

Portland Observer JOB FINDER

ADMINISTRATIVE ASSISTANT

Salary range \$1,019 to \$1,300 per mo. Person to coordinate on sight, 6 mo. program design to place handicap secondary vocational students in work experience jobs in the private employment area job assign will be in the Portland area

PROGRAM COORDINATOR

Salary \$1,578 to \$2,017 per mo. Person to direct 6 mo federal program design to place handicap secondary vocational students in work experience job employment in the private area. Student employment will be accomplished through 3 outreach stations, Coos Bay, Pendleton, and Portland. Industrial experience in employment of the handicap is desirable. Send application and resume prior to March 12, to:

Dr. John D. Peters
17100 Bluff Rd.
Sandy, Ore. 97055

WORK OVERSEAS

Make more money working abroad. Regardless of your age, sex or present job. All types of workers urgently needed. For details send self-addressed stamped envelope to:

Foreign Employment
701 Washington St.
Buffalo, NY 14205

SENIOR ADULT SERVICE CENTER COUNSELOR

Accept referrals for older persons in need of assessment, case planning, and case management. Perform field duties, perform needs assessment, and develop case plans according to areas on aging standards, provide case management to clients to help maintain independent living.

Qualifications: at least two years experience in counseling adults of various ethnic, religious and economic backgrounds, at least one year experience in counseling senior citizens, access to readily available transportation, ability to communicate orally and in writing clearly and concisely, ability to perform duties without close supervision, ability to remain objective under stressful situations, ability to assess and to plan objectively according to the needs of client or an acceptable combination of the above.

\$856 per month plus fringe benefits. Send resume to:

Urban League Senior Adult Service Center
4815 N.E. 7th, 288-8338
Supplemental applications may be obtained from the Urban League Employment office, 3630 N. Vancouver. Application deadline is March 15, 1980.

CHEMICAL OCEANOGRAPHER

Associate Professor for 12-month, tenure-track position in marine organic or biochemistry. Applicants must have a Ph.D. and must have demonstrated ability to conduct independent research and to obtain research funding in marine chemistry. The appointee will be expected to teach introductory chemical oceanography courses and others in his or hers specialty, supervises graduate students, and develop a program of grant-funded research. Interested candidates should submit resumes and names of three or more references by 1 May 1980 to:

G. Ross Heath, Dean
School of Oceanography
Oregon ST. University
Corvallis, OR 97331
Oregon State University an Affirmative Action/Equal Opportunity Employer complies with section 504 of the Rehabilitation Act of 1973.

Oregon Dept. of Transportation Metropolitan Branch Public Affairs Representative
\$1300-\$1659

Located in Portland, you must have at least three years experience in public affairs, media, community relations, or related field and a BA or graduate degree in Public Communications, Journalism, Public Affairs or related field, or three more years of responsible pertinent experience. Major duties include planning/developing public communications and full public participation on transportation projects; developing printed materials including news releases, newsletters, brochures, speeches, radio/tv spots; prepare visual materials including slide-shows and graphics; develop/maintain personal contact with local news media to guarantee exposure of branch programs projects; and provide continuing technical assistance to project coordinators and branch staff.

APPLY ODOT

Zoe A. Wilson
Personnel Operations
411 Transportation Bldg.
Salem, OR 97310
An Equal Opportunity Affirmative Action Employer

NETWORK ENGINEER

BS/EE with 4 years experience in design and installation of computer communication hardware, software. MS/EE preferred. Salary \$22,24,000. Apply by April 1 to

C.C. Calligan
Computer Center
Oregon ST. University
Corvallis, OR 97330
OSU is an Affirmative Action, Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

ADMINISTRATIVE SECRETARY

(Oregon Lung Association)
Independent self starter needed for responsible secretarial assistant with statewide health agency. Varied and challenging assignments, some typing-65 wpm. Apply in person:

1020 S.W. Taylor
Room 830
224-5145

An Affirmative Action Equal Opportunity Employer

BUS DRIVERS

Excellent part-time positions open for school bus drivers. No experience necessary. We provide free training. \$4.45-\$4.92 per hour.

