

Portland Observer JOB FINDER

ASSISTANT DIRECTOR OF CAREER PLANNING & PLACEMENT

Lewis & Clark College, Portland, Oregon

Full-time, academic year professional staff position. One-year appointment with possible extension. Bachelor's degree required preferably in liberal arts discipline. Graduate work desirable. Requires minimum one year professional level experience in public or private sector. Must relate well to students and possess excellent verbal and written communication skills. Must have strong commitment to private liberal arts education and to fostering self-reliance in the process of career development. Salary and benefits competitive.

Letter of application, resume, three current letters of recommendation (one of which should be from current or former employer), and a brief statement addressing the role of career planning and placement and the values of a liberal arts education should be submitted no later than August 8, 1980 to:

Richard A. Sorenson
Vice President for Student Affairs
L. C. Box 37
Lewis & Clark College
Portland, Oregon 97219
Lewis & Clark is an Equal Opportunity Employer.

Thomas Edison introduced the use of "hello" as the standard telephone conversation opening. At first, people would preface phone calls with such phrases as "Are you ready to talk?"

Keypunch Operators

We have immediate needs for experienced Data Entry Operators. Requires keypunch training, plus a minimum of six months' recent experience with key to disc operating system IBM 029, 129.

Swing and graveyard positions are available on both a four-day work week (Friday through Monday) and a five-day work week (Monday through Friday). Benefits include insurance, profit sharing and educational programs. Applications will be accepted Monday through Wednesday, 8:30am to 4:00pm at our Beaverton Employment Office, 3655 S.W. Cedar Hills Blvd. (south end of Beaverton Mall). If unable to apply in person, send resume to Suzanne VanDeGrift, MS 34-190, Tektronix, Inc., P.O. Box 500, Beaverton, OR 97077.

An equal opportunity employer m/f/hc.

Tektronix
COMMITTED TO EXCELLENCE

Boiler Repair

PSNS
Estb. 1891

CHALLENGING OPPORTUNITIES

Experienced Journey/Limited For work on Submarines, Aircraft Carriers and other types of surface vessels

- Electricians (marine) • Boilermakers (boiler repairs) • Pipefitters
- Insulators (pipe coverers)

U.S. Citizenship Required

All federal Civil Service Benefits. Liberal vacation allowance, paid sick leave, partially employer funded life & health insurance programs, excellent retirement plan.

For More Information:
Call toll free 1-800-426-5996

(You may leave a message at these numbers outside of our working hours. Messages recorded after working hours.)

OR MAIL RESUME TO:

PUGET SOUND NAVAL SHIPYARD

ATTN: Code 170.2 (PP)
BREMERTON, WA 98314

CITY OF PORTLAND WATER ENGINEER SUPERVISOR

\$31,304

Administrative and professional engineering position in the Bureau of Water Works managing one of three major sections in the Bureau's Engineering Div. Will develop goals & implement work plans; research new engineering methods; develop system improvements; review and approve plans, specs, estimates and reports? and represent bureau policies to the public, other agencies and professional organizations. Interested applicants must be a registered P.E. in Oregon.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Monday,
July 14, 1980. Women
and minorities are en-
couraged to apply.

An Equal Opportunity
Employer

**CUSTOMER
SERVICE
TELLER**
2 Openings
North Lombard
Downtown

Opportunity for individual that possess good public relation skills, professional attitude and desire for advancement. Require accurate typing, and 10 key skill and previous cashing or public contact experience. Call 243-1633 for further information.

EQUITABLE SAVING
1300 S.W. 6th
Portland, OR 97201
Equal Opportunity
Employer

COUNSELOR NEEDED
4 positions. Must live outside city limits and be CETA eligible.

RAPHAEL HOUSE
755-6729

**CONSTRUCTION
INSPECTOR**

Requires previous experience in Engineering, inspection, or construction of asphalt-pave streets, sewers, buried utilities and railroad trackage, capability as Engineer, construction representative on-site. Send resume to:
STRAAM ENGINEERS
5505 S.E. Milwaukie Ave
Portland, OR 97202
An Equal Employment
Opportunity
Affirmative Action
Employer

MULTNOMAH COUNTY ENGINEER, DESIGN and CONSTRUCTION

Multnomah County, Oregon. Unclassified position. Salary range: \$20,888 - \$31,320, DOE. Multnomah County Planning and Development Division, Engineering Section, is recruiting for a Design and Construction Engineer. The employee occupying this position administers projects for the design and construction of public facilities, primarily roads and sanitary storm sewers, and performs a wide range or related design work on complex structural engineering projects.

