

DEPARTMENT OF GENERAL SERVICES PURCHASING DIVISION

1230 State Street S.E., Salem, Oregon
"An Equal Opportunity Employer"

Advertisement for Bids MINORITY BUSINESS ENTERPRISE PROGRAM Bid No. 16-1289-80 MBE

Sealed bids will be received by the Department of General Services, 1230 State Street S.E., Salem, Oregon until 3:30 PM April 16, 1980, for installation of a septic system for the Oregon State Highway Division at Willamette Mission State Park.

Specifications and contract documents may be obtained from the Department of General Services, 1230 State Street S.E., Salem, Oregon, call 378-5501.

Pursuant to the Department of General Services Administrative Rule 125-03-031, this contract is designed to the Minority Business Enterprise program.

Minority Business Enterprise Certification must be submitted to the Department of General Services, fully executed, seven (7) days before the bid opening.

Bids received from non-certified will not be considered.

DEPARTMENT OF GENERAL SERVICES

Jan Yarnell
Contracts Manager

Allen Temple plans Tea

By Linda Thompson

Sunday, April 13th, will climax three months of hard work and sacrifice for the members of the Allen Temple C.M.E. Church. This is the afternoon for the 19th Annual Mammoth Tea.

The pastor, Rev. T.L. Strayhand,

invites the public to come and enjoy a musical presented by the temple choir, presentation of awards and to also participate in fellowship and observe the various lovely displays prepared by the Mammoth Tea teams.

The event begins promptly at 4 o'clock p.m. and ends at 6 p.m.

The Sanctuary of Our Sorrowful Mother will offer special Masses celebrating Easter Sunday, in the Chapel of Mary, our Mother. The Easter Sunday Mass will be at 10:30 and mass will also be offered at 9:00 a.m. and all are invited to attend. The Sanctuary is located at N.E. 85th and Sandy Blvd.

ST. ANDREWS CATHOLIC CHURCH

806 NE ALBERTA STREET 281-4429
Reverend Bertram Griffin, Pastor

Masses:
5:00pm Vigil—Saturday
10:00am Choir—Sunday
12:00pm Folk—Sunday

ST. ANDREW COMMUNITY SCHOOL

4919 NE 9th Ave. Phone: 284-1620
Norita Kelly, Principal Grades 1 thru 8

HUGHES MEMORIAL UNITED METHODIST CHURCH

REV. AUSTIN V. RAY, MINISTER
111 N.E. FAILING

Dial-A-Prayer 284-0684 Church School 9:45am
Worship 11:00am Office 281-2332

Specializing In
Individual • Marriage and Family • Group Therapy
"The Church Where NO Stranger Feels Strange"

ALLEN TEMPLE CME CHURCH

Corner of 8th and Skidmore
Sunday School 9:30am
Sunday Worship 11:00am
Christian Youth Fellowship 6:00pm
(second and fourth Sundays)

Reverend Thomas L. Strayhand, Minister

NEW HOPE MISSIONARY BAPTIST CHURCH REVEREND A. BERNARD DEVERS, PASTOR THE CHURCH DESIGNED TO MEET YOUR NEED

Sunday School 9:30am
Morning Worship 10:30am
Evening Service 2nd, 4th and 6th Sundays 7:00pm
Communion 1st Sunday 5:00pm
Wed.—Family Prayer Meeting and Bible Study 7:30pm
Friday—Brotherhood Fellowship Service with Morning Star 3rd Sunday 7:00pm

Prayer and Pastor Phone: 281-6476
Church Phone: 281-0163

3725 N. Gantenbein Avenue, Portland, Oregon 97227



You are Welcome to Worship at
THE ARK OF SAFETY CHURCH OF GOD IN CHRIST
"A warm spirit of fellowship always"
The Honorable Bishop U.V. Peterson, D.D.
"The Holiness Preacher," Pastor

Sunday: 9:15am Bible Band/Jr. Church 7:30pm
Sunday School 11:15am Wednesday: Choir Rehearsal 7:00pm
Morning Worship Friday: "The Pastor Speaks" 7:30pm
"Showers of Blessings Broadcast" KLIQ 1290 3:30-4:30
YPWW 6:30pm
Evangelistic Worship 8:00pm 84 NE Killingsworth
Tuesday-Friday Noon Day Prayer 281-0499

CITY OF PORTLAND INVITATION TO BID

Sealed proposals will be received in Room 113, City Hall, Portland, Oregon 97204 for items detailed herein until 2:00 P.M. on the dates indicated.

Plans and specifications may be obtained at the above address. For additional information telephone Buyer at number listed.

