Portland Observer JOB FINDER

CLERICAL WORK Clerical part or full time opportunity from home working with mail. No experience required. For information, send stamped, self-addressed envelope

of

DYN-NAR **ENTERPRISE** P. O. Box 36 New Burnswick New Jersey 08903

SECRETARY-OFFICE

MANAGER For Urban League field office. Transcription skills desired. Type 55 wpm accurately. Starting salary \$10,500 yearly. Apply for person or send resume to:

George Rankins 5329 N.E. Union Avenue Suite 218

By 10-10-80. An Equal Opportunity

Wacker Sittronic. A new name in the industry?



Equipment Mechanical Engineer

Involves responsibility for translating specifications, service requests and/or instructing in design or selection of equipment start-up Prepare necessary documentation including operating instructions and special maintenance procedures. Engineering degree or five years' design experience desired.

If you are qualified and want a real challenge, please send resume and salary history to Ron Hamilton, Dept. W-3, P.O. Box 03180, Portland, OR 97203,

DATA ENTRY

OPERATOR

Excellent career oppor-

tunity for experienced

data entry operator.

Must be efficient and ac-

Full benefit package to

include, fully paid

medical and dental in-

surance for employee

and dependents. Start-

ing salary \$840 per

month. Call for interview

BLUE CROSS

OF OREGON

An Equal Opportunity

Employer

curate on CMC.

225-5405

WACKER SILTRONIC CORPORATION

HUMAN RESOURCE AIDE I

NUTRITION AIDE \$4.21/hour 20 hours/wk Contact families in North and Northeast Portland with Nutrition Education information. Car required. Mileage reimbursed. Apply by Oc-

tober 17. osu **Extension Service** 1939 SE Hawthorne Portland, OR 97214 Phone: 233-8881

Women and minorities are encouraged to apply. An Equal Opportunity **Employer**

budget review work. Will prepare budget submissions, monitoring bureau submissions, mointoring bureau progress and expenditures; perform special audits and system studies; and provide general and technical assistance to City

bureaus on budget and mangement concerns. Portland, OR 97211 Portland Civil Service

510 S.W. Montgomery Portland, OR 97201 No later than Friday, Oc tober 17, 1980, Women and minorities are encouraged to apply.

APPLY

CITY OF PORTLAND

MANAGEMENT

ANALYST

\$23,338 to \$24,752

Professional level

management analyst and

An Equal Opportunity Employer

GENERAL OFFICE

GROUP CLAIMS Excellent opportunity involving figure work and public contact for person who can work independently. Requires stable work history, 2 years of fice experience and light typing. Claims or accounting experience helpful. Please call after 10am, 248-2112.

TRAVELERS INSURANCE Equal Opportunity Employer

INSURANCE - LIFE

National multiple line company seeks person with minimum 3 years life insurance experience including business cases for position as Life Marketing Representative to assist P and C agents in the production of life insurance. Salary + EXPENSES + CAR. Excellent fringe benefits. Send resume and salary requirements to:

USF&G CO. P.O. Box 3459 Portland, OR 97208 Attn: Mr. Roache An Equal Opportunity Employer M/F

Public Information DIRECTOR

The Oregon Division of National Public Service Organizaiton located in Portland is looking for a Public Information Director. Minimum 2 years experience in Public Information required. Excellent writing skills essential. Journalism experience desirable.

Will work with experienced public relations and advertising volunteers. Some community organization responsibility required. Please send cover letter, resume and writing samples, (nonreturnable) and replies to:

ATTN: Dodie Pembroke 910 N.E. Union Portland, Oregon 97232 An Equal Opportunity Employer M/F

BUS DRIVERS

44.60 - \$5.10 per hour

COLUMBIA BUS SERVICE 6766 NE Columbia Blvd Portland, Oregon 284-5466

Equal Opportunity Employer

EVENT CUSTODIAN

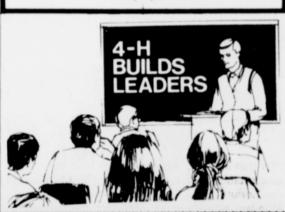
General janitorial work, including cleaning spills, sweeping, mopping, vacuuming, etc. 6-8 hour shifts, including evenings, weekends and

Applications accepted through Wednesday, October 22, 1980, from 9am - 5pm

MEMORIAL COLISEUM COMPLEX

1401 North Wheeler Avenue Portland, Oregon

An Equal Opportunity/Affirmative Action Employer



MULTNOMAH COUNTY LICENSED PRACTICAL NURSE \$1,006 - \$1,171

monthly

This is practical nursing work involving various phases of patient care such as: dispensing medications; administering injections; taking and recording temperatures, pulses and respirations; and performing routine work in the care of convalescent patients. The current opening is in the communicable disease clinic. However, a general eligibility list will be established to fill other vacancies which may occur during the next six months. To Qualify applicants must possess a Practical Nurpossess a Practical Nurse's License from the Nursing And have one year of experience as a Licensed Practical nurse. Apply for the above position no later than 4:30 PM, Friday,