COLUMBIA BUS SERVICE

6755 NE Columbia Blvd
Portland, Oregon
284-6466

An Equal Opportunity Employer

ENGINEERING TECHNICIAN II

City of Salem, seasonal position, \$6.49/hr. Represent the City of Salem as Construction Inspector for Public Works contracts and private developers' projects involving street improvements, water, sewer and storm drain installations. Experience in performing engineering, surveying and drafting tasks, completion of a 2-year technical course with an AA degree and major course work in engineering or math or equivalent combination of experience and training in engineering surveying, construction staking, reading and interpreting plans, blueprints and specification, testing of construction materials, soil compaction and density testing and in-place pipe pressure testing. Valid Oregon driver's license required. Requires use personal vehicle on the job. Must provide proof of insurance. Mileage is reimbursed. Closing date: 3/14/80. Apply:

City of Salem,
Personnel Department
555 Liberty SE,
Salem, Oregon 97301
EOE

CITY OF PORTLAND CONSTRUCTION EQUIPMENT OPERATOR I

Salary starts at \$1,569 per month, increases to \$1,640 after six months and \$1,749 in one year. Year round work, vacations, retirement plan, paid health, dental and life insurance plus many other benefits. Must be thoroughly skilled in the operation of a cable-rigged, track mounted power shovel using all standard attachments including dragline and dipper, and also a large, track-mounted, hydraulic power shovel with one half yard or larger bucket. Must be able to make field repairs and do own rigging and maintenance. Will also be required to operate other automotive and construction equipment. All work is in the Portland area. Qualified operators:

APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Open continuous. Women and Minorities are encouraged to apply.
An Equal Opportunity Employer

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1020 S.W. Taylor
Room 830
224-5145

An Affirmative Action Equal Opportunity Employer

SUPERVISING ACCOUNTANT

Assists Finance Director in compilation of budget and financial reports; assists in revising systems of work flow; establishes control system for capital assets; handles detail work of cash investment programs; conducts internal audit functions. Training and experience: Equiv. to a 4 yr. college or university degree with specialization in accounting, auditing, and/or governmental service, understand accounting systems, supervisory exp. desirable.

Salary: 1533-1863 (salary under review)
Benefits: medical, dental, employer paid retirement. Deadline for Apps: April 4, 1980.
To apply contact:

City of Milwaukie
10722 S.E. Main St.
Milwaukie, OR 97222

CITY OF PORTLAND ELECTRICIAN

Two immediate openings to be filled now. Salary \$22,942 plus paid vacations, sick leave, health and dental insurance covers dependents too. Requires an Oregon general journeyman electrician's license.

APPLY

Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Open continuous. Women and Minorities are encouraged to apply.
An Equal Opportunity Employer

ENGINEERING

Design Engineer, unified sewerage agency, \$1575 mo with periodic step increases. B.S. degree in electrical or industrial engineering with an interest in energy conservation, sewage treatment plant control instrumentation, and computer applications. Past exp. in these areas desirable but not a necessary requisite for application. EIT Cert. desirable. Apply:

Washington County Personnel
150 N. First Avenue
Room 306
Hillsboro, OR 97123
648-8606
An Equal Opportunity Employer

Women and minorities urged to apply.

OPERATIONS ASSISTANT

Requires experience in editing 16mm film. Other responsibilities include coordination of program traffic information, checking program logs and working with syndicated program distributors. Applicants should have strong organizational skills.

ASSOCIATE PRODUCER

Requires experience in television writing, audio and video editing and remote/studio production. Send Resumes to:
Personnel Manager
King Broadcasting
1501 SW Jefferson St.
Portland OR 97201
An Equal Opportunity Employer M/F

ASSISTANT TO THE CITY MANAGER

CITY OF SPRINGFIELD, OR (population 41,000, located in the Willamette Valley) \$1799-\$1981 Monthly

Assists the City Manager by acting as liaison to the public and city departments. Performs technical research and writes reports on municipal projects. Assists in the administration of the city budget, and organizational development. Assists departments in development of capital improvements programs.

QUALIFICATIONS: Considerable experience in a responsible staff position to a City Manager, or other municipal government administrator. AND, four year college degree in public or business administration, or a closely related field. Submit resume to:

Personnel Director
City of Springfield
325 North "A" Street
Springfield, OR 97477
(503, 726-3703)
No later than Friday, March 28.
An Equal Opportunity Employer

CITY OF PORTLAND POLICE IDENT TECH TRAINEE

\$5.27/hr. Trainees work in the Criminalistics Division of the Portland Police Bureau. After a six month training program of class study, on the job training and self-study, trainees are eligible for appointment as a Police Ident Tech I. Full performance Techs obtain, classify and identify fingerprints and perform simple photography. Involves fingerprinting and photographing suspects, victims, employees and job applicants. Shift work may be required.

