

Portland Observer JOB FINDER

Tektronix Opportunities

Food Service Attendant

On call, temporary cafeteria work available both day and swing shift. Prior experience in food preparation and serving helpful. These jobs can lead to permanent positions.

Keypunch Operators

We have immediate permanent openings for swing shift Keypunch Operators. Formal keypunch schooling or equivalent work experience required. Familiarity with 129 IBM card punch or Inforex key to disc desirable.

Part Time Assembler

Part time positions available for electronic assembly work. Good vision and the ability to do detailed work required. Training will be provided.

Clerk Typist

Will perform diversified clerical, statistical, skilled duties. Average typing ability required.

Secretary

Will perform advanced secretarial, stenographic and clerical duties. Two years' secretarial training or experience required. Above average typing ability, and shorthand or transcription skills necessary.

Benefits include liberal insurance and retirement programs, educational support and profit sharing plan.

Apply at Tektronix Industrial Park or write to: TEKTRONIX, INC., P.O. Box 500-P, Beaverton, OR 97077.

An equal opportunity employer m/f/h.



CITY OF PORTLAND CLERK II

\$759 approx. mo. All applicants should have knowledge and skill in the use of business English, arithmetic, office procedures, information checking and filing; skill in following oral and written instructions and in applying guidelines to defined problems; and skill in dealing courteously and tactfully with the public. Most Clerk II positions require typing skills. A typing demonstration will be required to qualify for such positions.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

No later than Friday,
April 20, 1979.

An Equal Opportunity
Employer

RELIABLE PERSON WANTED

To represent National organization in this area. You will be required to pick up and deliver also receive and remail financial papers from your own address. Honesty, dependability and pleasing personality are main requirements for this permanent position. Good rate of pay. Apply
United Associates, 305 Walbridge Bldg., Buffalo, N.Y., 14202.



She's unmarried.
She's pregnant.
She needs help.
She should call
221-0598
Birthright

free confidential
counseling for
pregnant girls
Mayer Building at
1130 S.W. Morrison

friend
to friend
help

EXECUTIVE DIRECTOR

Albina Action Center
Responsible for administration and supervision of staff, monitoring of project goals, adherence to government regulations, extensive program and budget development. Bachelors Degree in social service preferred. Salary \$18,000-\$22,000 depending on experience and limited to 20% over previous salary. Send resume to: Board of Directors, 707 N.E. Knott, Portland, OR. 97212.

An Equal Opportunity
Employer

Application deadline
May 4, 1979, 5 p.m.

INSURANCE

Experienced casualty multi-line adjuster, including B.I. Metro territory. Car furnished, excellent benefits, salary open. Call Hal Adrian 643-7661.

An Equal Opportunity
Employer

PART-TIME CAFETERIA - PBX

Looking for a Part-time person willing to work full-time when needed. Willing to train the right person to work in our busy cafeteria and handle PBX relief. Hours 9:30-1:30, \$4 an hour to start. Located in the Cedar Hills area, call Personnel 643-7661.

An Equal Opportunity
Employer

Electrician

**JOURNEYMAN
MAINTENANCE
Crown Zellerbach
Camas, Washington**
Has opportunities for industrial journeymen electricians. Experience and familiarity with high and low voltage motors and controls. Long term stable employment opportunity. Outstanding employee benefits and safety program. Call or write the Industrial Relations Department, Crown Zellerbach, Camas, Washington, 98607, phone area code (206) 834-3021.

An Equal Opportunity
Employer

MANAGEMENT INFORMATION SYSTEMS

(M.I.S.) Manager
\$6.93/hr. Supervisory responsibility in M.I.S. Department. Make recommendations for design, development and operation of M.I.S. system in federal funded employment and training program. Maintains accurate records, tabulates and prepares data for reports. Assists in converting system to computerized operation. Two years experience in social service recordkeeping or other record management, plus 1 year college in programming, statistics or closely related field. To apply: Need not be CETA eligible. Must be available for personal interview. Resume specifying skills and experience to Mult-Wash CETA Consortium, 806 S.W. Broadway, Suite 325, Portland, OR. 97205. REFER TO JOB NO. AD-66. Closes May 1, 1979, 5 p.m.

