

Portland Observer JOB FINDER

MULTNOMAH COUNTY

INVOLUNTARY COMMITMENT INVESTIGATOR

\$1,275-1,482 monthly. Provides psychological assessment of the mental competency and potential dangerousness of individuals who are facing mental illness commitment proceedings.

TO QUALIFY applicants must have: 1) a Master's degree in the mental health field AND two year's experience in the mental health treatment field working with severely disturbed clients OR 1) completion of at least 23 quarters or 15 semester hours of a Master's program in the mental health field, AND 2) three years of experience in the mental health field working with severely disturbed clients.

FAMILY NURSE PRACTITIONER

\$1,476-1,954 monthly. Provides comprehensive nursing care in family practice; provides specialized nursing services with emphasis on prevention, control and treatment of diseases, and health maintenance. Current opening is at the Indochinese Health Clinic providing services for refugees.

TO QUALIFY applicants must be licensed by the State of Oregon to practice as a registered nurse AND possess a State of Oregon Certification as a family Nurse Practitioner AND possess, or be able to obtain, a valid Oregon Driver's license with availability of personal automobile.

DEPUTY COUNTY COUNSEL I

(Unclassified) \$14,616-16,704 (beginning annual salary, depending on experience). Performs a variety of professional legal services on behalf of the County; advises elected and other County officials on questions of civil law which arise in the course of managing County government; represents the County's interest in litigation for or against the County.

TO QUALIFY applicants must possess a license to practice law in the State of Oregon. Experience in public sector helpful but not mandatory. Applicants taking the January bar exam may apply. Appointments requires passing the exam.

APPLY for the above position no later than 4:30 PM, Friday, February 15, 1980.

MR/DD SERVICES COORDINATOR

(Mental Health Services Coordinator) \$1,275-1,482 monthly. This is a mental health position involving the coordination and integration of various existing community services and resources for clients identified as mentally retarded or developmentally disabled, in order to assure an overall coordinated program(s) for each client. Specific duties involve client needs analysis, rehabilitation or development of individualized treatment plan, interviewing, counseling, case management, information and referral, and investigative research. Employees in this class serve as a liaison with public and private agencies.

TO QUALIFY applicants must have: 1) Bachelor's degree in the mental health field; 2) Two years experience providing direct services to clients who are mentally retarded or developmentally disabled. **APPLY** for the above positions no later than 4:30 PM, Friday, February 8, 1980.

APPLICATIONS for the above position are taken on an open-continuous basis until sufficient number are received.

FINANCE MANAGER (Program Manager I)

\$20,880-31,320 (depending on experience). Reports directly to the comptroller (Director of Finance). Responsible for the administration of the cash flow and investment management system. Establishes and manages the Risk (insurance) function for the County.

MINIMUM QUALIFICATIONS Two years experience in financial management or public accounting with an emphasis on the public sector. Knowledge of automated financial systems helpful. Four years of academic training in an accredited college or university with major course work in business financial management. CPA preferred.

APPLY for the above position no later than 4:30 PM, Friday, March 7, 1980.

WHERE TO APPLY
Multnomah County
Personnel Office
426 SW Stark
7th Floor,
Portland, OR 97204.

PHONE: (503) 248-5015.
An Equal Opportunity Employer

TRANSPORTATION PLANNER

City of Salem, \$1423-\$1740. Assist in development of Salem Area Transportation Plan, collect and analyze demographic, social, economic, environmental, and other data as required; evaluate transportation alternatives. Make presentations to community groups. Four-year degree with major course work in Urban or Transportation Planning, Urban Studies, Architecture, or Civil/Traffic Engineering; or combination of experience and training. Considerable knowledge of the principles of urban/regional planning research methods, statistical techniques, and graphic preparation. Ability to present research findings effectively. Closing date: February 8. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97031
An Equal Opportunity Employer

DRAFTING

Wilsey & Ham, a civil engineering consulting firm, has an immediate opening for a draftsman with a minimum of 3 years experience in drafting civil engineering improvement plans. Experience and capability as design technician is desirable. Typical drafting assignments include reducing and plotting survey data, street improvement plans, grading plans, earthwork computations, utility system plans. Salary commensurate with work experience and education. Send resume of qualifications including work and education to:

**Bud Furber
WILSEY & HAM
222 S.W. Harrison
Suite No. 4
Portland, OR 97201.**
*Equal Opportunity
Affirmative Action
Employer*

RESEARCH ASSOCIATE

Faculty position in forest physiology available April 15, 1980. Research on physiology of seed production in forests. Research Associate. Post-doctoral, 12-month basis. Ph.D. required. \$16,000-19,000 salary dependent upon qualifications. Send letter of application, curriculum vitae, transcripts and three letters of reference by March 15, 1980 to:

**John Gordon, Head
Department of
Forest Science
School of Forestry
OREGON STATE
UNIVERSITY
Corvallis, OR 97331**

Oregon State University is an *Affirmative Action Equal Employment Opportunity Employer* and complies with Section 504 of the Rehabilitation Act of 1973.

