

Portland Observer JOB FINDER

CASUALTY RATER
PART TIME & FULL TIME
Opening for commercial casualty rater with 2 years commercial casualty rating experience, incl general liability, commercial and private passenger auto.

COMMERCIAL PROPERTY RATER
This position requires 1 to 2 years experience in commercial property and multiple peril.

We are located in the Cedar Hills area and offer excellent benefits to support competitive salaries. Free parking and use of employee cafeteria. For further details, call Personnel Dept at 643-7661, or send resume to:



NORTH PACIFIC INSURANCE CO.
P.O. Box 74
1675 SW Marlow Rd
Portland, Or 97207

Equal Opportunity Employer

FIELD PRODUCER
KGW-TV is currently interviewing applicants for the position of Field Producer for "PM Magazine." Candidates should have experience in: development and research of story ideas, writing story narration, directing and running audio for field production, viewing and editing of 3/4" and 1" CMX video tape. Persons wishing to apply should send resumes to:
Personnel Manager
KGW-TV
1501 S.W. Jefferson St.
Portland, OR 97021
An Equal Opportunity Employer

NEWS BROADCASTER
50,000 watt KEX is seeking a radio news broadcaster. Minimum of five years experience in all phases of radio news field. Must be able to work in the field as well as the studio. College degree not required, but helpful. Tapes and resumes only, to:
Jim Howe
News Director
KEX Radio
Golden West
Broadcast Center
4949 SW Macadan Ave.
Portland, OR 97201
KEX Radio, Golden West Broadcasters, Inc. is an Equal Opportunity Employer M/F

CITY OF PORTLAND TYPIST CLERK/WORD PROCESSING
Approximate monthly salary is \$763 entry rate, \$813 after six months, \$861 after one year, \$931 after two years. Applicants must have skills in the following areas: Skill in operating a CRT screen word processor. Skill in proofreading and editing his/her own work with speed and accuracy. Skill in typing at a speed of at least 65 wpm. Skill in general office procedures, including but not limited to greeting the public, answering inquiries over the phone, filing. This is a temporary position. Permanent status subject to successful completion of Civil Service examination.
APPLY
Connie Barnes
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Women and minorities are encouraged to apply.
An Equal Opportunity Employer

PORTLAND DEVELOPMENT COMMISSION PROGRAM DEVELOPMENT ASSISTANT
\$17,800 - \$20,650
Selected individuals to provide administrative and technical assistance in various phases of housing division planning and execution including collecting and analyzing data, preparing technical documents and reports. Specific work assignments to include St. Johns Riverfront Project UR Plan, budget, public improvements, developer selection; St. Johns business district assistance programs such as public improvements.
Qualifications include experience in urban renewal or HCD activities, city-county planning, economic analysis; knowledge of governmental coordination, budgeting, real estate. Other required experience and training outlined in supplemental application. Only Commission application forms will be accepted and must be submitted no later than 5:00 p.m., Tuesday, April 15, 1980. Obtain application at:
1500 SW First Avenue, Portland, or call 248-4800.
An Affirmative Action/Equal Opportunity Employer.

POLICE OFFICER
City of Salem, \$1196 - \$1526. High school graduate or have completed GED, 2 years of college by date of appointment or required to complete 2 years college within 5 years of appointment. Age: 21 years and not yet 35 years. Vision: Corrected 20/40 weakest eye, 20/20 best eye, normal depth perception and color vision. Closing date for accepting applications: April 2, 1980. Written exam given: May 3, 1980. Apply:
City of Salem Personnel Dept.
555 Liberty SE
Salem, OR 97301
Equal Opportunity Employer