To Qualify, applicants must have a B.S. in civil or structural engineering. And possess an Oregon registration in Civil or Structural Engineering or be able to obtain one by reciprocity. And four (4) years experience in civil engineering involving the design and construction of roads, bridges, sewers, and structures, to include two (2) years of bridge and structure design and two (2) years of responsibility for the work of a variety of design, construction, and engineering support personnel. For an application packet, write or call:

Multnomah County
Personnel
426 SW Stark, 7th Floor
Portland, OR 97204
Phone: (503) 248-5015
Application deadline:
August 15, 1980.

**CITY OF PORTLAND
CONTRACT
COMPLIANCE
SPECIALIST**
\$1,355 to \$1,615
Responsible for deter-

mining relevance of federal and state laws, rules and regulations to the City's contract compliance program. Will monitor and evaluate grant programs, report on compliance success and provide city bureaus with technical information.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Or. 97201
No later than Friday,
July 18, 1980. Women &
Minorities are en-
couraged to apply.

An Equal Opportunity
Employer

ENERGY

CONSERVATION
Portland Energy Conservation, Inc., a non-profit corporation established by the City of Portland announces the following positions:

**ENERGY
CONSERVATION
CENTER MANAGER**

**ENERGY
CONSERVATION
SPECIALIST**

**INDUSTRIAL
COMMERCIAL
SECRETARY**

Call 248-4579 to receive a job description and application. The new deadline for all applications is July 21, 1980. This is a one year position, with extension dependent on future funding. Salaries negotiable.

Equal Opportunity
Employer

**THE PORTLAND
WOMEN'S HEALTH
CENTER
A WOMEN'S
CHOICE CLINIC**

Complete Gynecological Services
Abortions in a clinic
Setting
4160 SE Division
239-8004

CITY OF PORTLAND HISTORIC PRESERVATION

Starting salary approx. \$18,429/year plus fringe benefits. Pittock Mansion Director, Bureau of Parks & Recreation, City of Portland. Responsible for planning & implementing the restoration, preservation, & community out-reach programs of the Pittock Mansion. Duties include supervising permanent & volunteer staff & working with the mansion's advisory commission & board. For position description, requirements, & application materials:

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Thursday,
July 31, 1980. Women
and minorities are en-
couraged to apply.

An Equal Opportunity
Employer

**DISCREET
PERSONAL
INTRODUCTIONS**
Plamates International
P.O. Box 4402
Mountain View, CA.
94040 (415) 961-8135



Cats cannot taste sweetness.

WASHINGTON COUNTY

Administration Building - 150 N. First Ave
Hillsboro, Oregon 97123

Computer Programmer, \$1415-\$1720 per month, at least one year of experience with-COBOL language in programming with preference given to experience with Burroughs background. This is a state of the art shop using data base and real time structured programming.

Graphics Technician, \$1164-\$1415 per month, demonstrated experience in the graphic presentation of technical data, preferably supplemented by experience or course work in cartography, graphics design, and commercial art. Last filing date July 25, 1980.

Operations Engineer, \$1896-\$2306 per month, 4 year college degree with major coursework in civil engineering and four years of increasingly responsible experience in civil engineering, or eight years of increasingly responsible experience in civil engineering, or any other combination of training and exp. acceptable to the Oregon Board of Engineering Examiners. Must be registered as a professional civil engineer with a license to practice in the state of Oregon within one year following employment.

Traffic Analyst, \$1806-\$2196 per month, college-level training in civil engineering, transportation planning or related fields with course work in computer modeling and network simulation; responsible experience in traffic analysis or graduate-level training preferred; or any satisfactory equivalent combination of experience and training. Last filing date July 18, 1980.

Engineering Aide, \$1006-\$1223 per month, experience using hand tools, training in basic math, training in drafting or graphics; or equivalent combination of experience and training. Ability to obtain a valid Oregon driver's license.

Homemaker I, \$743-\$904 per month, desire to participate in a service program for the elderly, sufficient working experience to demonstrate reliability, and graduation from a senior high school; possession of a current Oregon driver's license at the time of appointment and have use of an automobile. Preference will be given to certified or experienced homemakers; certified nursing assistants desirable.

Senior Community Planner, \$1720-\$2091 per month, College-level training in planning, economics, urban studies, architecture, geography, or related fields and increasingly responsible exp. in small city, community, or neighborhood planning; experience supervising planning personnel preferred; or equivalent combination of experience and training.

Public Affairs Specialist, \$1485-\$1806 per month; college-level training in communications, journalism, public relations, political science, organizational development, public administration or related fields and project development experience in communications, public relations or journalism, with experience in the public sector desirable; or equivalent combination of experience and training.

Apply for the above positions at:
Washington County Personnel
Room 305, N. First Ave.,
Hillsboro, Oregon 97123 (648-8606).
An Equal Opportunity Employer
Women and minorities urged to apply.

