

Portland Observer JOB FINDER

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and night. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Infotex key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.

Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500 P, Beaverton, OR 97077.

An equal opportunity employer m/f.

Tektronix
TEKTRONIX CORPORATION

SECTION SECRETARY

Retired Senior Volunteer Program
Full time, 12 months per year.

Qualifications:

Typing 50 wpm, shorthand 80 wpm, 1 year previous experience in secretarial.

Salary:

\$718 per month plus fringe benefits program.

Application Deadline:

May 9, 1980.

REAL ESTATE INSTRUCTOR

Length of Employment:

Full - time, 9 months per year.

Assignment:

Instruct classes in the Real Estate Associate Degree Curriculum, with emphasis on Real Estate Law, Real Estate Finance, Real Estate Practices, Real Estate Office Management, Real Estate Supervision of Sales Personnel, Real Estate Pre-license (review), and Real Estate Re-License.

Other classes in the Business Technology and Supervisory Training areas may be assigned. The majority of these classes will be taught evenings. Assist in organizing and conducting Real Estate Seminars and Workshops. Develop curriculum and course outlines. Work closely with Oregon Real Estate Division, the Clackamas County Board of Realtors, and other groups to help maintain quality, up-to-date instruction and service to the Real Estate Industry.

Minimum Selection Criteria:

Bachelor's Degree in any area, with Real Estate major or minor desirable.

Desirable Selection Criteria:

Satisfactorily completed a minimum of three (3) of the following courses or equivalent during the past five (5) years:

Real Estate Law, Real Estate Finance, Real Estate Practice.

Real Estate Office Management, or Real Estate Supervision of Sales Personnel.

Documented successful experience as a Real Estate Salesperson or Broker during three (3) of the past five (5) years.

Starting Date:

September 15, 1980

Salary:

Initial placement based on educational background and experience. Range: \$14,244 - \$17,544 (79-80 Faculty Salary Schedule), plus full benefit program.

Application Deadline:

Application form or inquiry postmarked by May 23, 1980. All supportive materials must be postmarked by May 30, 1980. Finalist Interviews: June 9, 10 & 11, 1980.

Before Jan. 1978 After June 1979

Contact:

CLACKAMAS
Community College

Personnel Office

19600 S. Molalla Ave., Oregon City, Or. 97045
656-2631, Ext. 318

Clackamas Community College is An Equal Opportunity/Affirmative Action Employer

DIRECTOR OF ACCOUNTING

Large metropolitan hospital has opening for person to assume the coordination and supervision of the general accounting staff, analysis and financial reporting. Must have 2 to 6 years experience, with one to two years in supervision. CPA or MBA preferred.

Candidates may respond with resumes and salary requirements to:

P.O. BOX 3137
PORTLAND, OR 97208

THE CITY OF SPRINGFIELD

is recruiting for the position of
FIREFIGHTER

Women and Minorities are encouraged to apply

QUALIFICATIONS:

Must be 20 years of age. No experience required. GED or high school degree.

SALARY: \$1154-\$1403

Submit Applications to:

Personnel Office
City of Springfield
325 North "A" St.
Springfield, OR 97477
(726-3703)

TESTING DATE: Saturday, May 24, 1980, Attendance is mandatory.
An Equal Opportunity Employer

THE PORTLAND WOMEN'S HEALTH CENTER A WOMEN'S CHOICE CLINIC

Complete Gynecological Services
Abortions in a clinic
Setting
4160 SE Division
239-8004

BRICK MASON

Journeyman status required. Starting salary pay \$10.49 per hour. Excellent benefits. Call 289-5506 for interview appointment.

The Aluminum Company of America
Vancouver, WA 98660
Equal Opportunity Employer

TRAINING INSTRUCTOR

For residential 8 week camping program. Minimum Qualifications: B.S. degree in special education, teaching experience, with work experience supervision, previous experience with handicapped youth, competencies in individual programming. Interested persons may contact Tom Mason, 667-2476. Application deadline: May 16, 5 P.M.

CITY OF PORTLAND EMERGENCY COMMUNICATIONS DIRECTOR

\$2,532 to \$2,733
As a bureau head, the Director will manage the activities of the joint City of Portland-Multnomah County Emergency Communications Center. Will plan and direct the maintenance of a computerized communications system (CAD), serving a population of over 500,000. Supervision of over 90 employees is exercised including sworn law enforcement personnel and non-sworn call-takers and dispatchers. Must be able to handle varied contact with user agencies, public/private officials and the media.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, May 23, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

EXECUTIVE DIRECTOR P.O.I.C.