An Equal Opportunity
Employer

Faculty position in belowground ecosystem study of mature Douglas-fir forests in western Oregon. Available June 1, 1979. Research Assistant Un-classified, 12-month basis. B.S. degree required; M.S. in plant ecology, plant physiology, soils, or related area preferred, \$10,000-12,000 salary dependent upon qualifications - full time for one year. Extension dependent upon availability of funds and performance. Send letter of application, curriculum vitae, transcripts and three letters of reference by May 1, 1979 to:

Dr. John Gordon, Head
Dept. of Forest Science
School of Forestry
Oregon State University
Corvallis, OR. 97331

Oregon State University is an Affirmative Action Equal Employment Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

Bank

TELLERS
Immediate openings for full-time and part-time Teller throughout Portland area including North. Excellent benefits.

Apply in person 10 am to 2pm, Mon-Fri.

**First National Bank
of Oregon
1300 SW 5th, 13th Fl.**

An Equal Opportunity
Employer

NURSE - PSYCH
Counsel, nursing, and methadone dispense to drug dependent outpatients. 1-2 years RN experience with 1 year psych and some general nursing required. \$1,188 month + excellent benefits. Call CODA 241-0242.

An Equal Opportunity/
Affirmative Action
Employer

MONEY TO LOAN

1st 2nd 3rd Mortgages
On private homes, duplexes, commercial property, apartments, motels, shopping centers, etc. 3,000. to 5,000,000. Private funds, low interest rates. Apply with details to... United Associates, 305 Walbridge Bldg., Buffalo, N.Y. 14202.

CITY OF PORTLAND CITY PLANNER III ENERGY - ECONOMICS - AIR QUALITY

\$1,714 approx. mo. City Planner III's do professional level planning work and are responsible for the development of studies and recommendations pertaining to a specific portion of the City's policy development program. The work involves writing complex technical reports, research and analysis, supervising the work of other City Planners and support staff, and meeting with representatives of various public and private agencies.

City Planner III - Energy will perform cost benefit and feasibility studies dealing with energy source development and energy conservation programs and policies.

City Planner III - Economics will perform technical research and analysis and develop policy statements, maintenance strategies, and evaluation systems of economic development issues.

City Planner III - Air Quality will develop policy statements, maintenance strategies, and evaluation systems based on research and analysis of air quality issues.

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Portland Civil Service Board
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April 27, 1979.

An Equal Opportunity
Employer

NUCLEAR ENGINEER

\$1659-\$2119/mo., available June. Implement and oversee state regulatory programs for nuclear energy facilities, provide technical staff support for siting decision. Three years engineering experience related to nuclear industry + BS degree in engineering or 3 more years responsible pertinent experience.

ENERGY SPECIALIST

\$1578-\$2017/Mo., available June. Provide technical staff support in developing and enforcing standards for siting construction and operation of energy facilities. Four years experience in environmental control of resource management + BS degree in environmental, physical or natural science engineering or closely related OR 3 more years required qualifying experience.

Full-time permanent positions in Salem, Oregon. Write for information and application, Oregon Dept. of Energy, 111 Labor & Industries Bldg., Salem, OR. 97310.

An Equal Opportunity
Employer

MISCELLANEOUS

CLEAN WINDOWS
Home, \$33; split, \$48; apartments, \$12; offices, \$10; price includes inside and outside. 636-8482.

DO YOU NEED MONEY?

**BUSINESS &
PERSONAL LOANS**
New or existing Business or Personal loans available by mail on your signature, 1,000. and up. Unlimited Private Funds. Apply with details to... United Associates, 305 Walbridge Bldg., Buffalo, N.Y. 14202.

Senior Analyst

An immediate opening exists in our Finance and Administration organization for an individual with a broad background in manufacturing and financial accounting. Our ideal candidate should have a thorough knowledge of financial systems, including accounting, budgeting, standard costs and external financial reporting. Also, familiarization with FASB, SEC, ASB and IRS regulations are essential qualifying factors for this career opportunity. An academic background of accounting (BS degree) and/or (MBA) with five to ten years' experience in a diversified manufacturing corporation would be an additional plus.

Salary is open. Benefits include educational support, insurance and profit sharing programs. Send detailed resume and salary history to: Ben Langston, TEKTRONIX, INC., P.O. Box 500, P87, Beaverton, Oregon 97077.