When Bid Surety is required, proposals shall be accompanied by a certified check, cashier's check or a bid bond, payable to the City of Portland for an amount not less than ten per cent (10%) of the aggregate amount of the bid as guaranty that the bid shall be irrevocable for the period specified in the proposal. Said bond to be forfeited as fixed and liquidated damages should the bidder seek to revoke his offer for any reason not authorized by law and not consented to by City within the irrevocable period, or neglect or refuse to enter into contract and provide a suitable bond for the faithful performance of the contract, in the event the said contract is awarded to him.

NON-DISCRIMINATION: No proposal or bid will be considered unless the bidder is certified as an EEO Affirmative Action Employer as prescribed by Chapter 3.100 of the Code of the City of Portland. All bidders not currently certified should file the required documentation with the Contract Compliance Division, Room 209, City Hall, 1220 SW Fifth Avenue, Portland, Oregon 97204, 248-4696, at least five (5) days prior to the Bid Opening. Failure to achieve certification by the Bid Opening Date and Time shall result in the return of your Bid Unopened.

BID NO.	DESCRIPTION	BID OPENING DATE
89	Wastewater Sludge Utilization. For information call Carlton Chayer, Ass't. Purchasing Mgr., 248-4002. 10% Bid Surety Required.	04/17/80
90	Labor, Materials & Equipment for Construction of Powerhouses Nos. 1 & 2 on Bull Run River. For information call Carlton Chayer, Ass't. Purchasing Mgr., 248-4002. 10% Bid Surety Required. Prequalification of Bidders Required on this Project.	04/10/80
101	Labor, Materials & Equipment for N Lombard Street Wastewater Pumping Station. For information call Carlton Chayer, Ass't. Purchasing Mgr., 248-4002. 10% Bid Surety Required. Prequalification of Bidders Required.	04/29/80
102	Marquam Hill Tank No. 1 Painting & Repair and Kelly Butte Tank Exterior Painting. For information call Michele Ackerman, Buyer, 248-4191. 10% Bid Surety Required. Prequalifications of Bidders Required.	04/10/80
103	Construction of Elk Rock Wastewater Pumping Station & Remodeling of Tryon Creek Pump Station. For information call Carlton Chayer, Ass't. Purchasing Mgr., 248-4002. 10% Bid Surety Required. Prequalification of Bidders Required.	05/06/80
104	Construction of Asphalt Chip Seal Overlay in SE Portland. For information call Michele Ackerman, Buyer 248-4191. 10% Bid Surety Required. Prequalifications of Bidders Required.	04/15/80
106	Construction of the Clatsop Pump Station. For information call Michele Ackerman, Buyer, 248-4191. 10% Bid Surety Required. Prequalification of Bidders Required.	04/24/80

CITY OF PORTLAND CITY FORESTER \$23,941 to \$25,459

The City Forester will plan, organize, direct and control Portland's Street and Park Tree Program within the Bureau of Parks. The program encompasses planting, pruning, spraying and inspecting trees; licensing arborists; issuing work permits; maintaining a tree nursery; and designating and preserving historic trees. The City Forester supervises field and office personnel, prepares the annual budget, speaks before public groups, serves on committees and provides advice to public and private developers.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201

No later than Friday, April 4, 1980. Women and minorities are encouraged to apply.

An Equal Opportunity Employer

OFFICE SUPERVISOR

Lewis & Clark College

Admission Office
\$774 starting

244-6161 Ex. 330
Equal Opportunity Employer

PORTLAND GENERAL ELECTRIC

We are presently seeking experienced candidates for the following openings:

Clerical & Secretarial

Requirements vary for each position.

General Laborers

Requires ability to perform physical tasks.

Engineers

Electrical
Mechanical
Nuclear

Programmer Analyst

2 or more yrs. of programming experience is a necessity. Bachelor degree preferred.

PGE is continually seeking qualified applicants. We welcome applications and refer to them when openings become available. Applications may be completed Monday through Friday 8 a.m. to 5 p.m.

Apply:

PORTLAND GENERAL ELECTRIC

PGE

Employment Office
Williamette Center
121 SW Salmon

An Equal Opportunity Employer

INTAKE SPECIALIST

1 position - Mult. County

1 position - Hillsboro

Salary \$1,084 - mo.

Interview applicants to determine eligibility for CETA programs. Explain services offered, complete forms and processes paperwork, refer ineligible applicants to community resources, etc. High school diploma or GED and 1 year intake or interviewing experience. Ability to read and understand government regulations, ability to complete forms accurately. Experience with low income persons and knowledge of CETA desirable. To apply, need not be CETA eligible. Must be available for personal interview. Send resume specifying experience and skill relevant to job to the following address:

**MULT - WASH
CETA**
806 S.W. Broadway,
Suite 325,
Portland, Oregon 97205

REFER TO JOB
EWI - 135,
and indicate county in which work would be accepted. Closes April 4, 1980 5PM.
Equal Opportunity Employer

CITY OF PORTLAND TYPIST CLERK/ WORD PROCESSING

Approximate monthly salary is \$763 entry rate, \$813 after six months, \$861 after one year, \$931 after two years. Applicants must have skills in the following areas: Skill in operating a CRT screen word processor. Skill in proofreading and editing his/her own work with speed and accuracy. Skill in typing at a speed of at least 65 wpm. Skill in general office procedures, including but not limited to greeting the public, answering inquiries over the phone, filing. This is a temporary position. Permanent status subject to successful completion of Civil Service examination.