Portland Opportunities Industrialization Center is seeking individual with demonstrated administrative and management skills; will plan, direct, and implement comprehensive pre-vocational and vocational training programs for the unemployed and underemployed in preparation for employment; will direct the preparation and presentation of administrative and training budgets and determine funding levels; supervises 30 to 50 technical, clerical, and professional personnel.

Requires minimum of five years administrative and/or management experience, outstanding written and verbal communications skills, supervisory experience and/or ability, knowledge of fiscal and accounting procedures, and the ability to read and interpret government contracts.

Send resume and salary history to:

T.G. Kelley (E.D.)
Personnel Department
Benj. Franklin Federal
Savings and Loan
1 S.W. Columbia St.
Portland, OR 97258
(503) 248-1209
Equal Opportunity Employer M/F/H

Join Us!
We'll Be
There

At the
Memorial
Coliseum
Job Fair

Free Admission
Saturday, May 17, 9 a.m. to 3 p.m.
Multnomah County is an Equal Opportunity Employer

FOOD SERVICE SUPV.

Full time position available for individual with 3 yrs of supervisory experience in institutional Food Service Dept. Responsible for daily operation of the patient tray assembly, cold item preparation and ware washing areas. Responsible for staffing and scheduling of employees under area of control. Maintains hospital safety standard within Food Service Dept. Valid food handler's certificate.

PHYSICAL THERAPIST

LICENSED. Opportunity to provide direct patient care for variety of patients with chronic or disabling illnesses. Full time permanent and part time permanent. Salary commensurate with experience.

MEDICAL RECORDS ANALYSIS SUPV.

Under general direction of the Director of Medical Records, supervises completion of medical records. Assists Director of Medical Records in achieving departmental goals & objectives. Assists Director of Medical Records in compiling & displaying health care statistical data for dept. & medical staff research studies. Experience: A.R.T.

PLEASE APPLY AT

PERSONNEL OFFICE
EMANUEL HOSPITAL
2801 N. Gatenbein Ave.
Portland, OR 97227

An Equal Opportunity Employer

EXECUTIVE DIRECTOR OMSI Oregon Museum of Science and Industry

Chief administrator of major science/technology center. 75 full-time staff with \$2 million budget. Director has responsibility for all fiscal matters, fund raising, personal, public relations and membership, as well as the development of programs and exhibits. Individuals should have proven administrative and fund raising abilities with a strong science and/or education background. Salary commensurate with experience. Send resume to:

Ms. Joan Smith, Chairman
Search Committee, OMSI
4015 S. W. Canyon Road
Portland, Oregon 97221.
An Equal Opportunity Employer
Application deadline, May 30, 1980.

CITY OF PORTLAND PRINCIPLE ACCOUNTANT

\$21,112 to \$23,941

High level professional accounting and supervisory work done under the direction of the Accounting Manager. Will work on new automated accounting sub-systems; modify existing systems and sub-systems; explain policy and reports to bureaus; prepare financial statements; and perform research and analysis as assigned. Supervision of other accounting and clerical staff included.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, May 9, 1980. Women & Minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND TYPIST CLERK

\$763 to \$1,005

Entry level rate at \$763 mo plus excellent benefits package and raises at regular intervals. Benefits include: paid vacation and sick leave, paid life insurance and paid health and dental insurance for employees and dependents. Duties include heavy typing and possibly receptionist work. Must have knowledge of basic office practices and procedures.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, May 9, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND GREENSKEEPER I

\$1,274 to \$1,422 mo.

Plus benefits. Responsibilities include: mowing; installing and operating drainage and irrigation systems; changing pins and cups; and related gold course maintenance work. Will operate and maintain a wide variety of specialized machinery relating to golf courses.

GREENSKEEPER II

\$1,422 mo to \$1,520 mo plus benefits.

Same duties as above plus providing lead worker direction to Greenskeeper I's and assuming supervisory responsibility for courses on weekends and during superintendent's absences. Higher level of training for Greenskeeper II. Applicants interested in either position must fill out a separate application no later than Friday, May 9, 1980 at:
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Women and minorities are encouraged to apply.
An Equal Opportunity Employer

PSYCHIATRIC AIDE

Applicants will be accepted May 7th, through May 9th, for psychiatric aide to fill future vacancies at Fairview Training Center. Starting salary \$756 per month. Must be 18 years or over, good physical condition, have transportation.

