

# Portland Observer JOB FINDER

## CITY OF PORTLAND EMERGENCY COMMUNICATIONS OPERATOR TRAINEE

**\$5.16 approx. hr.**  
Trainees will be eligible for promotion to Emergency Communications Operator I after 6 months. ECO I's receive phone calls, dispatch emergency units, operate computer terminals and radio equipment. Must be able to work with speed and accuracy under stress and type 40 wpm. Must be willing to work days, evening and nite shifts, including wkends and hldays.  
APPLY  
Portland Civil Service Board  
510 SW Montgomery St. Portland, OR 97201  
**No later than Friday, August 17, 1979**  
An Equal Opportunity Employer

Organization working in the Northwest for world peace and social justice needs person with communications and program supervision skills. Experience in community organizing and writing required. Travel in region from Seattle base. Salary: \$14,000-16,000, plus benefits. Affirmative Action Employer. American Friends Service Committee, 814 N.E. 40th St., Seattle, WA 98105, (206) 632-0500.

### Social Services

## MENTAL HEALTH SERVICES COORDINATOR

**\$1361-\$1737 per month**, 2 yrs. clinical exp. in a mental health program, preferably working with mandated clients and a college degree in the behavioral sciences or equiv. comb. of exp. and trng. Exp. managing clinical caseloads desirable. Last filing date, August 24, 1979. Apply Washington County Personnel, Room 305, 150 N. First Avenue, Hillsboro, Oregon 97123 - 648-8606. An Equal Opportunity Employer, women and members of minorities urged to apply.

### Clerical

**ELECTIONS CLERK**  
\$828-\$1056 per month, 3 yrs. office management exp of a responsible nature including 1 year of experience in a County elections department; and graduation from H.S. or equiv. comb. of exp. and trng. Last filing date, August 24, 1979. Apply Washington County Personnel, Room 305, 150 N. First Avenue, Hillsboro, Oregon 97123 - 648-8606. An Equal Opportunity Employer, women and members of minorities urged to apply.

# Data Entry Operator

Tektronix has an immediate need for experienced Data Entry Operators which require key-punch training plus a minimum of six months' recent work experience. Must be experienced in the operation of IBM 029, 129 or Infocore key to disc. Permanent positions are available on swing shift.  
Benefits include insurance, profit sharing and educational programs.  
Applications will be accepted Mon., Tues., Wed. from 8:00am to noon and 1:00pm to 4:00pm at our Beaverton Employment Office, 3655 S.W. Cedar Hills Blvd. (south end of the Beaverton Mall). If unable to apply in person, send resume to Suzanne VanDergrift, Employment Office, P.O. Box 500, Beaverton, Oregon 97007.  
An equal opportunity employer, m.f.h.

**Tektronix**  
COMMITTED TO EXCELLENCE

## CITY OF PORTLAND ASSISTANT PROJECT DIRECTOR

City/County Family Violence Project  
**\$16,328 approx. yr.**  
Participates in the management of the City/County Family Violence Program. Assists in developing information and education programs and identifying new resources for the victims of family violence. The program is funded to last eighteen months.

APPLY  
Portland Civil Service Board  
510 SW Montgomery St. Portland, OR 97201  
**No later than Friday, August 24, 1979**  
An Equal Opportunity Employer

## CITY OF PORTLAND NEIGHBORHOOD MEDIATION CENTER COORDINATOR

**\$1,108 approx. mo.**  
Will direct, coordinate, organize and evaluate activities of Neighborhood Mediation Project. Will develop and implement program to provide mediation services in solving conflicts between parties; assign case loads; monitor cases; interview and screen volunteers; and implement training programs.

## CITY OF PORTLAND MEDIATION SPECIALIST

**\$855 approx. mo.**  
Will mediate conflicts between disputing parties in Neighborhood Mediation Project. Will review and assess referred cases and case follow-up; conduct field interviews; collect data; and schedule and coordinate hearings.

Candidates interested in either position must file a separate application.