October 17, 1980. Where To Apply: **Multnomah County** Courthouse Room 130 1021 SW Fourth Avenue Portland, OR 97204 Phone: (503) 248-5015 An Equal Opportunity

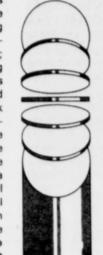
Employer

COUNSELOR

SUPERVISOR Counsel 30-40 clients. Supervise and train 2-3 counselors. Monthly salary \$1189-1646. Requires Master's degree in counseling or 5 years education and experience related to counseling substance abusers plus skill in group, family and individual counseling. Contact Barbara Mongillo:

CODA 257-0533 **Equal Opportunity** Employer

Wacker Siltronic. A new name in the industry?



Plant Manufacturing Technician

Must be experienced in all phases of electrical installation, troubleshooting, maintenance and modifications to new and existing systems and equipment Minimum qualifications include a limited

Maintenance Mechanic

rebuild mechanical equipment. Also years' experience required, familiarit with sheet metal fabrication a plus If you are qualified and want a real

P.O. Box 03180, Portland, OR 97203, (503) 243-2020. An equal opportuni

Oregon State Board of WACKER SILTRONIC CORPORATION

CITY OF PORTLAND **ASSISTANT ARTS** COMMISSION DIRECTOR

\$1316/mo \$1661 mo

This is an entry-level position in arts administration with the city-county Metropolitan Arts Commission (MAC). The employee will assist the director of MAC in budgeting, grant acquisition and administration, project supervision, public information and care and exhibition of the MAC art collection. Duties vary, but work is performed independently after initial orientation and

training. APPLY Portland Civil Service 510 S.W. Montgomery Portland, OR 97201 No later than Friday, Oc. tober 17, 1980. Women and minorities are encouraged to apply. An Equal Opportunity

Employer

INSTRUCTOR Forestry Tech A temporary full time teaching opportunity for winter and spring term 1981. Teaching lecture

and lab courses including forest and Botany, forest soil. silviculture, introduction to forest economic and outdoor recreation required: a degree in forest technology, 3 to 6 years of practice of forestry experience with emphasis in forest management. Contract is for winter and spring term of 1981 only. Starting 1-5-81. Salary includes a full fringe benefit package for complete information write:

Director Of Personnel Mt. Hood

Community College 2600 S.E. Stark Gresham, OR 97030 Equal Opportunity Affirmative Action Employer

INSTRUMENT **TECHNICIAN I** Unified Sewerage

Agency \$1361 Per month with periodic step increases. training and/or experience in maintaining, installing, repairing and trouble-shooting electronic, pneumatic and mechanical instruments: skill in the use of standard shop tools and electronic and pressure test equipment; ability to interpret blueprints and schmatics. Apply for the above position at:

Washington County Personnel, Room 305 150 N. First Avenue

Hillsboro, OR 97123 Women and minorities are urged to apply. An Equal Opportunity Employer

SECRETARY RECEPTIONIST

Starting salary \$9,500 annually. Submit resume before 5 pm October 13, 1980 to:

Norm Monroe Urban League of Portland 718 W. Burnside Room 404 Portland, OR 97209 An Equal Opportunity Employer

SPECIAL **ASSISTANT**

\$850 month, general assignment, oral and written communications skills. Resumes to:

Andy Raubeson **Burnside Consortium** 107 N.W. 5th Portland, OR 97209

Remodeled! \$34,950 Immaculate 3 bdrm home features skylight, large kitchen, wall to wall carpeting and an unfinished basement. Qualifies for loan to lender financing. Convenient location, 292-9111 for information or appointment.

The Bill Snyder Co. REALTORS

POLICE OFFICER

\$1,420.00 starting per month \$2,022.76 after five years service

> The N.A.A.C.P., the Urban League and Black United Front urge you to apply for the position of police officer. The first 200 applicants to register will be the first to begin testing procedures.

> The Portland Police Bureau's Minority Recruiting Unit is seeking qualified minorities and women for the position.

> If you are interested in a career in law enforcement and are 21 years or older, have a high school diploma or G.E.D., are a U.S. citizen and have no felony convictions, the Bureau is interested in you.

> Registration for the written exam is October 20, 1980 during 8:00 a.m. and 5:00 p.m. at the Portland Civil Service Board, 510 S.W. Montgomery Street, Portland, Oregon 97201. Registration must be done in person. The written exam for the first 200 applicants will be given October 31, 1980 and November 1, 1980.

For further information contact:

Officer Dwight Ford, Officer Jeannie Bradley or Officer Beth Knudsen 248-5653, Personnel Division,

222 S.W. Pine Street, Portland, Oregon 97204.