

Portland Observer JOB FINDER

PUBLIC RELATIONS & INFORMATION OFFICER

Full-time. Qualifications: Bachelors Degree in Communications, Journalism or Public Relations; 2 years in public relations/information/community relations program(s); Desirable: Public relations or information experience in fields other than education; advanced study in community college administration or public administration; experience and/or advanced study in marketing, advertising or related fields; experience in the design and/or production of multi-media presentations or reports, brochures, catalogs, or publications of various kinds. **Salary:** \$19,860-\$25,884. **Starting Date:** September 17, 1979. **Deadline:** August 24.

**MARKETING/SALES INSTRUCTOR
SMALL BUSINESS MANAGEMENT SPEC.**
Full-time. Qualifications: Master's Degree, major in business; 5 years experience in retailing, business consulting, or as an owner/manager of a business; individuals not possessing a Master's Degree will be considered if they have a Bachelor's Degree plus 5 years experience as a business consultant or business owner/manager. **Starting Date:** September 10, 1979. **Salary:** \$14,184-\$17,316. **Deadline:** August 24th.

**TEACHER ASSISTANT IN
CHILD DEVELOPMENT CENTER**
Qualifications: Bachelor's or Associate Degree majoring in Early Childhood Education or CDA Certificate; Experience/Personal: Experience in teaching young children ages 3-6 years; Must meet Federal health requirements; and must hold current First Aid Certificate. **Salary:** \$842-\$926 per month. **Deadline:** August 30, 1979.

Contact:

**CLACKAMAS
Community College**

Personnel Office
19600 S. Mollalla Ave., Oregon City, Or. 97045
866-2631, Ext. 318
Clackamas Community College is an Equal Opportunity/Affirmative Action Employer

CITY OF PORTLAND YOUTH EMPLOYMENT DIRECTOR

\$23,587 approx. yr.
Administrative position in Employment and Training responsible for Youth Manpower Programs & approaches targeted at youth population; implement monitoring and evaluation system; develop close working contact with public, private and community organizations. Will also assist in preparation of Federal Grant Applications.

APPLY

Portland Civil Service Board
510 S.W. Montgomery Street
Portland, OR 97201
No later than Tuesday, August 21, 1979
An Equal Opportunity Employer

CLERK TYPIST

Opening with North Pacific Ins. Co. Typing 40+ wpm. Accuracy more important than speed. General clerical duties. Excellent benefits. Cedar Hills location. \$600 a month to start. Call Personnel 643-7661.

PROOF OPERATORS

Full time openings for proof operators in downtown location. Must be experienced with 10 key by touche. Swingshift 3:30 to 11:30. Excellent benefits including transportation subsidy. For further information call 243-1888 or apply Mon. thru Thurs. 9 to 1.
First National Bank
1300 S.W. 5th
Portland, OR 97208
All qualified applicants considered regardless of race, religion, age, sex, national origin or handicap.

PART-TIME TELLER

Immediate opening for PT Tellers. Requires accurate typing, 10 key and PR skills. Cashiering experience preferred.

Excellent benefits including transportation subsidy. For further information call 243-1888 or apply Mon. thru Thurs. 9 to 1.

First National Bank
1300 S.W. 5th Ave.
Portland, OR 97208
All qualified applicants considered regardless of race, religion, age, sex, national origin or handicap.

RESEARCH ASSISTANT UNCLASSIFIED
Physical Plant Dept. Oregon State University
Analysis, programming, and instruction in area of energy consumption. Twelve month, non-tenure appointment. Must have Bachelor of Science in either Mechanical or Electrical Engineering and three years of experience in the heating, ventilating and air conditioning profession. Position available September 1, 1979.

To apply send resume and two letters of reference by September 1, 1979 to Director, Physical Plant Department, Oregon State University, Corvallis, OR 97331.

For further information write to above address or call 503-754-4921.

Oregon State University is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

SECRETARY

Clerk Typist II
Base pay \$774/month plus City of Tigard benefit package. Secretarial position for Planning Department. Responsibilities include preparation of staff reports, public hearing notices, community organization notices, etc. Filing includes zone changes, conditional use applications, etc. Responsible to Planning Director. General administrative skills requested. Person to handle general organization of department. Minimum typing skills required (60 wpm).
Send resume to:
**Planning Director
City of Tigard
12420 S.W. Main St.
P.O. Box 23397
Tigard, Oregon
An Equal Opportunity Employer, M/F**

RESEARCH ASSISTANT UNCLASSIFIED

Fish disease laboratory, department of microbiology, OSU half time position. \$500 per month start 8-20-79. MS in Biological finance, strong background in micro-biology and fishery. Must be familiar with florissant antibiotics and tissue culture techniques, Elisa test.
Contract J. L. Fyer, Department of Micro Biology, Oregon State University, Corvallis, Oregon 97331. Must apply by 8-17-79. OSU IS AN AFFIRMATIVE ACTION EOE AND COMPLIES WITH SECTION 504 OF THE REHABILITATION ACT OF 1973.