APPLY  
Portland Civil Service Board  
510 SW Montgomery St. Portland, OR 97201  
**No later than Friday, August 24, 1979**  
An Equal Opportunity Employer

## COUNSELOR

**\$1098/Month**  
Temporary Position thru 1/31/80  
Intake, eligibility, monitoring duties in PSE program. Degree with course work in counseling or 2 years experience in social service working with low-income people, experience conducting interview preferably in employment counselor setting, knowledge of CETA and EEO preferred. Own transportation. Need not be CETA eligible. Must be available for personal interview. Resume to: Mult-Wash CETA Consortium, 806 SW Broadway, Suite 325, Portland, OR 97205. REFER TO JOB #PE 95. Closes August 20, 1979, 5pm.  
An Equal Opportunity Employer

## ANNOUNCEMENT

Head Start is enrolling children ages 3-5 years from low income families where the parent(s) are either working, going to school, or in job training. The Albina Ministerial Alliance announces 4 new centers to be opening in the Portland area. Head Start is a full day child development program. It offers educational, cultural and social activities appropriate for the child's development. For more information call 283 1267.

## GUARDS Pinkerton, Inc.

Immediate opening in Portland and Vancouver. Uniforms and training will be furnished. Car and telephone required. Apply in person between 9:00am to 4:00pm. Monday thru Friday.  
4105 N.E. Tillamook  
Vets bring DD214  
An Equal Opportunity Employer

**ENERGY.  
We can't afford  
to waste it.**

# JOURNEYMAN WELDER

We are seeking journeyman welders who are experienced in the operating of semi-automatic welding machine. Must be able to run 1/8 cord wire and .045 hard wire. Must be able to read and interpret blueprints. We offer excellent working conditions and good benefits.

Apply Personnel Department  
**WAGNER MINING, INC.**  
4424 N.E. 158th 255-2863  
Portland, Oregon  
An Equal Opportunity Employer

As a leading company in the kidney dialysis industry, B-D DRAKE WILLOCK employs approximately 300 people in the Portland metropolitan area.

Employment opportunities at B-D DRAKE WILLOCK are varied and provide employees the opportunity to demonstrate their ability to accept increased responsibility.

An Equal Opportunity Employer, B-D DRAKE WILLOCK encourages all interested job applicants to inquire direct through the Industrial Relations Department. Also employment opportunity inquiries may be directed to any Oregon State Employment Service.

B-D DRAKE WILLOCK  
13520 S.E. Pheasant Ct.  
Portland, Oregon 97222  
(503) 659-3355  
An Equal Opportunity Employer

## GENERAL MECHANIC

Must be experienced in millwright, welding, and pipefitting. Journeyman status required. Must be able to work any shift, any day. Starting pay \$10,131 per hour. Excellent benefits, telephone 289-5506 for interview appointment.

Aluminum Company of America  
Vancouver, WA  
An Equal Opportunity Employer

## DRAFTING

**DESIGN DRAFTSPERSON**  
Challenging opportunity exists in our engineering department for experienced design draftsman.

Individual will be required to prepare complex drawings & layouts of components & systems requiring sound engineering judgement & evaluation with a good understanding of tolerances, finishes & fabrications. Individual should have a good drafting background with mechanical aptitude and the ability to read blueprints. Technical school training a plus.

We are a major manufacturing company offering excellent wages & benefits.

Apply Personnel Dept. or send resume to:  
**WAGNER MINING, INC.**  
4424 N.E. 158th 255-2863  
Portland, Oregon  
An Equal Opportunity Employer

## RECEPTIONIST/ TYPIST

**\$790 a month.** Temporary position, 9/10/79 thru 1/2/80. Receptionist duties; type 40 wpm; xeroxing; filing. One year clerical experience; deal effectively with the public; operate office machines. Need not be CETA eligible. Must be available for personal interview. REFER TO JOB #AD-94. Resume to: Mult-Wash CETA Consortium, 806 SW Broadway, Suite 325, Portland, OR 97205. Closes August 20, 1979, 5pm.  
An Equal Opportunity Employer

**HELP WANTED SALES**  
Earn extra money. No investment. Take orders for Lisa low priced jewelry. For free catalogs call toll free 800-631-1258.