CITY OF PORTLAND ASPHALT RAKER

Starting salary is \$1274; \$1336 after six months? an

Starting salary is \$1274; \$1336 after six months; and \$1442 after one year. In addition, the City provides a generous benefit program to permanent employees which includes paid vacation, holidays and sick leave. Applicants must be experienced in all phases of working as a hot mix asphalt raker.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Monday,
July 14, 1980. Women
and minorities are en-
couraged to apply.

An Equal Opportunity
Employer

CUSTODIAN

Normal cleaning duties, have 1 year experience with related equipment; full time. Call 248-5906.
An Equal Opportunity
Employer

MULTNOMAH COUNTY

**PROGRAM
MANAGER I**

(Road Maintenance) Multnomah County, Oregon. Salary range - \$20,880 to \$31,320. The county of Multnomah is recruiting for a Program manager I to take charge of the Division of Operations and Maintenance, Road Maintenance section. The employee occupying this position is responsible for directing the operation of the Road Maintenance program. Performs Management work involving a full range of management responsibilities at the section level; coordination of section activities. Anticipates and develops plans for achieving program objectives and operational goals; exercises supervisory responsibility; drafts or modifies procedures and existing guidelines; monitors and analyzes program expenditures; directs and assigns section work; makes recommendations for changes in staffing patterns; evaluates and analyzes work performance; recommends recruitment sources; implements staff disciplinary actions; authorizes personnel actions; counsels subordinates and guides work performance. Qualified applicants must have four years of Administrative or Technical work experience in Road Maintenance or in a related field and two years of academic training in an accredited college or university with major course work in Management or Engineering; Civil, or a combination of training indicating ability to perform the duties of the position. Training and experience must be equivalent to four years of experience and two years of academic training. Request application package from:

**Multnomah County
Personnel Office**
426 SW Stark, 7th Floor
Portland, OR 97204
(503) 248-5015
Final filing date August
15, 1980.

**50,000 WATT
KEX**

Portland, Oregon
Has a core weekend opening for an air personality. Minimum 14 hours a week, 3rd class FCC license required and minimum 1 year experience in the broadcast field. Application deadline July 28, 1980. Tapes and resumes only to:

BOB MILLER
Program Director
KEX Radio
Goldenwest
Broadcast Center
4949 S.W. MacAdams
Portland, OR 97201
Equal Opportunity
Employer M-F

**CITY OF PORTLAND
OPERATING
ENGINEER**

\$1726 approx. monthly salary with full family benefits. Installs, maintains, repairs, overhauls, and operates a variety of pumps, valves, gauges, and control devices for the Portland Bureau of Water Works. Requires extensive training/experience in vert, suc., hori. split case, vert, tur., and submersible; plus mastery of hydraulic principles.

APPLY

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510 S.W. Montgomery
Portland, Or. 97201
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An Equal Opportunity
Employer

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and swing shift. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Key Punch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Inforex key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.
Apply at Tektronix, Industrial Park or write to TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.
An equal opportunity employer m/f/hc.

Tektronix
COMMITTED TO EXCELLENCE

CLAIMS ASSISTANT

Our busy Claims Department needs detail-oriented person with good communication and organizational skills. Responsible for accurate processing of worker's comp. benefits and all clerical functions in claims administration. Must be able to work independently, type 45 wpm. Medical/insurance background helpful. Excellent benefits and all clerical functions in claims administration. Must be able to work independently, type 45 wpm. Medical/insurance background helpful. Excellent benefits including med-dent. Apply:

EBI COMPANIES

5100 SW Macadam
Portland, Oregon
Between noon - 5 pm, Mon-Fri.
An Equal Opportunity Employer

WORD PROCESSING TECHNICIAN

Needed for swing shift position for busy worker's comp. firm. Variety of typing including correspondence, proposals, recorded statements and stat. reports. Must type 60+ wpm, have excellent spelling, punctuation, grammar skills and ability to work under pressure. Dvorak training helpful. Excellent benefits including med-dent. Apply:

EBI COMPANIES

EBI COMPANIES
5100 SW Macadam
Portland, Oregon
Between noon - 5 pm, Mon-Fri.
An Equal Opportunity Employer

MT. HOOD

COMMUNITY COLLEGE

Part-time speech instructor • Journalism instructor • Mathematics instructor • HORTICULTURAL INSTRUCTOR.

For full qualification and application information write to:

Director of Personnel
Mt. Hood Community College
Room 2270 • 26000 S. W. Stark Street
Gresham, Oregon 97030
An Equal Opportunity/Affirmative Action Employer



Pedestrians paid a nickel to be the first to walk across the just-opened Golden Gate Bridge in San Francisco in 1937.



A tree surgeon can replace decayed heartwood in a tree just as a dentist can fill a tooth.