APPLY:
Portland Civil Service
510 SW Montgomery St
Portland, OR 97201
No later than Friday, March 7, 1980. Women and Minorities are encouraged to apply.
An Equal Opportunity Employer

CORRECTIONS RESIDENT SUPERVISOR

\$1175-\$1500 per month, maintains security and oversees the daily operation of a Men's or Women's Probation Center. Exp. in the care and custody of mandated clients, in a probation center or live-in arrangement, preferably with training in probation parole or a related field. Apply:

Washington County Personnel
Room 306
150 N. First Avenue
Hillsboro, Oregon
648-8606

CITY OF PORTLAND BUILDING INSPECTOR I

Salary starts at \$1,912, increases to \$2,004 after 6 months and \$2,019 in one year. Many employee benefits include full paid medical and dental plan for both employees and dependents. To inspect new and remodeled buildings and other structures for compliance with codes. Applicants must be eligible for "A" level certification as a structural inspector and have knowledge in a variety of construction trade areas.

APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
Open Continuous. Women and Minorities are encouraged to apply
An Equal Opportunity Employer

MINORITY CONTRACTORS

Washington County is seeking minority contracting firms interested in federally funded construction projects, housing rehabilitation and minor home repair.

Contact:
Washington County
Office of Community Development
150 N. 1st Ave.,
Hillsboro, OR 97123
(503) 648-8814
An Equal Opportunity Employer
Women and Minorities are urged to apply.

CITY OF PORTLAND PUBLIC SAFETY ANALYST

\$1,494/mo to \$1,780/mo. Public Safety Analysts design, conduct and coordinate research, data collection and analysis in support of the Portland Police, Fire and Emergency Communications Bureaus. Some positions will involve assisting in the development and maintenance of automated information systems; while others involve the use of complex statistical analysis. Two openings exist now in the Police Bureau.

APPLY:
Portland Civil Service
510 SW Montgomery St
Portland, OR 97201
No later than Friday, March 7, 1980. Women & Minorities are encouraged to apply.
An Equal Opportunity Employer

ENGINEER

Chief engineer for listener supported radio station. FCC 1st license, broadcast engineering background, good knowledge of RF and audio equipment. \$710 mo, health insurance. An Equal Opportunity Employer. Women & minorities encouraged to apply. Send resume by March 31, to:

Engineering Search
KBOO
65 S.W. Yamhill
Portland, OR 97204

FILE CLERK

Looking for a career opportunity? Try our hat on for size! We are looking for an aggressive, hard working individual with 6 months office filing experience. The file clerk position we are seeking to fill entails sorting, filing and making inter office deliveries. This position offers excellent advancement opportunity, good benefits and a convenient downtown location. \$153.00 - \$183 a week. Salary commensurate with experience. If you are interested please contact Ms. Albrecht for an appointment. Phone 226-3761.

FIREMANS FUND INSURANCE COMPANIES

121 SW Salmon Suite 900
Willamette Center
Portland, OR 97204
An Equal Opportunity Employer M/F

MULTNOMAH COUNTY FOOD SERVICE WORKER

(Alcoholic Recovery Center)

\$697-\$786 monthly. Assists in the food delivery system at the Alcoholic Recovery Center, 20 NE Union. Duties include assisting in the preparation and delivery of meals as well as cleaning food service and related areas. Openings may be for either full-time or part-time work; weekend, holiday and shift work will be required. TO QUALIFY applicants must be able to obtain a food handler's card from the County within six weeks of date of hire AND possess or be able to obtain a current Oregon driver's license.

REGISTERED NURSE CORRECTIONS

\$1,197-\$1,691 monthly. Performs professional nursing duties for incarcerated persons at various county correction facilities; specific duties involve physical assessments, sick call, medication and treatment rounds. Applicants must be available for all shifts and weekends on a rotating basis. TO QUALIFY applicants must have graduated from a school of professional nursing with accreditation at time of graduation, and possess a current license to practice as a registered nurse in the State of Oregon. Applicants may be examined but not employed prior to obtaining a license. APPLICATIONS for the above position are accepted until a sufficient number are received to schedule an examination. TO QUALIFY Bachelor's degree in administration, engineering or an energy-related field AND at least three years of experience working in a professional capacity in the field of energy management. Abilities to be reviewed include: Ability to plan and carry out an effective program; Knowledge of energy conservation systems; Ability to analyze data and recognize relevant trends and indicators; Knowledge of government operations. THE PROCESS This is an unclassified, non-civil service position. Applications, as well as a Supplemental Application Form, must be submitted. Those applicants who are best qualified based on their relevant training and experience will be invited to an oral interview. APPLY for the above position no later than 4:30 PM, Friday, March 21, 1980.