## CITY OF PORTLAND YOUTH EMPLOYMENT DIRECTOR

**\$23,587 approx. yr.**  
Administrative position in Employment and Training responsible for Youth Manpower Programs and approaches targeted at youth population; implement monitoring and evaluation system; develop close working contact with public, private and community organizations. Will also assist in preparation of Federal Grant Applications.  
APPLY  
Portland Civil Service Board  
510 SW Montgomery St. Portland, OR 97201  
**No later than Tuesday, August 21, 1979**  
An Equal Opportunity Employer

**PROVIDENCE  
MEDICAL CENTER**  
700 NE 47th Ave.  
Portland, OR 97213  
(503) 234-8211, ext. 218  
An Equal Opportunity Employer

**DIRECTOR**  
Urban League Senior Adult Service Center. Admin., coord., supervisory program, staff, budgets; advisory committee and community services liaison. One year admin. exp. req. WORK WITH VARIETY SOCIO-ECON. ETHNIC GRPS. DEGREE - BSN/PUBLIC ADMIN/SOC. WORK. Salary \$16,800. Deadline 8/17/79. U.L., 718 W. Burnside, Rm 404, Portland 97209.

**PROOF OPERATORS**  
Full time openings for proof operators in downtown location. Must be experienced with 10-key by touch. Swingshift 3:30 to 11:30.

Excellent benefits including transportation subsidy. For further information call 243-1888 or apply Mon. thru Thurs. 9-1.

**First National Bank**  
1300 SW 5th  
Portland, OR 97208

All qualified applicants considered regardless of race, religion, age, sex, national origin or handicap.

## CITY OF PORTLAND ASSISTANT EMPLOYMENT & TRAINING SPECIALIST

**\$1,031 approx. mo.**  
Will assist and provide support work implementing City's Training & Employment programs. Involves considerable public contact explaining program regulations, policies and procedures; assisting in personal problems and crisis intervention; identifying available program and community services. Must have valid drivers license and access to motor vehicle.  
APPLY  
Portland Civil Service Board  
510 SW Montgomery St. Portland, OR 97201  
**No later than Tuesday, August 21, 1979**  
An Equal Opportunity Employer

**NURSING**  
UNIT SECRETARIES  
Full time and part time positions now available on days and evening shifts. Must have had formal training in a community college or hospital program as a Ward Clerk. Minimum 6 months recent hospital experience. Excellent benefits. Salary \$780 to \$948 mo. Apply between 9 and 2PM  
Employee Relations  
**GOOD SAMARITAN  
Hospital & Medical Center**  
218 NW Northrup  
An Equal Opportunity Employer

## WESTERN BANCORP DATA PROCESSING CO.

350 SW Jefferson  
225-2192

## INDUSTRIAL ENGINEER

**Journeyman Status Required**  
Must be able to work any day, any shift. Starting pay \$10,131 per hour. Excellent benefits, telephone 289-5506 for interview appointment.

Aluminum Company of America  
Vancouver, WA  
An Equal Opportunity Employer

**ENERGY.  
We can't afford  
to waste it.**

## TRUST OPERATIONS CLERK II

Immediate full time opening for individuals with good clerical skills, including typing and basic math. Salary starts \$650 per month.

## SENIOR TRUST OPERATIONS

Immediate full time opening Monday thru Friday 8 am to 4:30 pm. Starting salary \$725 per month. Must have good math and typing ability. Must be able to work under pressure and be a self-starter.

## QUALIFICATION CLERK

Immediate full time opening Monday thru Friday 7:30 am to 4:30 pm. This job is in the input output department. Salary starts at \$3.46 per hour. Job consists of opening and sorting mail. No office experience necessary.

## SENIOR SECRETARY

Full time opening in bank properties department. Starting salary \$800 per month. Must be able to type 50-60 wpm, have good filing experience, excellent communication skills and organizational skills. Ability to work independent, and 1 year general office experience preferred.

## MESSENGER

Full time opening in credit department. Starting salary \$560 per month. Hours are from 8 am to 5 pm, Monday thru Friday. Job consists of light typing, pulling credit files and delivering them to different offices.

## PAYOFF CLERK

Full time opening in real estate loan department. Hours are from 8:15 am to 5:15 pm. Salary begins at \$650 per month. Must be able to do statistical typing 35-45 wpm. Be able to use 10-key by touch. Must also have a strong interest and ability to work with figures.

## CREDIT INVESTIGATOR

Immediate full time opening Monday thru Friday 8:30 am to 5 pm. Starting salary \$600 per month. Must have good telephone ability and be able to do light typing.