CITY OF PORTLAND CITY PLANNING DIRECTOR

\$39,541. The Director will plan, organize and direct the activities of the Portland Bureau of Planning. Responsibilities will include establishing Bureau goals, objectives, policies and procedures to serve as Portland's planning agency for physical dev. and growth; serving as technical advisor to the Planning Commission, City Council and other city officials; supervising staff of technical and professional employees; and explaining Bureau activities to the media, citizen groups and the general public.

APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Monday,
February 25, 1980.
Women & minorities are encouraged to apply.
An Equal Opportunity Employer

BUS DRIVERS

Excellent part-time positions open for school bus drivers. No experience necessary. We provide free training. \$4.45-\$4.92 per hour.

COLUMBIA BUS SERVICE

6755 NE Columbia Blvd
Portland, Oregon
284-6466

*An Equal Opportunity
Employer*

OFFICE CLERK

Clerk for insurance office to answer telephone, assist customers, search for rates and files.

We will train. \$6,500 annually to start, with merit increases later. Excellent fringe benefits. Call **Billie 226-2651**.

An Equal Opportunity Employer

SALES

KQFM Radio Sales has an opening for an account executive. 2 yr. experience preferred. Commission plus guarantee minimum \$1,000 mo. Contact:

**Andrew Reimer
Sales Manager
226-0100**

BANK

TELLER TRAINEES

Seeking individuals to begin training in a 7-day formal teller training program to fill openings throughout Portland metro area. Candidates must have strong cash handling background, light typing, and enjoy dealing with the public. Hours include some day, evenings and weekend work.

As a savings professional, you will qualify for full employer paid benefits and rapid advancement. Apply in person 10-3 Monday-Friday. Or call 231-4550

**Fred Meyer
Savings & Loan**

815 NE Davis
(2 blocks north of Burnside)
Portland, OR 97212
An Equal Opportunity Employer

YOUTH ADVOCATE I

Must have 1 year exp. working with youth 10-18 and direct public contact. Volunteer exp. may be counted. Deadline 2-15-80. Apply in person.

**S.E. Youth
Service Center
2929 S.E. Powell
Portland, OR 97202**
Women & minorities are encouraged to apply.
*An Affirmative Action
Equal Opportunity
Employer*

HOUSEKEEPER HOMEMAKER

Full or part-time, mature responsible individual to work with social service team caring for families or adults. Own transportation. \$3.10 and up. Mileage and benefits.

APPLY:
**1 METROPOLITAN/
FAMILY
SERVICES**
2281 N.W. Everett St.
*An Equal Opportunity/
Affirmative Action
Employer*

SECURITY OFFICER

Graveyard swingshift combination. Full time 12 months per year. 2 year law enforcement or security experience. Salary Range: \$985 per month. Application Deadline: February 8, 1980.

Contact:

**CLACKAMAS
Community College**

Personnel Office
19600 S. Mollalla Ave., Oregon City, Or. 97045
656-2631, Ext. 318

Clackamas Community College is An Equal Opportunity/Affirmative Action Employer

WORD PROCESSOR
MAG Card II operator needed for Consulting Engineering Firm Word Processing Center. Minimum one year exp. 60-80 wpm. Full time. Good skills and grammar, punctuation, spelling. Excellent fringe benefits. Salary commensurate with experience. Respond to:

**CH2 M HILL
200 S.W. Market
12th Floor
Portland, OR 97201**
*An Affirmative Action
Equal Opportunity
Employer*

SECRETARY

2 positions open. 1 year experience required. Type 50 wpm; drivers license necessary. Salary DOE excellent benefits. Call 222-9661 for appointment.

SECRETARY/ RECEPTIONIST

At PACT Weatherization Program. Salary \$8,820-\$10,721. Responsible for basic secretarial duties inc. typing and filing. Providing receptionist services (telephone and wani-in) for energy program. Applications may be picked up at:

**PACT MAIN OFFICE
3534 SE Main
Portland OR 97214
233-8491**

Deadline for applications is February 5th (postmark).

An Equal Opportunity Employer

LIBRARY CIRCULATION SUPERVISOR

The Oregon City Civil Service Commission announces an open competitive examination for Library Circulation Supervisor. Beginning rate \$910 per month. Duties: Performs moderately complex and varied duties and responsibilities in the circulation section of the Oregon City Public Library Trains and supervises subordinate personnel complies types and distributes monthly statistical reports. Requirements: Considerable knowledge of library procedures and techniques. Knowledge of the principles and practices of library science, sources and procedures used in reference and bibliographic research. Reasonable typing skills. 3 yrs of progressively responsible office experience, preferably in a library setting with at least 1 yr of experience in a supervisory capacity. Graduation from high school or possession of the equivalent GED certificate. Any satisfactory equivalent combination of experience and training which insures the ability to perform the work may be substituted. Examination: based on review of training and experience. The top 8 candidates will be invited to appear for an assessment interview. The interview will be weighted at 100%. Applications: will be received in the office of the:

