

Portland Observer JOB FINDER

GRAPHICS SPECIALIST

Portland Development Commission seeking individual to perform varied graphics functions relating to commission projects. Duties include preparing charts, graphs, illustrations; designing displays and signs; coordinating layouts for printed material; assisting in Multi-Media presentations.

Minimum qualifications: Thorough knowledge of and experience in graphics design, printing techniques, lettering, layout; ability to prioritize workload; other qualifications listed in official job description. Application deadline: July 18, 1980.

ACCOUNTING CLERK

Prepare cash receipts and disbursement journals, monthly financial reports; post to general and escrow ledgers; reconcile cash records; light typing. Qualifications: Experience and training equivalent to 1 year college level accounting courses; 10 key by touch; typing 45-50 wpm. \$937/mo. Regular raises, excellent benefits.

Portland Development Commission

1500 S.W. First Avenue
248-4971

An Affirmative Action/Equal Opportunity Employer

DIRECTOR

Fairview Training Center is recruiting for Director of Resident Life Division to direct a staff of over 700 in providing training programs and activities for more than 1300 mentally retarded residents in 23 living units on campus.

This position has major responsibility for policy formulation, compliance with state and federal ICF-MR regulations, program evaluation, staff development and budget preparation and execution.

To qualify you must have a bachelors degree in a human services discipline or equivalent responsible technical or professional experience and at least 5 years management or professional supervisory experience in a function related to a large human resources organization, including at least 2 years of program experience in MR/DD. Salary range: \$24,444 to \$31,212. Apply:

FAIRVIEW PERSONNEL
2250 Strong Rd. S. E.
Phone: 378-5369

An Equal Opportunity Employer

Closing date July 8.



Thousands of tree species, including highly valuable mahogany, teak, rosewood and ebony, occur in tropical forests.

MULTNOMAH COUNTY PROPERTY AND ASSET MANAGER

(Admin. Specialist 2)

\$18,792 - 28,188 annually depending on experience. Performs professional and administrative work in area of Real Property, personal property, and fleet management. Responsible for the designing and implementing necessary policies and procedures for three separate operations. To Qualify two years of related administrative or technical work experience, including supervision. **Desirable:** experience in the management of fleet operations. Knowledge of systems management and/or data processing techniques. Experience working with commissions and citizens groups. Ability to analyze data. Experience in resource allocation and budgeting.

Apply for the above position no later than 4:30 PM, Monday, July 14, 1980.

ENGINEER, DESIGN & CONSTRUCTION
\$20,800 - 31,320 (salary negotiable depending on background and experience.) Employee supervises and administers the Engineering Services projects for the design and construction of public facilities, primarily roads and sanitary and storm sewers, and performs engineering design work on complex structural engineering projects. To Qualify for this position all applicants must have: 1. B.S. IN Civil or Structural Engineering. 2. Oregon registration as Civil or Structural Engineer, or able to obtain by reciprocity. 3 Four (4) years experience in Civil Engineering involving the design and construction of roads,

PART TIME

Piece work. Webster, American's foremost dictionary company needs home workers to update local mailing lists. All ages, experience unnecessary. Send name, address, phone number to:

WEBSTER
175 - 5th Ave.
Suite 1101 - 1894-D
New York, N.Y. 10010

sewers, bridges, and structures, to include: two (2) years in bridge and structure design, and two (2) years of responsible experience in charge of projects to include supervisory responsibility for the work of a variety of design, construction and engineering support personnel.

Apply for the above position no later than 4:30 PM, Friday, August 15, 1980.

CORRECTIONS OFFICER

\$1,298 per month. This is work in the custody care and humane treatment of adult male or female inmates in a jail or other detention environment. Employees control, monitor and supervise the movement and activities of the inmates. The provisions of safety and security, health and welfare, and interaction with inmates will be filled from the results of this examination. See the supplemental information sheet for more detailed information on duties, conditions, and further qualifying factors. To Qualify applicants must be 21 years of age, authorized to drive in the state of Oregon and have either two years of college level training in corrections, law enforcement, psychology, sociology, social work or related fields OR a high school equivalency and one year of work experience in a correctional program or social service related work. Applications for the above position are being taken continuously. Where to apply:

Multnomah County Personnel Office
426 SW Stark, 7th floor
Portland, OR 97204
Phone: (503) 248-5015
An Equal Opportunity Employer

CITY OF PORTLAND HEATING INSPECTOR

To check new and altered furnaces, heat pumps, commercial and industrial ventilation systems and air conditioners for proper installation meeting code requirements. Job requires knowledge of these systems and of the code requirements for their installation. Salary now starts at \$22,942 with periodic increases to \$24,232 after one year and may be raised after July 1. Many employee benefits include paid vacations, holidays, sick leave, health and life insurance.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Oregon 97201
No later than Monday, July 7, 1980. Women and Minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND SYSTEMS MANAGER

Approx. annual \$27,893 to \$30,929. Organize a computer based management information center for the Portland Bureau of Water Works. Recommend equipment acquisition. Develop and supervise a staff of programmers, operators, and data entry personnel.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Oregon 97201
No later than Monday, July 7, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

QUANTITATIVE ECOLOGIST

(Forest Biometrician)

Post-doctoral Research Associate position available October 1, 1980, to conduct research in development of new biomass equations for Northwestern plant species.