An Equal Opportunity Employer

Applications available at Fairview State Personnel Division or any state employment office. Contact

Fairview Personnel
2250 Strong Rd.
S.E. Salem
Phone: 378-5369

DESIGN ENGINEER Unified Sewerage Agency

\$1575/mo with periodic step increases. B.S. degree in Electrical or Industrial Engineering with an interest in energy conservation, sewage treatment plant control instrumentation, and computer applications. Past exp. in these areas desirable but not necessary requisite for application. EIT Cert. desirable.

Apply for above position at:

Washington County
Personnel, Room 305
150 N. First Ave.,
Hillsboro, ORE., 97123
(648-8806)

An Equal Opportunity Employer

Women and minorities urged to apply.

CITY OF PORTLAND CITY PLANNER III

\$1,849 to \$1,959

City Planner III's supervise other planning professionals and support staff; meet with representatives of public and private agencies and negotiate terms with project and consultants. Work is supervised by a Chief Planner and requires the use of initiative and judgement. HOUSING: Professional planning work involving research and analysis of issues related to the development and maintenance of single and multiple housing. Will write comprehensive technical reports and deal with various studies of proposed housing developments and policies impacting local housing issues.

LAND USE: Research and analysis of land use issues including: neighborhood planning, long-range planning, zoning and historic landmark designations. The work will also involve writing comprehensive and technical reports to be presented to City Council, Planning Commission and legislative hearings.

Applicants interested in either category must file a separate application.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, May 1, 1980. Women and minorities are encouraged to apply.

An Equal Opportunity Employer

CITY OF PORTLAND EMERGENCY COMMUNICATIONS OPERATOR TRAINEE

Want to be on the receiving end? Over 500,000 calls are received every year at the Portland-Multnomah County Emergency Communications Center from people who need police service. The operators who take these calls have to be special -- calm, collected and committed to serving the public. Can you handle a job that is demanding, stressful but rewarding? If so, we need you. \$5.16/hr. to begin, \$6.19 after 6 mos. with possible future raises to \$8.39/hr. plus attractive benefits. Call or write us about application procedures, qualifications and the examination process.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Oregon 97201
OPEN CONTINUOUS
Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND WASTEWATER MECHANIC

Salary starts at \$1,317 with increases to \$1,385 after six months and \$1,482 after one year. Many benefits including full paid health, dental, and life insurance. Good promotional opportunities. To maintain and repair mechanical equipment such as pumps, pipelines, valves, boilers and tanks at the wastewater treatment plants, applicants must have the knowledge and skills needed to properly install, maintain and repair pumps, piping systems and power transmission components such as gears, belts, chains, shafts and bearings.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, Oregon 97201
No later than Friday, May 2, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

KEYPUNCH OPERATOR

Pacific Power & Light has immediate openings for Keypunch Operators requiring experience on the IBM 029 or 129. Salary commensurate with experience.

Contact or send resume to
Ron Doan
920 SW 6th, Portland, Or 97202
or call 243-4355



Equal Opportunity Employer

RESEARCH ASSISTANT

Unclassified to work in plant tissue culture. M.S. or M.A. degree required. Salary \$12,000-14,000/year. Position full time for one year, subject to renewal thereafter based on continued grant support. Send letter of application, curriculum vitae, transcripts, and three letters of recommendation by May 15 to:

DR. JOHN C. GORDON, HEAD
Department of Forest Science
Oregon State University
Corvallis, OR 97331

"OSU is an Affirmative Action Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973."

Boiler Repair

PSNS
Estb. 1891

CHALLENGING OPPORTUNITIES
Experienced Journey/Limited
For work on
Submarines, Aircraft Carriers
and other types of surface vessels

• Electricians (marine) • Boilermakers (boiler repairs) • Pipefitters
• Insulators (pipe coverers)

U.S. Citizenship Required

All federal Civil Service Benefits. Liberal vacation allowance, paid sick leave, partially employer funded life & health insurance programs, excellent retirement plan.

For More Information:

Call toll free 1-800-426-5996

(You may leave a message at these numbers outside of our working hours. Messages recorded after working hours.)

OR MAIL RESUME TO:

**PUGET SOUND
NAVAL SHIPYARD**

ATTN: Code 170.2 (PP)
BREMERTON, WA 98314