATOR

Washington Park Zoo, a department of the Metropolitan Service District (Metro). Candidates are required to have strong background in press relations, production of large promotional events and marketing/advertising programs similar to those now underway and anticipated at the Zoo. Desirable experience includes service at a zoo or aquarium or other public, non-profit institution. Coordinator will also work with Metro's public affairs office to coordinate activities. Closing date for applications is April 15, 1981, at 5:00 p.m. Candidates will be selected and on the job by May 15th which will allow a two week training period with the current Coordinator. Salary range: \$22,504 - \$27,343. Deliver completed applications to:

**METROPOLITAN
SERVICE DISTRICT**
Personnel Office
527 S.W. Hall Street
Portland, Oregon 97201

CIRCULATION PERSON

Commission Sales. Call:
283-2486

★ EMPLOYEE RELATIONS SPECIALIST

We are looking for an experienced Human Resources person to administer FPS Employee Relations, EEO and Affirmative Action programs. You would assist in Human Resources-Department training and salary administration projects. Qualifications include experience with Workers' Compensation, Federal and State wage and hour laws, demonstrable organizational, written, verbal and formal presentation skills, fundamental understanding of statistics. For immediate consideration, apply at 8601 S.W. Murray Blvd., Beaverton, or send your resume to Nancy Andrews, P.O. Box 23489-PO-1, Portland, OR 97223, or call at 641-3151, ext. 156.

FLOATING POINT SYSTEMS

An Equal Opportunity Employer M-F-H

EXECUTIVE STAFF SECRETARY

Housing Authority of Portland Performs secretarial duties for the executive staff department. Typing, filing, ordering of supplies; preparation routine reports and correspondence; relieves agency receptionist and operates a variety of office equipment; type 55 wpm; shorthand 70 wpm; attention to detail, ability to exhibit professional attitude in dealing with the public. Salary \$1008/month. Submit HAP employment application no later than 4:30 pm Wednesday, April 15, 1981 to:

Karen Bell
**PERSONNEL
ADMINISTRATOR**
1605 NE 45
249-5526

All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sexual orientation or political affiliation.
An Equal Opportunity Employer

POSTAL EXAMINATION

The Portland, Oregon Post Office will be accepting applications for the Motor Vehicle Operator Examination from April 13, 1981 through April 24, 1981. Applicants must have at least one year full-time or equivalent, experience driving trucks or buses of 11 passenger capacity or over. The starting salary is \$9.05 per hour with increases up to \$18,011 (plus cost of living). Application must be made on a PS Form 2479B, which may be obtained at the:

MAIN POST OFFICE
Personnel Section
Room 2023
715 NW Hoyt ST
Portland, OR
Monday through Friday,
8AM to 5PM.

TELEPHONE RECRUITMENT

Part-time evening positions available for individuals to recruit and schedule blood donors into the blood center. Must be outgoing, friendly, persevering and have a good telephone voice and manner. Previous telephone soliciting experience is desired. Salary \$3.40 per hour. Applications accepted between 1:30 p.m. and 3 p.m. ONLY at:

**AMERICAN
RED CROSS**
4200 SW Corbett
Portland, OR 97201
An Equal Opportunity Employer

BOOKKEEPER

Immediate openings, part-time, hours can be arranged. \$4.25 to start plus benefits. Variety of assignments. Ideal for homemaker with accounting experience and school-age children. Telephone 224-5145 or send resume:

**OREGON LUNG
ASSOCIATION**
1020 SW Taylor #830
Portland, OR 97205
An Equal Opportunity Employer

OUTREACH WORKER

Emergency Crisis Intervention Project)

Job Responsibilities: Responsibilities include performing outreach interviews and program services in conjunction with an Emergency Crisis Intervention Project which serves low-income residents of the Northeast Portland area. Duties will also include screening, information and referrals to other energy programs serving the poor; developing case records; authorizing approved households for payment; providing client advocacy, and developing resources for utilization during energy emergencies; working effectively with program applicants, fuel and utility companies, and various community groups and organizations.

Qualifications: Prefer experience in energy related area, or applicant must have one year experience in poverty programs. Applicant must have good knowledge of northeast area; ability to work with various ethnic groups and the poor; ability to type; valid driver's license and reliable transportation.