Requirements: Ph.D. in quantitative forest ecology, forest biometry, or related forestry/biology area; strong quantitative background in data processing and management of large data sets. Salary \$16,000-20,000/year depending upon qualifications and experience. Closing date: September 15, 1980. Send resume, three letters of reference and transcripts to:

Dr. John C. Gordon, Head,
Department of Forest Science
Oregon State University
Corvallis, OR 97331

OSU is an Affirmative Action equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

CITY OF PORTLAND COMMUNITY RECREATION COORDINATOR

\$1,345 to \$1,511

Professional work in planning and coordinating leisure services at the community level. Will be assigned to community schools and community centers and will plan, develop and evaluate physical fitness activities, crafts, fine and performing arts, senior citizens and special recreation classes and events and community events. Will assess community needs, research new developments in leisure services, recruit and supervise staff, assist in program administration and maintain program records.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Monday, July 7, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

ONCOLOGY NURSE/EDUCATOR CLINICAL SPECIALIST

Join No. West/Alaska regional traveling faculty. Teach community nurses cancer nursing. Masters degree required. Oppty. to travel & utilize your special knowledge. Exercise creativity & curriculum development, teaching & clinical practice skills. Send letter of application & resume to:
Dr. Gail Hongladerom
Fred Hutchinson
Cancer Research
Center
1124 Columbia St.
Seattle, WA 98104

INFORMATION REPRESENTATIVE A

Excluded information Representative A to conduct the State Parks and Recreation Division's legislative public information and parks constituency programs and related work. Requires equivalent to BS degree in journalism or related and two years of newspaper, magazine, television or radio journalism. Salary range \$1,249 - \$1,596 monthly. Apply:

**Executive Department
Personnel Division**

775 Court Street
Salem, Oregon 97310
An Equal Opportunity Employer

COMPUTER PROGRAMMER

To write research and instructional programs, design Data Base Management applications and use of Data Base Management Systems, assist faculty with programming, write technical documentation, teach computer workshops. BS/BA in Computer Science or related field with upper division course work in computer Science, plus one year experience as computer programmer. Annual salary: \$14,00 - \$18,000. Faculty rank is Research Assistant (unclassified). Send resume before July 14, 1980 to:

**Jo Ann Baugham
Computer**

Oregon State University
Corvallis, OR 97331

OSU is an Equal Opportunity/Affirmative Action Employer and complies with Section 504 of the Rehabilitation Act of 1973.

MULTNOMAH COUNTY REGISTERED NURSE CORRECTIONS

\$1,197 - \$1,691 monthly.

(Pay-levels are determined by a number of factors which include post graduate education, work experience and overall proficiency on the job.) Performs professional nursing duties for incarcerated persons at various County correction facilities; specific duties involve physical assessments, sick call, medication and treatment rounds. Applicants must be available for all shifts and weekends on a rotating basis. To Qualify 1) Graduation from a school of professional nursing with accreditation at time of graduation. 2) Possession of a current license to practice as a registered professional nurse in the State of Oregon. Applicants may be examined but not employed prior to obtaining a license. Openings occur regularly in various corrections facilities, including the Courthouse jail, Rocky Butte jail and Claire Argow Center. Applications will be taken on a continuous basis until a sufficient number are received to schedule an examination. Where to apply:

Multnomah County Personnel Office
426 SW Stark, 7th floor
Portland, OR 97204
Phone: (503) 248-5015
An Equal Opportunity Employer

ENERGY CONSERVATION CENTER MANAGER

Portland Energy Conservation, Inc., a non-profit corporation established by the City of Portland announces the following positions:

ENERGY CONSERVATION SPECIALIST

Call 248-4579 to receive a job description and application. The new deadline for all applications is July 21, 1980. This is a one year position, with extension dependent on future funding. Salaries negotiable.

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Monday, July 7, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

SCIENTIFIC APPLICATIONS PROGRAMMER

Scientific applications programmer wanted. Excellent capabilities in Fortran IV essential. Some knowledge of machine languages and real-time operating systems desirable. \$13,000-14,000 per year. Applicants should send curriculum vitae, including the names of references to:

Dr. Enoch W. Small
Department of Biochemistry
and Biophysics,
Oregon State University
Corvallis, Oregon 97331.