An Equal Opportunity Employer m/f/h.



CITY OF PORTLAND CONSTRUCTION EQUIPMENT OPERATOR I

\$1,319 approx. mo. Applicants must be skilled, experienced operators of either road rollers or backhoe-loaders and may also operate other medium size construction or automotive equipment.

APPLY
Portland Civil Service Board
510 S.W. Montgomery St.
Portland, OR. 97201

Apply no later than Friday,
April 27, 1979.

An Equal Opportunity
Employer

CITY OF PORTLAND TRUCK DRIVER

\$7.56 hr. to start. To drive 7,000 gallon semi-truck and trailer on shifts which may include nights and weekends. To qualify you must be experienced in operating a large semi-truck with tank hauling liquid loads.

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Portland Civil Service Board
510 S.W. Montgomery
Portland, OR. 97201

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April 20, 1979.

An Equal Opportunity
Employer

PROGRAM SECRETARY CETA Adult Program (Hillsboro Office)

\$4.54/hour Clerical function in federally funded social service program. One year general office experience and high school diploma or equivalent. Duties include: receptionist, filing, recordkeeping, etc. Ability to type accurately, bilingual (Spanish/English) helpful. Excellent medical, vacation, etc.

To apply: need not be CETA eligible. Must be available for personal interview. Send resume specifying experience and skills relevant to the job to Mult-Wash CETA Consortium, 806 S.W. Broadway, Suite 325, Portland, OR. 97205. REFER TO JOB NO. AW-65 and indicate position applied for. Closes April 25, 1979 at 5:00 p.m.

An Equal Opportunity
Employer

RESIDENTIAL CARE WORKER

To work in group home for adolescent girls. 48 hours per week including some evening and weekend work. Education and/or experience desirable. Call Boys & Girls Aid Society, 222-9661, 9 am-5pm.

MT HOOD COMMUNITY COLLEGE

ACCOUNTING LAB INSTRUCTOR
Qualifications: Degree in Business Administration, 2 years accounting work experience, teaching experience desirable. One year contract, \$63 a day plus fringe benefits. Deadline date: April 23, 1979.

CAMPUS SECURITY
Campus security experience preferred. Valid Oregon driver's license, good work record. Salary \$704-\$760 a month. Deadline date: April 23, 1979.

Please contact 667-7200.

An Equal Opportunity/Affirmative Action Employer

GOVERNMENT LANDS from \$7.50 acre!



Investment! Vacation! Farming!
Exclusive buyers guide.
Complete information
\$6.00
Money back guarantee

To: UNITED ASSOCIATES - DEPT. II
405 Walbridge Building
Buffalo N.Y. 14202

Name _____
Address _____
City _____ State _____ Zip _____

INVITATION TO BID

The City of Portland encourages bidding by Minority and small business enterprises and will assist you in understanding and participating in the City's bid process.

For information on the formal bids listed below or City purchasing in general contact the Purchasing and Stores Division, Room 113, City Hall, 1220 SW 5th Avenue, Portland, Oregon 97204 or phone 248-4001.

Formal Bid Projects presently advertised:

BID NO.	DESCRIPTION	BID OPENING DATE
124	Construction of Mt. Tabor and Washington Park Chlorination Buildings	04/24/79
137	Construction of North Suttle Road Main	04/24/79
143	Prequal Forms Due 04/18/79 Prequalification of Bidders for Proposals for New 32 Bit Word Mini Computer	Bid Opening Date 05/18/79
145	REP - Consultant Services For "Multnomah School-Joint Use Planning"	04/30/79 - 4:30 PM
146	Furnishing 1 Truck Mounted Street Flusher	05/03/79
147	Furnishing 2 Cab & Chassis	05/03/79
148	Furnishing Estimated 4 Cargo Vans	05/03/79
149	RFP - Consultant Services For Ax Zone Public Improvements Program	05/01/79 - 4 PM
150	RFP - Perform Feasibility Study For Funding Employee Benefits	05/30/79

PUBLIC NOTICE

The Rogue Valley Council of Governments is requesting qualifications from interested consulting firms for providing contract planning service under a 208 Waste Water Management Planning Grant from the U.S. Environmental Protection Agency. Details are available from the Rogue Valley Council of Governments, 33 N. Central, Suite 211, Medford, Oregon, 97501. The deadline for submitting qualifications pursuant to this public notice is May 15, 1979.