Salary: \$9,500 Annually.
Closing Date: Friday, April 17, 1981, 4:00 P.M.
Submit resumes to:

Anna M. Madden
ENERGY PROJECT MANAGER
King Neighborhood Facility

PROGRAMMER ANALYST II

Programmer Analyst to support various MIS activities in the marketing, finance, engineering and manufacturing areas. COBOL and DATA BASE experience required. Highly desirable experience would include PRIME systems, FORTRAN and working knowledge of a manufacturing environment. For immediate consideration call Bob Clay at:

641-3151, ext. 154
Or send resume to:
P.O. Box 23489-PO-2
**FLOATING
POINT
SYSTEMS**

JOB OPENING

Job opening in Salem with Legislature. Must have excellent clerical skills, be able to work under pressure, and some overtime. Contact:

HARRIETT CIVIN
229-5700 ex. 88833

Application deadline April 10th.

An Equal Opportunity Employer

METRO'S WASHINGTON PARK ZOO MANAGEMENT INTERN

(Insect Zoo Assistant) \$3.50 per hour. Works with Insect Zoo Supervisor setting up new exhibits at Insect Zoo; caring for animals, maintaining appearance of exhibit; conducts insect walks with small groups of children, answers questions for public. Requires ability to work with public and to interact with and supervise children. Some knowledge of biology or ability and willingness to acquire that knowledge is desirable. Requires sufficient equivalent combination of education or experience to demonstrate ability to read and understand instructions and exercise independence of judgment. This position is full-time, seasonal, June 13 - September 7, and will require working weekends, possibly half days on weekends in May. Apply:

**Metro Personnel Office
METROPOLITAN
SERVICE DISTRICT**
527 S.W. Hall
Portland, OR 97201

By Friday, April 17, 1981, at 5:00 p.m. Phone: 221-1646.

An Equal Opportunity Employer

S.W. WASHINGTON HOSPITALS MEDICAL TECHNOLOGIST

Full time, swing (temporary) possibility of full time.

RESPIRATORY THERAPIST

Full time, swing and full time night shifts. Must be certified registered or registry eligible.

RADIATION THERAPY TECH

Full time, days. Radiation therapy registry or experience preferred. Willing to train radiologic tech. Conceptual knowledge of data processing helpful.

VANCOUVER HOSPITAL

A Division of S.W. Washington Hospitals
3400 Main St.
Vancouver, WA 98663
206-696-5222
From Portland-289-1181 ext. 522.

An Equal Opportunity Employer M-F-H

CHILD CARE WORKER

Full-time, work with adolescent girls. Group home setting. Background in Social Science or experience helpful. Send resume to:
538 SE Ash
Portland, Oregon 97211

ACCOUNTING CLERK SENIOR

Oregon City Civil Service Commission announces an open competitive examination for Sr. Accounting Clerk. \$1,041 beginning rate. Duties involve the performance of moderately complex to complex work involving the application of bookkeeping and accounting principles, in the maintenance of computerized municipal finance records. Requirements: considerable knowledge of modern accounting principles and practices and their application to fund accounting. Ability to work independently with a minimum of supervision. 3 years of progressively responsible experience and training in bookkeeping or accounting work, preferably in governmental accounting, with experience in computerized accounting operation. The examination will be based on training and experience to be weighted at 60% of the final grade and a written test to be weighted at 40% of the final grade. Applications will be received in the office of the Civil Service Commission, 320 Warner Millne Rd, Oregon City, Or 97045, until April 24th, 1981. Phone 655-8481.

**ENERGY.
We can't afford
to waste it.**

POLICE OFFICER

\$1,420.00 starting per month
\$2,022.76 after five years service



The Portland Police Bureau's Minority Recruiting Unit is seeking qualified minorities and women for the position.

If you are interested in a career in law enforcement and are 21 years or older, have a high school diploma or G.E.D., are a U.S. citizen and have no felony convictions, the Bureau is interested in you.

Applications are now being accepted at Portland Civil Service 510 SW Montgomery, Portland, Oregon between the hours of 8:00 and 5:00. Registration must be done in person. Applicants will be notified by mail as to test date.

Applications accepted until April 21, 1981.

For further information contact:

Officer Dwight Ford, Officer Jeannie Bradley or Officer Beth Knudsen 248-5653, Personnel Division,

222 S.W. Pine Street, Portland, Oregon 97204.