RECEPTIONIST/ TELEPHONE OPERATOR

Civil engineering and planning firm needs friendly, outgoing person to answer phone, receive visitors, type letters and do light filing. Good company benefits and above average starting salary. For appointment call Rosemary Ackroyd 227-0455. M/F/H.
An Equal Opportunity Employer

CIVIL ENGINEER II

City of Salem, \$1553-\$1988. Supervises and coordinates public works and utilities installations to assure the uniformity of field inspections. Knowledge of contract administration in field of construction. Considerable experience in civil engineering as it relates to construction and maintenance of public works including utilities. Ability to obtain Engineering in Training Certificate. Closing date: 8/24/79. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97301. EOE

PUNCH PRESS OPERATOR
We have openings for punch press operators with at least 1 year's experience in the set up and operation of high speed punch presses and multi-state dies.
Interested individuals apply to: Oregon Saw Chain Division, betw 8 o'clock am and 2:30 p.m., Monday thru Friday, or call Pete Barnett, 654-6531, for further information.
an equal opportunity employer
OREGON Saw Chain Division **OMARK INDUSTRIES**

CITY OF PORTLAND ASSISTANT EMPLOYMENT & TRAINING SPECIALIST

\$1,031 approx. mo.
Will assist and provide support work implementing City's training & employment programs. Involves considerable public contact explaining program regulations, policies and procedures; assisting in personal problems and crisis intervention; identifying available program & community services. Must have valid drivers license and access to motor vehicle.
APPLY
Portland Civil Service Board
510 S.W. Montgomery Street
Portland, OR 97201
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An Equal Opportunity Employer

Maintenance Gen. Foreman

Expansion in our Portland, Oregon heavy manufacturing facility has created an opening for a maintenance general foreman.

We are seeking an individual who demonstrates a professional approach to supervision. Prefer 5 to 10 years experience maintenance supervision in a heavy industry, with background in both electrical and mechanical areas.

We offer excellent starting salary, in addition to excellent company paid benefits program, profit sharing. Interested candidates are encouraged to forward their resume or a statement of employment history and salary requirements promptly to Box 3137 (Classified - B101), Portland 97208.

FLIGHT ATTENDANT

CAREER OPPORTUNITIES WITH UNITED AIRLINE

QUALIFICATIONS: Height: 5'2"-6'; Weight: in proportion to height; Vision: contact lenses or glasses acceptable if uncorrected vision does not exceed 20/200 or 20/100 respectively. Vision must be correctable to 20/30 or better. Education: High School graduate; Work Experience: prior public contact experience preferred; Other: Excellent appearance, pleasant personality and a sincere desire to help other people. Must be willing to relocate. Excellent benefits.

To apply send post card with name and address to:

United Airline
Employment Office
FA-2
Seattle-Tacoma Airport
Seattle, WA 98158

An Equal Opportunity Employer

Like Variety? Need Flexibility? Extra Dollars?

Tektronix has immediate openings for temporary clerical/secretarial positions. Long and short term assignments are available and offer opportunity to gain experience in many areas. We can schedule work assignments to fit your needs. Good hourly rates, \$3.30 to \$4.40 an hour. Good advancement opportunities.

Apply in person at our Beaverton Employment Office, 3655 S.W. Cedar Hills Blvd., south end of the Beaverton Mall, Monday through Wednesday, 8:30am to 11:30am and 1:00pm to 4:00pm.
An equal opportunity employer, m/f/hc.

Tektronix
COMMITTED TO EXCELLENCE

Recruit, \$1164-\$1348 per month, H.S. grad, 21 yrs of age, must possess a valid Oregon driver's license and have an acceptable driving record. Physical and educational requirements as stated on job description. Last filing date August 31, 1979.

Deputy Sheriff, \$1348-\$1720 per month, certifiable as police officer by the Oregon Board on Police Standards and Training and 1 year as a Recruit with Washington County or 1 year exp. with a civil law enforcement agency. Must meet physical and educational requirements as stated on job description. Last filing date, August 31, 1979.