PROGRAM DEVELOPMENT SPECIALIST

Juvenile Services (Commission) \$1,428 monthly. Coordinates and monitors the Juvenile Services program for Multnomah County. Participates in the planning and development of short and long term juvenile services programs to be delivered by the County or by local providers. Serves as professional staff to the Juvenile Services Commission. Receives policy guidance and special assignments from members of the Juvenile Services Commission, the Director of the Department of Justice Services, and from the Board of County Commissioners. TO QUALIFY applicants must have one year of experience in program planning, development and/or evaluation.

Where to apply

Multnomah County Personnel Office
426 SW Stark 7th Floor
Portland, Oregon Phone: (503) 248-5015
"An Equal Opportunity Employer"

PSYCHIATRIC NURSE

\$1,291 - \$1,691 monthly. Psychiatric nurses assess and treat clients with psychiatric or behavioral disorders; consult with other members of the mental health team. They must have a working knowledge of various diagnostic and treatment techniques including a knowledge of general pharmacology, particularly, psychotropic medication. Services are rendered to chronically mentally or emotionally disturbed clients. Psychiatric nurses are assigned to the following Mental Health outpatient clinic facilities: 5022 North Vancouver; 340 NE 122nd; 4506 SE Belmont; 426 SW Stark. TO QUALIFY applicants must have two years of experience in psychiatric nursing and an Oregon RN license and possess, or be able to obtain, a current Oregon Driver's license. APPLY for the above positions no later than 4:30 PM, Friday, March 14, 1980.

ENERGY MANAGER

Program Management (Specialist-Unclassified) \$20,000 - \$21,320 annually. Coordinates the implementation of the County's energy policy and energy contingency plans. Represents the County in interagency energy policy activities. Initiates and coordinates training programs relating to energy. Advises the County Executive and Board of Commissioners on energy issues. Initiates policy recommendations and budget proposals for consideration by the County Executive. TO QUALIFY Bachelor's degree in administration, engineering or an energy-related field AND at least three years of experience working in a professional capacity in the field of energy management. Abilities to be reviewed include: Ability to plan and carry out an effective program; Knowledge of energy conservation systems; Ability to analyze data and recognize relevant trends and indicators; Knowledge of government operations. THE PROCESS This is an unclassified, non-civil service position. Applications, as well as a Supplemental Application Form, must be submitted. Those applicants who are best qualified based on their relevant training and experience will be invited to an oral interview. APPLY for the above position no later than 4:30 PM, Friday, March 21, 1980.

FAMILY THERAPIST

Minimum of 2 years work in social service or family therapy and counseling. M.A. in appropriate field, full time, non-union. Salary to be negotiated. Need assessment; therapy for families and individuals; case consultation; staff training; evaluation. Deadline date, March 8, 1980.

To apply contact:

Rance C. Spruill, Director
Albina Youth Opportunity School
3710 North Mississippi Avenue
Portland, Oregon 97227
(503) 288-5813

Nursing Program Instructor

Associate Degree Nursing/Practical Nursing

Length of Employment Full-time, 9 months per year.
Minimum Selection Criteria Master's Degree, preferably in Nursing, plus current R.N. licensure in the State of Oregon.
Nursing Experience No less than three (3) years, preferably five (5) years of current nursing experience in medical/surgical nursing with geriatric, obstetrical/pediatric nursing desirable. Also desired experience in supervision, coordination, liaison work with students and/or community health agencies.

Assignment Primary instructional assignment will be clinical and theory instruction in advanced medical/surgical for Associate Degree Nursing; other teaching assignments may include practical Nursing or other health occupation courses.
Starting Date: June 16, 1980
Salary Range \$14,244 - \$17,544 (79-80 Faculty Salary Schedule) initial placement based on educational background and experience, plus full benefit program.
Application Deadline: April 18, 1980 (postmarked by)
Finalist Interviews: April 28 thru May 2, 1980.

Contact:
CLACKAMAS Community College
Personnel Office
19600 S. Mollala Ave., Oregon City, Or. 97045
666-2631, Ext. 318
Clackamas Community College is an Equal Opportunity/Affirmative Action Employer

ENGINEERING CLERK II

Full time clerical position, requiring filing, coalating, reproduction, distribution, running blue prints, and light typing.

Liberal benefits include: competitive salary, medical-dental-life insurance; savings incentive plan, educational reimbursement, progressive retirement plan.

To apply, please forward your resume or contact our Human Resources Department:

B-D DRAKE WILLOCK
13520 SE Pheasant Ct.
Portland, OR 97222
(503) 695-3355

An Equal Opportunity Employer

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General Services Administration - Consumer Information Center