OVERSEAS
DATA PROCESSING OPERATORS \$19,000
PROGRAMMERS \$25,000 • ANALYSTS \$25,000
ENGLISH INSTRUCTORS \$16,000 • UP
Reg BS in English (TEFL or TESOL), 2 yrs of exp. All of the positions have the following benefits:
Housing & Medical Recreation Facils
10 Holidays
Plus 10 days R&R every 6 mo (in Athens, Greece)
Bonuses
Tax benefit after 18 months
Call Mike about other opportunities, logistics personnel, mechanics & instructors.
GENERAL OFFICE ADMIN ASSIST MRKTG
Fee nego. No. 355B. \$900 to start. Type 55 wpm, shurthnd or dictating machine.
Call **Michael Ingram**
Full Service Personnel Agency
1220 S.W. Morrison, Suite 400,
Portland, Oregon Phone: 221-0895
Fee paid & non fee paid position available

THE PORTLAND WOMEN'S HEALTH CENTER A WOMEN'S CHOICE CLINIC
Complete Gynecological Services
Abortions in a clinic Setting
4160 SE Division
239-8004
FINANCE DIRECTOR
Milwaukie, Oregon, Finance Director, \$22,620-\$27,596 (under review) lib. ben. Reg. Deg. in acctg. & 5 yr. prog. exp. in mun. acctg., incl. bud., city fiscal activ. & sys. & invest. MBA/MPA or CPA pref. Resumes to Personnel Director;
City Hall 97222
by 4-25-80
City of Milwaukie
10722 S.E. Main St.
Milwaukie, OR 97222

INSTRUCTOR IN FRENCH
Specialist in languages, teaching methodology, for academic year 1980-81. M.A. required. Native fluency in French, competency in Spanish. For details, contact:
DEPARTMENT OF ROMANCE LANGUAGES
University of Oregon
Eugene, Oregon 97403
Application deadline: April 20, 1980.
The University of Oregon is an Equal Opportunity/Affirmative Action Employer.

PSNS
Estb. 1891
CHALLENGING OPPORTUNITIES
Experienced Journey/Limited
For work on
Submarines, Aircraft Carriers
and other types of surface vessels
• Electricians (marine) • Boiler makers • Pipefitters
• Insulators (pipe coberers) • (boiler repair) • Sheetmetal mechanic
U.S. Citizenship Required
All Federal Civil Service Benefits. Liberal vacation allowance, paid sick leave, partially employer funded life & health insurance programs, excellent retirement plan.
Scenic Bremerton is located on a deep water arm of Puget Sound, and is a semi-rural community only one hour from Seattle, recently recognized by several publications as the city with the best "quality of life" in the country.
For More Information:
Residents outside State of Washington call toll free 1-800-426-5996
State of Washington residents call toll free 1-800-562-5972.
(You may leave a message at these numbers outside of our working hours.)
or mail resume to:
PUGET SOUND NAVAL SHIPYARD
ATTN: Code 170.2 (PP)
BREMERTON, WA 98314
Equal Opportunity Employer M/F/H

CITY OF PORTLAND GOLD COURSE SUPERINTENDENT
\$1,529 to \$1,716
First-line supervisory work in the maintenance of one of the City's four regulation golf courses. Responsible for planning, scheduling, delegating and controlling maintenance and construction work; recruiting and training greenskeepers; preparing and administering a budget; writing reports and keeping records; and responsible to the inquiries and concerns of the golfing public. Will report to the City Golf Courses Manager.
APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, April 18, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

THE CITY OF SPRINGFIELD
IS RECRUITING FOR THE POSITION OF
POLICE OFFICER
women and minorities are encouraged to Apply
Applicant must be 21 yrs of age. No experience necessary.
SALARY: \$1208 - \$1615 monthly.
APPLY: City of Springfield, Personnel Office, 325 North "A" St., Springfield, OR. 97477
TESTING DATE: Saturday, April 26, 1980.
APPLICATION DEADLINE: 5:00 pm April 18, 1980.
Equal Opportunity Employer