Assistant Planner, \$1175-\$1500 per month, college grad with major in community planning, engineering, or architecture or equiv. comb. of exp. and trng. Last filing date, August 24, 1979.

Engineering Aide, (Surveying Aide), \$922-\$1175 per month, exp. using hand tools, training in basic math, trng. in drafting or graphics or equiv. comb. of exp. and trng. Must possess a valid Oregon driver's license. Last filing date, August 24, 1979.

Mental Health Paraprofessional, (Evaluation Assistant), \$922-\$1175 per month, 2 yrs college level work in the behavioral sciences. Preference given to persons exp. as interviewer or direct client contact in related human services vocation. Must provide transportation for field work and possess a valid Oregon driver's license. Last filing date, August 17, 1979.

Public Health Aide, \$680-\$869 per month, H.S. grad and exp or trng. in public health programs, or equiv. comb. of exp. and trng. Must possess a valid Oregon drivers license. Preference given to persons who are able to communicate in the Spanish language.

Apply for all positions listed above at the Washington County Personnel Office, Rm. 305, 150 N. First Avenue, Hillsboro, OR 97123 (648-8606)

SPECIAL SERVICES SUPERVISOR

City of Salem, \$1415-\$1806. Supervise the City's social service, Referral Center, senior citizen and special populations services and programs, recreation programs and staff. Works with Social Service Commission to develop needs and prepare bid specifications. Responsible for section budget. High degree of independent judgment and ingenuity exercised. Experience in both social and recreation services. Four-year degree or equivalent experience and training. Experience in contracting, budget, and supervision. Closing date: August 17, 1979. Apply: City of Salem, Personnel Dept., 555 Liberty SE, Salem, OR 97301. EOE

FILE CLERK

Opening with North Pacific Insurance Company, light typing. Requires being on feet. \$525 monthly to start. Excellent benefits. Call Personnel between 8:30 - 4:30. 643-7661.

An Equal Opportunity Employer

CITY OF PORTLAND ECONOMIC DEVELOPMENT DIRECTOR

\$33,966 approx. year
Administrative and professional work directing planning, organization and evaluation of the Economic Development Program. Responsible for operation of a new Bureau intended to facilitate private market expansion of jobs, and attract and retain business and industry within the City of Portland. Will establish long range goals and objectives, administrative policies and procedures as well as prepare annual budget. Applications will be available July 30, 1979.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St. Portland, OR 97201
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An Equal Opportunity Employer

CITY OF PORTLAND EMERGENCY COMMUNICATIONS OPERATOR TRAINEE

\$5.18 approx. hr.
Trainees will be eligible for promotion to Emergency Communications Operator I after 6 months. ECO I's receive phone calls, dispatch emergency units, operate computer terminals and radio equipment. Must be able to work with speed and accuracy under stress and type 40 wpm. Must be willing to work days, evening and nite shifts, including weekends and holidays.

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Portland Civil Service Board
510 SW Montgomery St. Portland, OR 97201
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An Equal Opportunity Employer

CITY OF PORTLAND RECREATION INSTRUCTOR I

\$7.76 approx. hr.
Will develop, teach and evaluate recreation programs in sports, games, physical fitness and arts and crafts. Will work in community centers and schools and will be responsible for own office support tasks.

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Portland Civil Service Board
510 S.W. Montgomery St. Portland, OR 97201
No later than Friday, August 10, 1979
An Equal Opportunity Employer

Electronic Technician B-D Drake Willock, a leading manufacturer of kidney dialysis equipment, has an open position for an electronic technician. Require ability to rapidly troubleshoot, repair, and document complex electronic problems on assemblies and machines, use current state of art technique.

Our benefit plans include, medical/dental/life insurance; tuition reimbursement; saving plan, and many others.

To apply please contact our Human Resource Department, 13520 S.E. Pheasant Court, Portland, Oregon 97222. Phone (503)659-3355.

B-D DRAKE WILLOCK Equal Opportunity Employer

PRESS BINDERY LEAD OPERATOR

We are looking for a Press Bindery Leader. Applicant must have 3 years experience on a 1250, 1850 and automated multith equipment. Supervisory experience and stable work history. Salary range \$1,050-\$1,400 monthly. If interested, please apply in person.