CIVIL SERVICE COMMISSION

City Hall
320 Warner-Milne Rd.
Oregon City, OR 97045
Phone: 655-8481
Until Feb. 8, 1980.
social services
Manager for community

UTILITIES INSPECTOR

City of Salem, \$1423-\$1740. Plan, conduct and evaluate cross connection control program and provide technical assistance. Considerable contact with large commercial users and other customers. Considerable experience and training involving variety of utility installations, plumbing and accessories connected with water systems or any equivalent experience and training that provides thorough knowledge of devices and techniques and other design elements in utility connections, services and their interrelationships. State of Oregon Class A Plumbing Inspector Certificate required within 6 months from date of appointment. To acquire Class A Plumbing Inspector certificate you must have an Oregon Journeyman Plumbing License or be able to present affidavits documenting 4 years experience as a plumber. Valid Oregon driver's license and good driving record. Closing date: February 8, 1980. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97031.
An Equal Opportunity Employer

CITY OF PORTLAND

LABORER

\$5.48/hr to start increasing to \$7.47/hr. after 110 working days plus City benefits package. Good entry level position for a career in the City service with good training and promotional opportunities.

APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday,
February 8, 1980.
Women & minorities are encouraged to apply.
An Equal Opportunity Employer

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and swing shift. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Infocore key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.

Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.

An equal opportunity employer m/f.

Tektronix
COMMITTED TO EXCELLENCE

CITY OF PORTLAND GOLF COURSES MANAGER

\$22,422 to \$26,749. Responsible for planning, organizing, directing and promoting the golf program at the City's four regulation 18-hole courses. Will establish goals and objectives, develop policies and procedures, over-see all maint. and const., prepare annual budget, and respond to the concerns of the public.

APPLY
Portland Civil Service
510 S.W. Montgomery
Portland, OR 97201
No later than Friday,
February 8, 1980.
Women & minorities are encouraged to apply.

An Equal Opportunity Employer

SOCIAL SERVICES
Manager for community based Community Action Program in Southeast Portland. Training and 2 years experience in management, social services, and community organizations. Starting salary \$14,000-15,435. For application form contact:

PACT, Inc.
3534 SE Main Street
Portland, OR 97214
233-8491

Application deadline (postmark) 2/11/80.
An Affirmative Action Employer

MAINTENANCE ELECTRICIAN

Monday-Friday 8:AM-4:30 PM. \$7.50 per hour minimum.

**LEWIS & CLARK
COLLEGE
244-6161 Ex. 330**
An Equal Opportunity Employer

CUSTOMER SERVICE TECHNICIANS

Liberty Cable Television has a limited number of openings for qualified individuals in the exciting and growing field of cable television. Join us in providing Portland with the best in a cable communications system.

WE REQUIRE

- Associate Degree in Electronic Technology or FCC license or equivalent experience.
- Quality oriented "hands on" technicians.
- Ability to work without direct supervision.
- Ability to work with staff and customers.

we offer

- Competitive Wages.
- Full Benefits.
- Training.
- Rapid growth opportunities for "can do" people.

Please make application at our business office on 025 SW Sherman, Portland (just north of the Markham Bridge), 225-1984.

**THE
CABLE**
Equal Opportunity,
Affirmative Action Employer
A DIVISION OF LIBERTY CABLE COMMUNICATIONS, INC.

SECRETARY

2 positions open. 1 yr. experience required. Type 50 wpm, driver's license necessary. Salary depending on experience. Excellent benefits. Call 222-9661 for appointment.

**BOYS & GIRLS
AID SOCIETY
2301 N.W. Gilsan
City 97210**

HOUSEKEEPING AID

Full time and on call positions available. Will train. \$4.31 an hour.

apply between 9 and 2 PM
Dept. of Human Resources Mgmt
Good Samaritan Hospital & Medical Center
2183 NW Northrup
An Equal Opportunity Employer

TRAINING/ AFFIRMATIVE ACTION COORDINATOR

Growth at Northwest Marine Iron Works has created the need for this challenging personnel position. Responsibilities will be to plan, organize, and develop the cooperative wide training program, and to monitor the Affirmative Action Plan and its reporting systems to insure regulatory compliance. Previous training and affirmative action planning experience required. Exceptional fringe benefit packages and competitive salaries offered.

Please submit your resume and salary requirements to:

**Gale Blessing
Employment Supervisor**



**NORTHWEST
MARINE
IRON WORKS**
Equal Opportunity Employer m-f-h

2516 NW 29th Ave., P.O. Box 3109, Portland, OR 97208

ENERGY.

We can't afford to waste it.

MACHINIST JOURNEYMAN

We are seeking Journeyman Machinists who can set up and operate lathes, boring mills and can read and interpret blue prints.

Also we are seeking Journeyman Machinists who are thoroughly familiar and experienced with N.C. equipment.

We offer excellent working conditions and good benefits.

Apply Personnel Department
WAGNER MINING, INC.
4424 N.E. 158th
Portland, Oregon
An Equal Opportunity Employer

255-2863