

## Portland Observer JOB FINDER

### BUS DRIVERS

\$4.60 - \$5.10 per hour

Free training now for permanent, part-time positions driving a school bus. No previous bus driving experience necessary. Excellent working conditions and benefits. Homemakers, students and retirees welcome.

**COLUMBIA BUS SERVICE**  
6756 NE Columbia Blvd  
Portland, Oregon  
284-6466  
Equal Opportunity Employer

### TRAINEES

Local branch of national multi-line insurance company seeks college graduates for training programs leading to career positions in under writing and claims adjusting. Must be willing to relocate upon completion. Minorities and females encouraged to apply. Send resume to:  
Ms. Judy Harris  
United States Fidelity & Guaranty Co.  
P.O. Box 3459  
Portland, OR 97208  
An Equal Opportunity Employer

### TYPIST

Large insurance company has immediate opening for individual who has 45 wpm typing skills and interested in an opportunity for advancement. Duties entail typing assignments such as typing insurance policies. Salary \$161-192 week. Salary commensurate with experience. Our company offers excellent benefits and opportunity for advancement through our job posting program and educational assistance. If you are interested please contact Ms. Albrecht for an appointment at 226-3761, ext. 240.  
An Equal Opportunity Employer

### PBX SWITCHBOARD OPERATOR

(Part time)

Position is responsible for transferring calls throughout the facility. Must respond to informational questions from the public; accomplish typing; perform general office task. Applicants must be 18 years old; hours are evenings, weekends, holidays; must have one year PBX experience and previous general office experience. Salary \$3.93 per hour. Applications accepted through Friday January 16, 1981, 9am - 5pm.

**Memorial Coliseum Complex**  
1401 N. Wheeler Ave.  
Portland, Oregon  
An Equal Opportunity Affirmative Action Employer

**ACCOUNTS PAYABLE CLERK**  
Full time Permanent Coordinates Accounts Payable. Functions with vendors, purchasing and hospital depts. Processes invoices according to established control procedures. Accounts payable experience required, CTR required. Typing, 10 key by touch required.  
**EMANUEL HOSPITAL**  
2801 N. Gantenbein  
Portland, OR 97227  
An Equal Opportunity Employer

### WORD PROCESSING TECHNICIAN

Need for day shift position for busy workers comp. firm. Variety of typing including correspondence proposals, recorded statements and stat reports. Must type 60 wpm have excellent spelling, punctuation, grammar skills and ability to work under pressure Dvorak training helpful. Experience preferred. Excellent benefits including medical, dental. Apply:

**EBI COMPANIES**  
5100 SW Macadam  
Portland, Oregon

Between noon and 5 p.m., Monday thru Friday.  
An Equal Opportunity Employer

### MULTNOMAH COUNTY - COMPUTER OPERATOR

\$1,398 monthly 01/12/81; \$1,519 monthly 07/01/81; (extra pay for shift work). Operates computers and peripheral equipment; does related work as required. The position(s) is with the County's Data Processing Authority, 4747 East Burnside; shift work is required. To Qualify applicants must have one year experience as a computer operator (formal academic training in computer operations may substitute on a month-to-month basis for the experience with a minimum substitution of six months) OR have successfully completed Multnomah County's Computer Training Program. Apply for this position no later than 4:30 PM, Friday, January 16, 1981. Where to apply:

**Multnomah County Courthouse**  
Room 130  
1021 SW Fourth Ave.  
Portland, OR 97204  
Phone: (503) 248-5015  
An Equal Opportunity Employer

**CLINIC NURSE**  
\$1283-\$1560 per month, graduation from an accredited school of nursing, with a Baccalaureate degree desirable; practicum experience in a clinic setting, preferably in a community or public health agency; training in pelvic examination preferred. Possession of a current license to practice as a registered nurse in the state of Oregon or a limited license for new graduates from the state board of nursing. Apply for the above position at:  
**Washington County Personnel**  
150 N. First Ave.  
Room 305  
Hillsboro, OR 97123  
648-8606  
Women and minorities urged to apply.  
An Equal Opportunity Employer

**URBAN LEAGUE BOOKKEEPER**  
\$12,000 Annually  
Must have 3 years experience and knowledge in general accounting, preferably with non-profit organization. Resumes to:  
Freddie Petett  
718 W. Burnside  
Room 404  
Portland, OR 97209  
By Wednesday, January 14, 1980.