Excellent employee benefits for all of the above jobs. For further information call 243-1888 or apply Monday thru Friday 10 to 2.

## FIRST NATIONAL BANK

1300 SW 5th Ave.  
Portland, OR 97208  
An Equal Opportunity Employer

## ADMINISTRATIVE SECRETARY

Reports to the Region Manager - Operations Will serve as backup to the Administrative Secretary who reports to the Region Director. **Qualifications:** be able to accurately type 70-80 wpm; take shorthand at 80-100 wpm; operate general office machines; develop and maintain organized filing systems; coordinate and plan functions without direction; ability to communicate through oral and written expression; previous demonstrated skills as executive secretary; ability to interpret statistical data.

Western Bancorp Data Processing Co.  
350 SW Jefferson  
225-2192

## INDUSTRIAL ENGINEER

**Journeyman Status Required**  
Must be able to work any day, any shift. Starting pay \$10,131 per hour. Excellent benefits, telephone 289-5506 for interview appointment.

Aluminum Company of America  
Vancouver, WA  
An Equal Opportunity Employer

## BANK

# Teller Trainees

Seeking candidates with light typing and cash handling experience to begin training for a challenging career in the savings and loan field.

**Full Time**  
You can have 3 days off a week! Our full time teller trainees work four 10-hour shifts each week. Candidates should be flexible to work days, evenings and weekends.

**Part Time**  
Schedule includes a 4:30 to 9:30 PM shift two or three nights a week and 8 hours on the weekend.

You can receive a good starting salary, fully paid benefits, and unlimited growth opportunities. Apply in person 10-3 Monday-Friday, or call 231-4550.



815 NE Davis  
(Between 8th and 9th on Davis)  
Portland, OR 97212  
An Equal Opportunity Employer

## FILE CLERK

Opening with North Pacific Insurance Company, light typing. Requires being on feet. \$525 monthly to start. Excellent benefits. Call Personnel between 8:30-4:30, 643-7661.  
An Equal Opportunity Employer

## CLERK TYPIST

Immediate opening for individual with good typing skills. Individual will be trained on teletype and switchboard. Starting salary \$635-\$650 a month. We offer excellent benefits and free parking. For interview call 280-7141.

**HYSTER COMPANY**  
An Equal Opportunity Employer

# Like Variety? Need Flexibility? Extra Dollars?

Tektronix has immediate openings for temporary clerical, secretarial positions. Long and short term assignments are available and offer opportunity to gain experience in many areas. We can schedule work assignments to fit your needs. Good hourly rates, \$1.30 to \$4.40 an hour. Good advancement opportunities.

Apply in person at our Beaverton Employment Office, 3655 S.W. Cedar Hills Blvd., south end of the Beaverton Mall, Monday through Wednesday, 8:30am to 11:30am and 1:00pm to 4:00pm.  
An equal opportunity employer, m.f.h.

**Tektronix**  
COMMITTED TO EXCELLENCE

# OREGON STEEL MILLS

Career Opportunities. Expansion and promotions have created the following immediate openings:

## INSTRUMENTATION REPAIRMAN

**DUTIES:** Install, repair, construct, calibrate, test, adjust and service electrical and pneumatic instruments in process control systems.

**EXPERIENCE:** Min. 4 yrs. experience in performing work requiring a thorough knowledge of instrumentation application in a heavy industry, involving process control of high temperatures, pressures, etc.

**STARTING WAGE:** \$10,258 + incentive pay (\$2.636) and applicable shift differential (22¢ or 33¢)

## ELECTRICIAN

**DUTIES:** Inspect, repair, install, adjust and maintain plant electrical systems and equipment.

**EXPERIENCE:** Min. 4 yrs. experience in AC-DC control circuits, heavy industrial equipment, large motors and trouble shooting.

**STARTING WAGE:** \$10,206 + incentive pay (\$2.553) and applicable shift differential (22¢ or 33¢)

In addition to starting wage, all jobs also offer excellent company paid benefits program. Applicants must be available to work all shifts. If interested, call Employment Manager at (503)286-9651 ext. 392 or send resume or a statement of employment history to:

Oregon Steel Mills  
P. O. Box 2760  
Portland, Oregon 97208

An Equal Opportunity Employer