APPLY

Connie Barnes
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Women and minorities are encouraged to apply.
An Equal Opportunity Employer

THE PORTLAND WOMEN'S HEALTH CENTER

A WOMEN'S CHOICE CLINIC

Complete Gynecological Services
Abortions in a clinic
Setting

4160 SE Division
239-8004

Portland Observer JOB FINDER

We are presently seeking experienced candidates for the following openings in:

ADMINISTRATIVE EXECUTIVE DIRECTOR

The Executive Director is the chief administrator of the Albina Action Center, a community based organization, and responsible to the Board of Directors for the proper administration and leadership of its policies and practices. The Executive Director has active direction, management and supervision of the business affairs and employees of the corporation. The Executive Director is expected to know the status of every project at all times, as well as to provide the Board with recommendations on how policy and programs may be improved. The Director shall attend all board meetings and should be an active participant in the Board's business.

SKILLS:

A combination of education and/or experience in social work, social sciences or business. Experience in supervising, budgeting, and control of programs. Knowledge of the Community Services Administration act of 1974 and other related federal and state statutes; knowledge of community organization, awareness of social, political, economic and scientific trends; ability to motivate others, communicate effectively, establish effective working relationships with others, including low income.

SALARY:

\$18,000 - \$23,000 per year.

To apply: send resume and a cover letter describing how your experience, qualifications, and interest have prepared you for this position to:



**PATRICK GRANT
PERSONNEL CHAIRMAN
THE ALBINA ACTION CENTER**
4128 N.E. Union
Portland, Or. 97212

Applications due by May 31, 1980.

TAAC is continually seeking qualified applicants. We welcome applicants and refer to them when openings become available. Applications may be completed Monday through Friday, 10 - 12 P.M.

An Equal Opportunity Employer

CASUALTY RATER PART TIME & FULL TIME

Opening for commercial casualty rater with 2 years commercial casualty rating experience, incl general liability, commercial and private passenger auto.

COMMERCIAL PROPERTY RATER

This position requires 1 to 2 years experience in commercial property and multiple peril.

We are located in the Cedar Hills area and offer excellent benefits to support competitive salaries. Free parking and use of employee cafeteria. For further details, call Personnel Dept at 643-7661, or send resume to:



**NORTH PACIFIC
INSURANCE CO.**
P.O. Box 74
1675 SW Marlow Rd
Portland, Or 97207

Equal Opportunity Employer

We are presently seeking experienced candidates for the following openings in:

CRISIS INTERVENTION COORDINATOR

\$900.00 - \$1,000.00 per month!
THE POSITION

The person filling this position will coordinate and operate Crisis Intervention services, in order to alleviate the impact of sudden crisis conditions of target-area residents.

TO QUALIFY

Applicants must have previous experience in operating social service programs. Applicants must have the ability to coordinate and carry out outreach activities, and should have good written and oral communication skills. Applicants should have a valid driver's license.

The Albina Action Center, Inc. is an Equal Opportunity Employer. This position will close April 9, 1980.



Apply
The Albina Action Center
4128 N.E. Union
Portland, Or. 97212

TAAC is continually seeking qualified applicants. We welcome applicants and refer to them when openings become available. Applications may be completed Monday through Friday, 10 - 12 P.M.

An Equal Opportunity Employer M/F

RESEARCH ASSISTANT

Fixed-term, one-year position as Research Assistant unclassified in forest ecology research. Assists on research on structural and functional roles of coarse woody debris in coniferous forest and stream ecosystems. Available May 1, 1980. \$15,000 - 16,000/annum. M.S. or M.A. in forestry or related field in nutrient cycling research. Send letter of application, curriculum vita, transcripts, and three letters of reference (and indicate Position No. 002-155) by April 15, 1980 to:

**John Gordon, Head
Department of Forest Science
School of Forestry
Oregon State University
Corvallis, OR 97331**

Oregon State University is an Affirmative Action Equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

TYPIST

Are you interested in joining a large insurance co?

We have a typist position available in our typing pool, that can give you an excellent opportunity to earn and learn on the job.

50 wpm required. Duties entail: routine typing assignments such as typing insurance policies.

Salary: \$153-\$200 a week. Salary commensurate with experience.

We offer excellent benefits and opportunities for advancement, through our job posting program.

For an interview appointment call Helen Albrecht, 226-3761 ext. 240.



121 SW Salmon,
Suite 900
Willamette Center
Portland, OR 97204

An Equal Opportunity Employer M/F