SENIOR COMPREHENSIVE PLANNER
\$1575-\$2011 per month
College level training in planning, economics, geography, political science, architecture, or related fields and increasingly responsible exp. in land use planning projects or research; exp. supervising planners desirable; or equiv. comb. of exp. and training.
TRANSPORTATION PLANNER
\$1575-\$2011 per month
College level training in planning, transportation, economics, geography, political science, architecture, or related fields and increasingly responsible, exp. in land use or transportation planning and development, including responsibility for carrying out technical planning projects or research related to transportation planning; or equiv. comb. of exp. and training.
DEPUTY RELEASE ASSISTANCE OFFICER
\$1175-\$1500 per month
4 years experience in the corrections area of criminal justice and a Bachelor of Science Degree or any satisfactory equiv. comb. of exp. and training. Last filing date April 18, 1980.
Apply for all positions listed above at:
Washington County Personnel
Room 305
150 N. First Ave., Hillsboro, Ore. 97123 (648-8606)
An Equal Opportunity Employer
Women and minorities urged to apply.

CITY OF PORTLAND CLERK II
\$934 to \$1,132
This is complex clerical work which includes responsibility for the performance of clerical duties in addition to the supervision of subordinate employees, or responsibility for independent resolution of problems of a special nature. Responsible to a bureau supervisor or official who outlines the general scope of assignments. Clerk II's may develop and refine their own working procedures so that specific assignments are seldom necessary.
APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, April 18, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND WATER LABORATORY TECHNICIAN
\$1,340 to \$1,563
Water sampling, testing, analytic and record keeping work in water quality or waste water labs. Will collect water samples and perform analysis to determine compliance with local and federal standards. Will standardize, calibrate, sterilize and maintain materials and equipment.
APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, April 18, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CITY OF PORTLAND POLICE INFORMATION SYSTEMS MANAGER
\$2,054 to \$2,316
Will direct a project to develop improved data processing operations for the police records system. Work includes reviewing, analyzing and documenting the current system; developing a 5-year management information system plan; and serving as a liaison to other agencies.
APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, April 18, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

ATTENTION INDUSTRIAL DEVELOPMENT OPPORTUNITY IN CITY OF PORTLAND
The City of Portland has been awarded a \$1.3 million grant from the U.S. Economic Development Administration to provide assistance for the development of industrial sites that the private market has not developed or are not likely to develop due to physical or structural development limitations. To identify projects for assistance the Portland Bureau of Economic Development is seeking proposals from the industrial real estate and development community. Public assistance under the program may include on or off-site improvements and financial assistance for development costs. Eligible areas of the City are the Central Eastside Industrial District, Lower Albina Industrial District and Inner Northeast/Union Avenue District. A copy of the Request for Proposal can be obtained by calling Jeff Pyle, 248-4233.
Proposals due 5:00 p.m., Friday, May 30, 1980.
Portland Bureau of Economic Development
620 S.W. Fifth
Portland, Oregon 97204

Nursing Program Instructor
Associate Degree Nursing/Practical Nursing
Length of Employment
Full-time, 9 months per year.
Minimum Selection Criteria
Master's Degree, preferably in Nursing, plus current R.N. licensure in the State of Oregon.
Nursing Experience
No less than three (3) years, preferably five (5) years of current nursing experience in medical/surgical nursing with geriatric, obstetrical/pediatric nursing desirable. Also desired experience in supervision, coordination, liaison work with students and/or community health agencies.
Assignment
Primary instructional assignment will be clinical and theory instruction in advanced medical/surgical for Associate Degree Nursing; other teaching assignments may include practical Nursing or other health occupation courses.
Starting Date: June 16, 1980
Salary Range
\$14,244 - \$17,544 (79-80 Faculty Salary Schedule)
initial placement based on educational background and experience, plus full benefit program.
Application Deadline: April 18, 1980 (postmarked by)
Finalist Interviews: April 28 thru May 2, 1980.
Contact:
CLACKAMAS Community College
Personnel Office
19600 S. Mollala Ave., Oregon City, Or. 97045
666-2631, Ext. 318
Clackamas Community College is an Equal Opportunity/Affirmative Action Employer