### INSTRUCTOR

Two 4-H-Youth Extension Agent Instructor or Assistant Professor (depending on degree level) positions with Oregon State University. Position located in Pendleton requires a bachelor's degree in home economics. Position in Roseburg requires a bachelor's degree with training in the behavioral sciences and or home economics. Contact:

**Irma Sargent**  
Extension Personnel Officer  
Oregon State University  
Corvallis, OR 97331  
(503-754-2661) for application and specific educational and experience requirements. Application deadline for Pendleton is January 23, 1981 and Roseburg is January 30, 1981. OSU is an AA/EEO employer and complies with section 504 of the Rehabilitation Act of 1973.

### RESEARCH ASSISTANT

(Unclassified)

To work on reforestation research in Southwest Oregon. Minimum qualifications B.S. in Forestry, Botany, Biology or a related field with experience in conifer regeneration, mensuration, soils, statistics, and surveying. Organizational and supervisory skills are necessary. Salary \$13,000-\$15,000 per annum. Position full time for one year, subject to renewal thereafter, based on continued support. Send letter of application, resume, transcripts of all university work, and three letters of recommendation by February 14, 1981 to:  
Dr. Stephen D. Hobbs  
**Forestry Intensified Research Program**  
1301 Maple Grove Drive  
Medford, OR 97501  
Oregon State University is an Affirmative Action/Equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

**PERSONNEL EMPLOYMENT REPRESENTATIVE**  
Individual will recruit, interview and screen employment candidates, to ensure that the manpower needs of Blue Cross of Oregon are met. Individual will also be responsible for maintaining Blue Cross of Oregon's internal transfer and promotion program.

Successful candidate must have a minimum of 2 years work experience in employment interviewing and possess a thorough knowledge of personnel laws and regulations as they pertain to employment.

College degree with counseling or personnel administration background desirable.

Blue Cross of Oregon offers an excellent employee benefits package, flex-time work hours, and a competitive salary. Please apply or send resume to:  
**PERSONNEL DEPARTMENT BLUE CROSS OF OREGON**  
100 SW Market  
Portland, OR 97201  
An Equal Opportunity Employer

**MISCELLANEOUS CLOTHING**  
Big wardrobe of ladies expensive clothing. Mostly new. Size 18-22 1/2. A few 14s. Call 288-4514.

**CERAMICS**  
All kinds of hand painted black ceramics and figurines. Some white. Call 288-4514.

### CLERICAL DOCUMENT INPUT COORDINATOR

Immediate opening in Distribution Department of major food processing company headquartered in Tigard area.

Daily shipping document input activity on CTR requires accurate typing skills at 50-80 wpm, and ability to work with numbers. Should have two years prior detail-oriented clerical experience. Familiarity with bills of lading and order processing preferred.

Competitive salary totally company paid benefits. Contact for application between 10AM-2PM weekdays:  
**Employment Administrator LAMB-WESTON INC.**  
6800 SW Hampton  
Portland, OR 97223  
639-8612  
An Equal Opportunity Employer

### MANAGER MARKETING AND SALES

The Alaska Railroad is seeking an experienced, aggressive and innovative individual with a strong background in marketing and sales to administer our traffic program. Railroad or industrial/traffic experience is mandatory. Must have knowledge of new deregulation procedures, ICC practices, and similar guidelines. Federal civil service benefits apply. Salary range is \$37,871 - \$49,229 per annum plus an appropriate cost of living allowance. For consideration, submit your resume to the Personnel Office:

**The Alaska Railroad (RAR-14)**  
Pouch 7-2111  
Anchorage, Alaska 99610  
An Equal Opportunity Employer  
99510

### YOUTH LEADERSHIP and TRAINING COORDINATOR

\$14,500 annually

Applicant must have a minimum of 4 years experience working with area youth, must be familiar with NE area agencies, must have good writing skills, may substitute 2 years of direct college-related experience for 2 years work experience. Applicant will be expected to develop, coordinate and implement youth leadership and training program. To apply send resume to:

**George Rankins Urban League**  
Employment Office  
5329 NE Union Ave.  
Portland, OR 97211  
Application deadline 1/14/81.  
An Equal Opportunity Employer

**CLERICAL**  
We need you! Exchange your clerical skills for good salary, excellent benefits and exciting opportunities. Several openings. Requires accurate typing. Math and communication skills. Call 248-2883 or apply in person 8am-4:30 pm Monday through Friday.

**STANDARD INSURANCE CO.**  
Personnel Department  
Standard Plaza Bldg.  
1100 SW 6th Ave.  
Portland, OR  
An Equal Opportunity Employer

**FULL TIME ASSISTANT PROFESSOR**

Full-time assistant professor, nine-month fixed term appointment, subject to annual renewal contingent on satisfactory performance and availability of funds, September 15, 1981 to June 15, 1982; nine hour (three undergraduate courses) per quarter teaching load in Comparative Politics of Western Europe together with an additional area specialist and introduction to Politics. Ph.D required along with demonstrated superior teaching at the undergraduate level. Research capabilities essential. Salary range \$16,000-\$17,000.

Send Vita, three letters of recommendation, and indication of superior teaching ability to:  
**Austin F. Walter**  
Department of Political Science  
Oregon State University  
Corvallis, OR 97331  
By March 1, 1981.

Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

**PROGRAMMER ANALYSTS**  
We have immediate opening for programmer analysts who have experience on Main Frame Computers, ASSEMBLER, DOS, and CICS. Send resumes to:  
**STANDARD INSURANCE CO.**  
Personnel Department  
P.O. Box 711  
Portland, OR 97207  
Or apply in person 8am-4:30pm, Monday through Friday at Standard Plaza Building, 1100 SW 6th Avenue, Portland.

An Equal Opportunity Employer  
**EXECUTIVE DIRECTOR**  
New non-profit community Mental Health Center, first year of CMHC grant. \$31,000 - \$38,000 negotiable. Request application package by January 31, 1981 from:  
**NORTH-NE CMHC**  
P. O. Box 5243  
Portland, OR 97208  
An Equal Opportunity Employer

**CLERICAL**  
Downtown insurance company has opening for records clerk. Office experience preferred but will train sharp individual. Excellent benefits and working conditions. Call Judy Harris at USF&G 221-0221.  
An Equal Opportunity Employer

## Wacker Siltronic. A new name in the industry?

### INSTRUMENT TECHNICIAN

Individual will have knowledge of several instrumentation areas including nomatic electro-mechanical relays and timers, electronic analog, electronic digital, DC motors, and micro-processor controls. Individual will know use of standard test equipment to trouble shoot, calibrate supervision.

You'll enjoy the working environment at our beautiful new building on the Willamette River. If you're interested in working in the heart of the electronics industry without the industry pressure, please send your resume to Wacker Siltronic, P.O. Box 03180, Portland, OR 97201. Please refer to the department number of the position you're interested in. Or call Ron Hamilton at 503-243-2020.  
An Equal Opportunity Employer

### DATA ENTRY BOOKKEEPING

New position in accounting Department offers variety to candidate with combination of data entry and bookkeeping skills. Minimum of 1 year in data entry and bookkeeping required.

Position starts at \$915 per month, plus fully paid medical and dental benefits for employees and dependents.

Call 225-5405 for further information.  
**PERSONNEL DEPARTMENT BLUE CROSS OF OREGON**  
100 SW Market  
Portland, OR 97201  
An Equal Opportunity Employer

### EDUCATION PROGRAM ASSOCIATE

(Temporary)

The American Friends Service Committee in Portland is looking for someone who wants to work with students and their parents to change Portland Public School's policies regarding suspension and expulsion. This 6 month temporary position, February 15, 1981 - August 15, 1981, offers a full time salary plus benefits. Deadline for applications is January 26, 1981. American Friends Service Committee is an Affirmative Action employer. For an application write:

**Karen Powell**  
American Friends Service Committee  
1817 N.E. 17th  
Portland, OR 97212  
For more information call AFSC (503) 287-6607.