INVITATION TO BID

Sealed Proposals for the construction of Bend Sewage Collection and Treatment Facilities Contract No. 25, Water Pollution Control Plant, Secondary Treatment System, addressed to the Recorder-Treasurer, City of Bend, Oregon, will be received at the office of the Recorder-Treasurer, City Hall, Bend, Oregon, until 2:00 p.m., local time, on the 22nd day of May, 1979 and then will be publicly opened and read in the City Commission Room, 710 Wall Street, Bend, Oregon.

The work contemplated consists of constructing the Secondary Treatment System structures including the Aeration Basins, Splitter Boxes, Secondary Clarifiers, Blower Building, Return Activated Sludge Pump Station, Chlorine Contact Basins, Chlorine Building, Plant Water Pump Station, and Control Building.

The work also consists of installation of Owner-furnished equipment and Contractor-furnished equipment, miscellaneous piping and yard structures, and paving as indicated. The electrical and instrumentation work includes wiring of the work constructed in this Contract and for the Primary Treatment System (Contract No. 18).

Plans and Specifications may be examined in the office of the Engineer, Bend Engineering Consultants (BECON), 61360-5 South Highway 97, Bend, Oregon. Questions regarding the content of these Contract Documents should be directed to Mr. Kent Baker, BECON, P.O. Box 1174, Bend, OR 97701, (503) 382-4114. A copy of the Documents may be obtained at the Engineer's office upon payment of \$50 for each Document. No return of Documents is required and no refunds will be made.

Before a Contract will be awarded for the work contemplated herein, the Owner will conduct such investigation as is necessary to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under this Contract. Upon request, the Bidder shall submit such information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

Each Proposal must be submitted on the prescribed form and accompanied by a certified check or bid bond executed on the prescribed form, payable to the City of Bend, Oregon, in an amount not less than 10 percent of the amount bid.

The successful Bidder will be required to furnish the necessary additional bond(s) for the faithful performance of the Contract, as prescribed by the Contract Documents.

Bidders on this project will be required to comply with the provisions of the President's Executive Order No. 11246 and requirements issued thereunder. The requirements for Bidders and Contractors under this Order are specified in these Contract Documents.

The Bidder's attention is directed to the provisions of these Documents that relate to the utilization of minority business enterprises during the performance period of the Contract. The Environmental Protection Agency Region X has adopted the following goals for this Contract:

- Ten to fifteen percent of construction work (on a dollar basis) shall be performed by minority sub contractors.
- Ten to fifteen percent of construction supplies and materials shall be procured from minority-owned suppliers.

Prior to award of a Contract, EPA will review the Proposals with respect to the Bidder's degree of compliance with the above goals; a low Bidder who has not achieved these goals must demonstrate to the satisfaction of the Director, Office of Civil Rights and Urban Affairs, EPA Region X, that the goals are not attainable on the Contract work.

The attention of Bidders is directed to the federal government requirements and conditions of employment to be observed and minimum wage rates to be paid under the Contract.

Any Contract awarded under this INVITATION TO BID is expected to be funded in part by a grant from the United States Environmental Protection Agency. Neither the United States nor any of its departments, agencies, or employees is or will be a party to this INVITATION TO BID or any resulting Contract.

Before a Contract will be awarded, compliance with all EPA requirements specified in the Contract Documents will be subject to EPA review and approval.

For information concerning the proposed work, contact Bend Engineering Consultants, telephone 503-382-4114.

A pre-bid conference for representatives, Bidders, and potential Bidders will be held prior to the date of the bid opening. Information on the date, time, and place for the pre-bid conference will be sent by certified mail to all known holders of Bidding Documents.

The Owner reserves the right to reject all Proposals or any Proposal not conforming to the intent and purpose of the Contract Documents, and to postpone the award of the Contract for a period of time which, however, shall not extend beyond 75 days from the bid opening date.

Dated this 14th day of April, 1979.

CITY OF BEND, OREGON
James W. Kerfoot
Recorder-Treasurer