FIRST FAR WEST

Personnel Department
612 SW Washington
Portland, OR 97205
An Equal Opportunity Employer M/F

OREGON STEEL MILLS

Career Oppor unities. Expansion and promotions have created the following immediate openings:

INSTRUMENTATION REPAIRMAN

DUTIES: Install, repair, construct, calibrate, test, adjust and service electrical and pneumatic instruments in process control systems.
EXPERIENCE: Min. 4 yrs. experience in performing work requiring a thorough knowledge of instrumentation application in a heavy industry, involving process control of high temperatures, pressures, etc.

STARTING WAGE: \$10,258+ incentive pay (2.636) and applicable shift differential (22¢ or 33¢)

ELECTRICIAN

DUTIES: Inspect, repair, install, adjust and maintain plant electrical systems and equipment.

EXPERIENCE: Min. 4 yrs. experience in AC-DC control circuits, heavy industrial equipment, large motors and trouble shooting.

STARTING WAGE: \$10,206 + incentive pay (\$2.553) and applicable shift differential (22¢ or 33¢)

MILLRIGHTS

DUTIES: Inspect, repair, install, adjust and maintain mechanical equipment. Perform some shop layout and fabrication.

EXPERIENCE: Min. 3 yrs. experience as millwright or mechanic in heavy industrial plant.

STARTING WAGE: \$9.972 + incentive pay (\$2.471) and applicable shift differential (22¢ or 33¢)

WELDER

DUTIES: Fabricate parts, cut and weld to repair and modify plant machinery.

EXPERIENCE: Min. 3 yrs. shop experience, in-ic welding machines. Must be able to read blueprints, and use a variety of rods in all positions, knowledge of hard and alloy steels.

STARTING WAGE: \$9.946 + incentive pay (\$2.43) and applicable shift differential (22¢ or 33¢)

In addition to starting wage, all jobs also offer excellent company paid benefits program. Applicants must be available to work all shifts. If interested, call Employment Manager at (503)286-9651 ext. 392 or send resume or a statement of employment history to:

Oregon Steel Mills
P. O. Box 2760
Portland, Oregon 97208

An Equal Opportunity Employer

CLERK TYPIST

Busy claim dept. for Northwest's largest carrier of workmans' comp. insurance is seeking a Clerk Typist. Typing of various claim forms and some general office. Typing 40-60 wpm and ability to work under pressure of deadlines. Salary plus excellent benefits. Contact Personnel 246-8251 EBI Companies.
An Equal Opportunity Employer

GUARDS

Pinkerton, Inc. Immediate opening in Portland and Vancouver. Uniforms and training will be furnished. Car and telephone required. Apply in person between 9:00am to 4:00pm. Monday thru Friday.

4105 N.E. Tillamook
Vets bring DD214
An Equal Opportunity Employer

PSYCHIATRIC AIDE

Application for psychiatric Aide will be accepted Aug. 13 thru Aug. 15 to fill future vacancies at Fairview Hospital and Training Center. Starting salary: \$741. per mo. Applicants must be 18 yrs. of age, in good physical condition and have transportation. Applications may be brought or mailed directly to Fairview Prsonnel by Aug. 15. Applications also available at State Personnel Division, Salem, or any State Employment Office.
Equal Opportunity Employer

Contact:
Fairview Personnel
2250 Strong Rd. S. E.
Salem, Oregon
Phone 378-5369

PUBLICATIONS TECHNICAL WRITER

Excellent opportunity exists in our Product Service Dept. for a technical writer-illustrator.

Individual will be responsible for performing moderately complex technical writing for service manuals and charts, also maintenance and operator manuals. Will also perform research and a variety of other technical tasks including illustrations.

Individual should possess 2-3 years experience in technical publications area with the ability to illustrate and read engineering drawings. Should also have good mechanical aptitude with some drafting background. Associate degree in industrial mechanics and/or technical writing a plus.

We are a major manufacturing company offering excellent wages and benefits.

Apply Personnel Office or send resume to:

WAGNER MINING, INC.

4424 N.E. 158th 256-2863
Portland, Oregon 97220
An Equal Opportunity Employer

MANUFACTURING Engineers

Do you want a challenge? Advancement Potential?

We offer degreed engineers an opportunity to test their skills in an automated high technology environment. Our assembly processes produce millions of parts each day. To meet this challenge we need engineers desiring to work with close tolerances, high speed machinery, and wishing to grow into management.

If the prospect of working with one of the most successful companies in Oregon interests you, please call Pete Barnett COLLECT at (503) 654-6531, or send your resume to

4909 International Way
Milwaukie, OR 97222

an equal opportunity employer

OREGON Saw Chain Division **OMARK INDUSTRIES**