## Wacker Siltronic. A new name in the industry?

No. Just new to the Portland area. We're the largest producer of silicon wafers in the world. The electronics industry is based on silicon wafers—our product—and the demand is great. That's where you can be of help to us.

### Equipment Mechanical Engineer

You will be responsible for translating specifications and service requests plus instructing in design or selection of appropriate equipment. You'll also supervise equipment start-up, prepare necessary documentation including operating instructions in special maintenance and procedures. Minimum requirements include an engineering degree or 1-2 years design experience. Dept. 29F-3

### Electrical Engineer

You will analyze problems and design for these systems: digital, analog, RF and micro-processor base. You must have at least a BSEE, two years design experience and prior project responsibility. Programming skills in assembly language would be helpful. Dept. 29G-3

You'll enjoy the working environment at our beautiful new building on the Willamette River. If you're interested in working in the heart of the electronics industry without the industry pressure, please send your resume to Wacker Siltronic, P.O. Box 03180, Portland, OR 97201. Please refer to the department number of the position you're interested in. Or call Ron Hamilton at 503-243-2020. An equal opportunity employer.

## WACKER SILTRONIC CORPORATION

## Wacker Siltronic. A new name in the industry?



### Maintenance Mechanic

Using knowledge of our production equipment, troubleshoot, repair and rebuild mechanical equipment. Also includes fabrication and installation of various mechanical systems. Two years experience required, familiarity with sheet metal fabrication a plus. If you are qualified and want a real challenge, please send resume and salary history to Ron Hamilton, Dept. W-3, P.O. Box 03180, Portland, OR 97201, (503) 243-2020. An equal opportunity employer.

### CLERICAL

## Join the Team Whose Commitment to Excellence Is as Strong as Your Own

Due to Nike's continued growth and increasing workload, we have the following clerical positions available:

### ★ Accounts Receivable Research Clerk

Minimum 2 years accounting experience. Must be familiar with computerized accounts receivable. 10-key by touch, good communication skills; and CRT helpful.

### ★ Accounting Clerk/Export

Minimum 2-3 years heavy accounting experience. Candidate should be familiar with letters of credit, bank drafts, wire transfers, analyzing customer accounts, and applying credit. Seeking mature, aggressive individual who enjoys fast pace and variety.

### ★ Production Secretary

Minimum 2 years previous secretarial experience, 55-60 WPM typing, heavy statistical typing and filing at times; machine transcribing experience a must.

### ★ General Office/Receptionist

Minimum 6 months to 1 year previous office experience, 45 WPM typing, good phone communication, and ability to handle a variety of people.

For confidential consideration, please call Debbie Tregillis:



**BRS, Inc.**  
3900 SW Murray  
Beaverton, OR  
97005  
641-6453  
Ext. 403

Equal Opportunity Employer

### MARKETING RESEARCH ASSISTANT

Opportunity for individual with background in marketing, data gathering, and statistics. Computer background desirable. Typing ability.

Individual will provide statistical research information and analysis of Blue Cross of Oregon's marketing efforts, and will assist in special research projects as they occur.

Blue Cross of Oregon offers and excellent employee benefits package, flex-time work hours, and competitive salary.

Please apply or send resume to:  
**PERSONNEL DEPARTMENT BLUE CROSS OF OREGON**  
100 SW Market  
Portland, OR 97201  
An Equal Opportunity Employer

### NATIONWIDE PHOTO DATE-A-MATE

Dating locally in your area. New and respectable way to DATE-A-MATE. Just for you! 24 hour service, 7 days a week. For large photo list send big SASE (Self addressed stamped envelope) and one time fee of \$25 to Department N-6. Call or write:

**NATIONWIDE DATE-A-MATE**  
2403 Bath St. Suite A  
Santa Barbara, CA 93105  
1-805-968-1091