Closing date July 7, 1980. Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

CITY OF PORTLAND GRANTS ANALYST

\$22,610 to \$23,982

Professional grants analysis work providing financial technical assistance to managers through the post award and grant operations and reporting stages. Responsibilities include explaining procedures for the allocation of costs to be included for grant projects, advising managers of procedures for meeting federal, state and city fiscal requirements as well as other legal compliance matters through final grant close-out. Must have knowledge of federal grant regs, budgeting practices, grants accounting procedures and interpreting complex legal documents.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Oregon 97201
No later than Monday, July 7, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

DISCREET PERSONAL INTRODUCTIONS

Plamates International
P.O. Box 4402
Mountain View, CA.
94040 (415) 961-8135

BROADCASTING DIRECTOR

The Oregon Commission on Public Broadcasting is seeking an executive director for the development and operation of the Oregon Educational and Public Broadcasting Service. Minimum qualifications: Five years (5) years administrative experience, and educational experience. Application deadline: November 1, 1980. Appointment will be effective after January 1981. COMPETITIVE salary and full state employee benefits.

Candidates for this challenging position must mail complete applicant resume, college transcripts, and three-page statement of candidate's philosophy regarding the public broadcasting system to:

**Oregon Commission
On Public Broadcasting**

c/o Dr. I. S. Hakanson
Screening Chairman,
Umpqua Community College

P.O. Box 967
Roseburg, OR 97470 (503/672-5571)

An Equal Opportunity Employer

MEDICAL ASSISTANT INSTRUCTOR NURSING LAB INSTRUCTOR

Length of Employment:
75%, 9 months per year. Additional work may be available on a quarterly basis.

Minimum Selection Criteria:
Bachelor's Degree, preferably in Nursing, plus current RN licensure in State of Oregon.

Starting Date:
September 15, 1980
Salary Range:
\$15,780 - \$19,428 (80-81 Faculty salary schedule), initial placement based on educational background and experience, plus benefit program.

Application Deadline:
July 7, 1980 (postmarked by)

JOURNALISM INSTRUCTOR/ PUBLICATIONS ADVISOR

Length of Employment:
Fall Term 1980 only (Temporary Replacement)

Minimum Selection Criteria:
Master's Degree required in Journalism or Communications and/or three (3) years experience on a newspaper or other publication, or teaching journalism courses.

Salary:
Paid from part-time salary schedule (Approx. 14,000 - \$5,000 for Fall term)

Starting Date:
September 15, 1980
Application Deadline:
July 7, 1980 (postmarked by)

INSTRUCTOR FOR VIDEO-AUDIO VISUAL TECHNOLOGY

Length of Employment:
Full-time, 9 months per year

Minimum Selection Criteria:
A Baccalaureate Degree in Mass communications, Communications Technology or the equivalent experience in sound.

Starting Date:
September 15, 1980
Salary Range:
\$15,780 - \$19,428 (80-81 faculty salary schedule) initial placement based on education and experience, plus benefit package.

Application Deadline:
July 20, 1980 (postmarked by)

Contact:
**CLACKAMAS
Community College**

Personnel Office
19600 S. Mollalla Ave., Oregon City, Or. 97045
657-8400, ext. 318
Clackamas Community College is an Equal Opportunity/Affirmative Action Employer

FINANCIAL CONTROL MANAGER

Tri-Met, the regional public transit district, has an opening for Manager Financial control. The position is responsible for the administration of Tri-Met financial funds and fixed assets. Responsibilities include the collection of revenues, cash flow management, investment management, and development and supervision of a fixed asset control system.

A degree in Economic - Business Administration - Accounting or equivalent experience is required, plus a minimum of three year's experience in financial management. A knowledge of federal and state regulations as they apply to financial management within a public agency is necessary.

Salary from \$26,085

Submit resume no later than July 12, 1980 to:
Tri-Met Employment Office
4012 S.E. 17th Avenue
Portland, OR 97202

PSNS

Estb. 1891

CHALLENGING OPPORTUNITIES

Experienced Journey/Limited
For work on
Submarines, Aircraft Carriers
and other types of surface vessels

- Electricians (marine) • Boilermakers (boiler repairs) • Pipefitters
- Insulators (pipe coverers)

U.S. Citizenship Required

All federal Civil Service Benefits. Liberal vacation allowance, paid sick leave, partially employer funded life & health insurance programs, excellent retirement plan.

For More Information:

Call toll free 1-800-426-5996

(You may leave a message at these numbers outside of our working hours. Messages recorded after working hours.)

OR MAIL RESUME TO:

PUGET SOUND NAVAL SHIPYARD

ATTN: Code 170.2 (PP)
BREMERTON, WA 98314