COLUMBIA BUS SERVICE
6755 NE Columbia Blvd
Portland, Oregon
284-6466
An Equal Opportunity Employer

CITY OF PORTLAND UTILITY WORKER
\$1,274 to \$1,442
These positions involve doing a variety of manual and semi-skilled jobs in the construction, maintenance, repair and operation of city equipment and facilities. The work involves heavy physical labor and is often performed in hazardous locations, such as street areas, deep ditches and live sewers. Some positions involve night and weekend work.
APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday, April 11, 1980. Women and minorities are encouraged to apply.
An Equal Opportunity Employer

CLERICAL
SECRETARY
Fee pd, No 194K. Lge local co. needs person who can type 65 wpm + IBM Mag card I & II. St. \$850 to \$1000.
MAG II
Fee pd, No 194K. Must type 65 wpm, Mag card IBM I & II. St. \$850 to \$1000 mo.
CLERK TYPIST
Fee pd. No. 257H. Entrance position, must type 55 wpm, lite phones, must be efficient, self-starter. St. \$750-\$800.
MAIL ROOM
No. 31J, app fee. Fun job, clean atmosphere. Co. needs entry level clerk with good appearance. Pos pays \$600 to start.
Data Entry Clerk
Co. will train person with data processing school background. Excel opp'ty to learn more. St. \$700. No. 38Y, app fee.
GENERAL OFFICE
1/2 fee pd on No. 22T. Co. will re-imburse remainder of fee for person with good typing & willingness to learn, loads of phones & public contact. Immed hire. St. \$650.
Exp'd Rater
Fee pd, 259X. Must be exp'd in comm'l property. Excel future in money & responsibility. All major bfts. St. \$850 to \$1100 +.
Exp'd Policy Typist
Fee pd, No. 262X. Must have exp. in policy typing & assembly. Excel future in money & responsibility. Lge nat'l co. all bfts. St. \$700-\$800 +.

CLERICAL
CODER TRAINEE
Fee pd, No 256H. Good math abilities, stable work history, good starter position. St. \$675-\$700.
ADMIN SECRETARY
\$800-\$1000. Work with several top VIPs. Will make reservations & all travel arrangements. Bring your personality & good skills. Start now on NO. 185C, app. fee.
BOOKKEEPER
No. 248G, app fee. Full cycle bookkpg, must be exp'd, preferably in lumber, able to move to comptroller position. St. \$1000.
PAYROLL
\$1000 to start. 1/2 fee pd, No. 307E. Must have 4 + yrs exp computerized systems, weekly, quarterly, annual & monthly reports. Full bfts.
Gen'l Ledger Super
\$900 + nego. 1/2 fee pd, No. 303E. Excel spot for person with computer exp, acctg background, supervisory skills a plus.
Market Admin Assist
\$900-\$1000, 1/2 fee pd, No. 301E. Type 60 wpm, shrdnd nice, must have good exp, excel bfts.
Bookkeeper, Full Chg
No. 122Y, app fee. Plush dntn ofc, lots of activity & nice people make this easy spot to slip into. St. \$1000.
ADJUSTOR
Fee nego. No. 189S. One of America's best known insurance co's is seeking a field adjustor in property. 3 yrs exp nec. St. \$16,500 to \$17,00.
RATER TRAINEE
Fee pd, No. 258H. Good math skills, excel future & responsibility. St. \$700.

EXCELLENT PART-TIME POSITIONS OPEN FOR SCHOOL BUS DRIVERS. No experience necessary. We provide free training. \$4.45-\$4.92 per hour.
CITY OF PORTLAND POLICE INFORMATION SYSTEMS MANAGER
\$2,054 to \$2,316
Will direct a project to develop improved data processing operations for the police records system. Work includes reviewing, analyzing and documenting the current system; developing a 5-year management information system plan; and serving as a liaison to other agencies.
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Portland, Oregon Phone: 221-0895
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